



City of Costa Mesa, Treasury Management Division

# APPLICATION FOR FIREWORKS PERMIT

Phone: (714) 754-5235

THIS DOCUMENT IS CONSIDERED A PUBLIC RECORD SUBJECT TO DISCLOSURE UNDER THE PUBLIC RECORDS REQUEST ACT.

PLEASE PRINT OR TYPE

**ORGANIZATION:**

Name: AYSO REGION 120 Permit #: \_\_\_\_\_  
 Date Organized: 1968  
 Mailing Address: PO. BOX 12065 COSTA MESA 92627  
 Principal and Permanent Meeting Place: 2760 Fairview Dr.

**OFFICERS:**

Name: Hector Jimenez Home Address: 2017 S. Roussele St.  
 Name: KATHRYN PRANCEVIC Home Address: 1472 Longmonth Place  
 Location of Fireworks Stand: 2620 Newport Blvd  
 State Sales Tax Permit No.: 102-926856 State Fire Marshal's License No.: W002566

Wholesaler or Distributor from whom the retailer proposes to purchase fireworks for sale:

Name: AMERICAN PROMOTIONAL EVENTS, INC. / TNT FIREWORKS  
 Address: 555 N. GILBERT ST., FULLERTON, CA 92822

The manner, method and times; and how applicant proposes to sell "safe and sane" fireworks:

RETAIL SALES OF SAFE AND SANE FIREWORKS  
JUNE 30 - JULY 3RD (10AM-10PM) JULY 4 (9AM-9PM)

Responsible adult who will deal with City in all matters for this permit:

Name: HECTOR JIMENEZ Phone: 714-8337599  
 Address: 2017 S. ROUSSELLE ST.  
 Email: HJIMENEZ@MODIFIEDPLASTICS.COM

I declare under penalty of perjury that, this organization is a bona fide non-profit organization, as recognized by the State of California that was formed to benefit the youth and students of the City of Costa Mesa, with its principal and permanent meeting place within the City of Costa Mesa. Permit applicants may be asked by the Director of Finance to submit information to verify statements made on the application form. ANY APPLICANT WHO IS UNABLE TO VERIFY SUCH STATEMENTS MAY BE DISQUALIFIED FROM OBTAINING A PERMIT.

Authorized Signature: Hector Jimenez Date: 5/23/16  
 Title: CHAIR

| FOR TREASURY MANAGEMENT DIVISION USE ONLY   |                       |
|---|-----------------------|
| Date Received: _____  | Receipt Number: _____ |
| Public liability and property insurance certificate required in a minimum amount of \$1,000,000 combined single limit, naming the City of Costa Mesa as additional insured. |                       |
| Policy Number: _____  |                       |

**City of Costa Mesa, Treasury Management Division  
FIREWORK STAND APPLICATION REQUIREMENTS**

The Costa Mesa Municipal Code contains regulations governing the issuance of fireworks permits and the discharge of fireworks. These regulations are found in Sections 9-179 through 9-190. The City Council has also adopted Council Policy 400-2 (revised 02/19/13), which imposes additional regulations governing the sale and discharge of fireworks (copy attached).

Applications must be filed before **June 1** of the calendar year for which permit is sought. The following requirements must also be met:

**SCHOOL APPLICANTS**

1. High School applicants must attach a letter from the school's Principal certifying the applicant is a recognized organization supporting school activities and must certify that the organization is a tax exempt charity or non-profit organization under state and federal law in good standing or approved Newport Mesa Unified School District entity under direct control of the school.
2. Copy of temporary Seller's Permit from the State Board of Equalization
3. Copy of State Fire Marshal Retail Fireworks License
4. Original insurance certification naming the City of Costa Mesa as additional insured
5. Copy of site plan which must be approved by Building & Safety, Traffic Engineering and the Fire Department

**NON-SCHOOL APPLICANTS**

1. Copy of Articles of Incorporation (including amendments)
2. Copy of By-Laws
3. Current roster of officers/directors which includes name, address, and telephone number
4. Current roster of members which includes name, address, and age
5. Copies of tax exempt status from the Internal Revenue Service and the State Franchise Tax Board
6. Copy of temporary Seller's Permit from the State Board of Equalization
7. Copy of State Fire Marshal Retail Fireworks License
8. Original insurance certification naming the City of Costa Mesa as additional insured
9. Copy of site plan which must be approved by Building & Safety, Traffic Engineering and the Fire Department

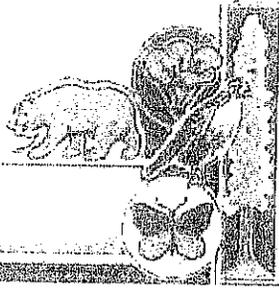
**FIRE DEPARTMENT (714) 327-7400:** Each Fireworks Stand will be inspected for fire-safe conditions during the time of occupancy, and a final inspection will be conducted in order to release the deposit for clean-up. Fireworks Stands are to be cleaned up before midnight of July 7<sup>th</sup>.

**BUILDING & SAFETY DIVISION (714) 754-5273:** An Electrical Permit must be obtained from the City of Costa Mesa prior to the performance of any electrical work.

**TRAFFIC ENGINEERING (714) 754-5323:** Site plan must be approved in relation to possible interruption of traffic.

|   |                       |
|---|-----------------------|
| <b>APPROVED</b>                         |                       |
| Fire Department:                        | Date:                 |
| Building & Safety: <i>[Signature]</i>   | Date: <i>06/01/16</i> |
| Transportation Svcs: <i>[Signature]</i> | Date: <i>6/1/16</i>   |

TAX INFO FOR  
ALL ALSO GROUPS



State  
of  
California

OFFICE OF THE SECRETARY OF STATE

I, *MARCH FONG EU*, Secretary of State of the State of California, hereby certify:

That the annexed transcript has been compared with the record on file in this office, of which it purports to be a copy, and that same is full, true and correct.

IN WITNESS WHEREOF, I execute  
this certificate and affix the Great  
Seal of the State of California this

JUL 2 - 1981



*March Fong Eu*

Secretary of State

ENDORSED  
FILED  
in the office of the Secretary of State  
of the State of California

JUL 2 - 1981

MARCH PONG EU, Secretary of State

By JAMES E. HARRIS  
Deputy

AMENDED AND RESTATED ARTICLES OF INCORPORATION OF

AMERICAN YOUTH SOCCER ORGANIZATION

HANS PORTEGIES and DICK WILSON certify that:

1. They are the National President and the National Secretary, respectively, of American Youth Soccer Organization, a California corporation.

2. The Articles of Incorporation of this corporation are amended and restated to read as herein set forth in full:

ARTICLE I

The name of this corporation is: AMERICAN YOUTH SOCCER ORGANIZATION.

ARTICLE II

A. This corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for charitable purposes.

B. The specific and primary purposes for which this corporation is formed are to educate and develop young people in body and character and to combat community deterioration and juvenile delinquency through the operation of youth soccer programs both in the United States and any foreign country or territory. The corporation may also do

any and all things incidental, accessory or advantageous to the carrying out of such purpose or purposes.

C. Notwithstanding any other provision of these articles, the corporation shall not carry on any activities not permitted to be carried on by (a) a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended ("the Code") or (b) a corporation contributions to which are deductible under Section 170(c)(2) of the Code.

D. No substantial part of the activities of this corporation shall consist of carrying on propaganda or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

#### ARTICLE III

The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to one or

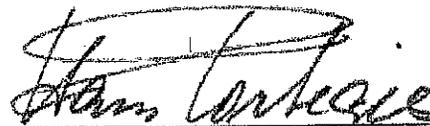
more nonprofit organizations which are organized and operated exclusively for charitable purposes and which have established tax exempt status under Section 501(c)(3) of the Code. The identity and number of, and respective amounts to be distributed to, such organizations shall be determined by the Board of Directors in its sole discretion.

#### ARTICLE IV

Pursuant to Section 9913 of the Nonprofit Corporation Law, this corporation elects to be governed by all of the provisions of the Nonprofit Corporation Law not otherwise applicable to it under Part 5 thereof.

3. The foregoing Amendment and Restatement of Articles of Incorporation has been duly approved by the Board of Directors.

4. The foregoing Amendment and Restatement of Articles of Incorporation has been duly approved by the required vote of Members in accordance with Section 5812 of the Nonprofit Public Benefit Corporation Law.

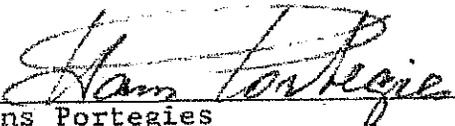


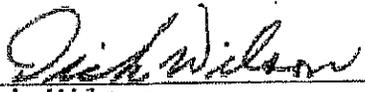
Hans Portegies, National President



Dick Wilson, National Secretary

The undersigned declare under penalty of perjury  
that the matters set forth in the foregoing certificate are  
true of their own knowledge. Executed at Hawthorne,  
California on June 23rd.

  
Hans Portegies

  
Dick Wilson



# **NATIONAL BYLAWS**

**as of May 2007**

AMERICAN YOUTH SOCCER ORGANIZATION  
NATIONAL SUPPORT & TRAINING CENTER  
12501 S Isis Avenue, Hawthorne, CA 90250 (800) USA-AYSO



# NATIONAL BYLAWS

## Table of Contents

Page No.

### ARTICLE I

#### AYSO Philosophy and Structure

|              |   |   |
|--------------|---|---|
| Section 1.01 | Philosophy.....                               | 1 |
| Section 1.02 | General Structure .....                       | 1 |
| Section 1.03 | Organization Duties and Responsibilities..... | 1 |
| Section 1.04 | Duties and Responsibilities of a Region ..... | 2 |
| Section 1.05 | Pilot Program Regions .....                   | 4 |
| Section 1.06 | Chartered Regions.....                        | 4 |
| Section 1.07 | Revocation of Charter or Pilot Status .....   | 5 |

### ARTICLE II

#### Offices

|              |                       |   |
|--------------|-----------------------|---|
| Section 2.01 | Principal Office..... | 6 |
| Section 2.02 | Other Offices.....    | 6 |

### ARTICLE III

#### Members

|              |   |    |
|--------------|---|----|
| Section 3.01 | Categories of Members .....                                 | 7  |
| Section 3.02 | Honorary Members .....                                      | 7  |
| Section 3.03 | Executive Members .....                                     | 7  |
| Section 3.04 | Participating Members .....                                 | 7  |
| Section 3.05 | Right to Vote.....  | 7  |
| Section 3.06 | Regional Registration Fee.....                              | 8  |
| Section 3.07 | Termination of Membership .....                             | 8  |
| Section 3.08 | Place of Meetings.....                                      | 9  |
| Section 3.09 | Annual Meetings .....                                       | 9  |
| Section 3.10 | Special Meetings.....                                       | 9  |
| Section 3.11 | Notice of Annual or Special Meetings.....                   | 9  |
| Section 3.12 | Quorum .....  | 10 |
| Section 3.13 | Adjourned Meetings and Notice Thereof .....                 | 10 |
| Section 3.14 | Proxies.....  | 10 |
| Section 3.15 | Action by Members Without a Meeting by Written Ballot ..... | 10 |
| Section 3.16 | Form of Proxy or Written Ballot.....                        | 11 |
| Section 3.17 | Conduct of Executive Member Meetings .....                  | 11 |
| Section 3.18 | Rights of Inspection .....                                  | 11 |



## ARTICLE IV

### Directors

|              |   |    |
|--------------|---|----|
| Section 4.01 | Powers .....  | 12 |
| Section 4.02 | Number of Directors .....                               | 12 |
| Section 4.03 | Term of Office .....                                    | 13 |
| Section 4.04 | Procedures for Nomination of Directors .....            | 13 |
| Section 4.05 | Voting Procedures for Election of Directors .....       | 13 |
| Section 4.06 | Place of Meetings .....                                 | 14 |
| Section 4.07 | Annual Meetings .....                                   | 14 |
| Section 4.08 | Regular Meetings .....                                  | 14 |
| Section 4.09 | Special Meetings .....                                  | 14 |
| Section 4.10 | Notice .....  | 14 |
| Section 4.11 | Waiver of Notice .....                                  | 15 |
| Section 4.12 | Quorum .....  | 15 |
| Section 4.13 | Participation in Meetings by Conference Telephone ..... | 15 |
| Section 4.14 | Adjournment .....                                       | 15 |
| Section 4.15 | Action by Board Without a Meeting .....                 | 15 |
| Section 4.16 | Rights of Inspection .....                              | 16 |
| Section 4.17 | Vacancies .....   | 16 |
| Section 4.18 | Removal of Directors .....                              | 17 |
| Section 4.19 | Fees and Compensation .....                             | 17 |
| Section 4.20 | Interested Transactions Prohibited .....                | 17 |

## ARTICLE V

### Committees

|              |  |    |
|--------------|--|----|
| Section 5.01 | Executive Committee .....                      | 18 |
| Section 5.02 | Standing or Special Committees .....           | 18 |
| Section 5.03 | Limitations Upon Committees of the Board ..... | 19 |
| Section 5.04 | Advisory Commissions .....                     | 19 |

## ARTICLE VI

### Officers

|              |  |    |
|--------------|--|----|
| Section 6.01 | Officers .....                           | 20 |
| Section 6.02 | Election of the National President ..... | 20 |
| Section 6.03 | Subordinate Officers .....               | 20 |
| Section 6.04 | Removal and Resignation .....            | 20 |
| Section 6.05 | Vacancies .....                          | 21 |
| Section 6.06 | Chairman of the Board .....              | 21 |
| Section 6.07 | National President .....                 | 21 |



|              |   |    |
|--------------|---|----|
| Section 6.08 | National Executive Vice President ..... | 22 |
| Section 6.09 | National Vice Presidents .....          | 22 |
| Section 6.10 | National Secretary .....                | 22 |
| Section 6.11 | National Treasurer .....                | 22 |
| Section 6.12 | National Executive Director .....       | 22 |

## ARTICLE VII

### Special Directors

|              |                               |    |
|--------------|-------------------------------|----|
| Section 7.01 | Section Director .....        | 24 |
| Section 7.02 | Area Director .....           | 24 |
| Section 7.03 | Regional Commissioner .....   | 24 |
| Section 7.04 | Other Special Directors ..... | 25 |
| Section 7.05 | Multiple Terms .....          | 25 |

## ARTICLE VIII

### Rules & Regulations

|              |                                    |    |
|--------------|------------------------------------|----|
| Section 8.01 | National Rules & Regulations ..... | 26 |
| Section 8.02 | Amendments .....                   | 26 |
| Section 8.03 | Section Rules & Regulations .....  | 26 |

## ARTICLE IX

### Miscellaneous

|              |  |    |
|--------------|--|----|
| Section 9.01 | Inspection of Articles and Bylaws .....                          | 27 |
| Section 9.02 | Endorsement of Documents: Contracts .....                        | 27 |
| Section 9.03 | Construction and Definitions .....                               | 27 |
| Section 9.04 | Maintenance of Corporate Records .....                           | 27 |
| Section 9.05 | Annual Report .....  | 27 |
| Section 9.06 | Annual Statement of Certain Transactions & Indemnification ..... | 28 |
| Section 9.07 | Indemnification .....  | 29 |
| Section 9.08 | Insurance .....  | 29 |
| Section 9.09 | Prohibited Uses of Membership Lists .....                        | 29 |
| Section 9.10 | Fees .....   | 30 |
| Section 9.11 | Fiscal Year .....  | 30 |
| Section 9.12 | Budget Presentation by Goals and Objectives .....                | 30 |

## ARTICLE X



## Amendments

|               |                                |    |
|---------------|--------------------------------|----|
| Section 10.01 | Bylaws.....                    | 31 |
| Section 10.02 | Articles of Incorporation..... | 31 |
| Section 10.03 | Adoption.....                  | 31 |



**NATIONAL BYLAWS**  
**OF**  
**AMERICAN YOUTH SOCCER ORGANIZATION**  
**ARTICLE I: AYSO PHILOSOPHY AND STRUCTURE**

**SECTION 1.01. PHILOSOPHY.**

The Philosophy of the Organization is to educate and develop young people by encouraging their interest and participation in soccer through its "Everyone Plays," "Open Registration," "Balanced Teams," "Positive Coaching" and "Good Sportsmanship" concepts.

**SECTION 1.02. GENERAL STRUCTURE.**

The Organization shall be divided into such operating divisions as the National Board of Directors (the "Board") may from time to time determine. The present operating divisions are divided by geographical area into sections, with the responsibility for each section being vested in a section director. Each section is divided into areas, with the responsibility for each area being vested in an area director. Each area is divided into regions, with the responsibility for each region being vested in a regional commissioner. The Board shall have the right to determine the number of divisions, including sections, areas and regions and their geographical boundaries (which need not be contiguous).

**SECTION 1.03. ORGANIZATION DUTIES AND RESPONSIBILITIES.**

- (a) The responsibilities of the Organization to regions shall be:
- (1) To define the geographical boundaries of a region and any boundary disputes between regions.
  - (2) To provide National Rules & Regulations.
  - (3) To set up standard regulations pertaining to uniforms.
  - (4) To provide a source of insurance for liability coverage and accident reimbursement program.
  - (5) To provide such services and materials for educational purposes and the operation of regions as the executive members determine are necessary and affordable.
  - (6) To provide guidance in organization and operation of its divisions including regions, areas and sections.



- (7) To supervise inter-play between regions, areas and sections.
  - (8) To provide legal advice when needed.
  - (9) To provide assistance in developing access to playing fields, including the formation of subsidiary corporations for such purpose consistent with the Organization's nonprofit status.
  - (10) To provide statements of policy relating to the foregoing areas of responsibility.
  - (11) To conduct the business of the Organization as a nonprofit corporation.
- (b) The Board may grant the right to a region to operate special programs under certain rules and guidelines as may be approved from time to time by the Board. In addition, the Board may, consistent with these Bylaws, and the policies, rules, regulations and philosophies of the Organization, authorize the Organization and any of its divisions to operate, participate in or sponsor, alone or in concert with other organizations, other similar youth development activities, including soccer camps and after-school soccer programs. In approving applications for such activities, the Board must be assured that any such program will not overburden or conflict with the current existing programs and philosophies of AYSO.

#### **SECTION 1.04. DUTIES AND RESPONSIBILITIES OF A REGION.**

The duties and responsibilities of a region shall be, to the extent permitted by its size and available resources:

- (a) To operate and offer a quality youth soccer program in a safe, fun, fair and positive environment that complies in spirit and letter with the Bylaws, policies, rules, regulations and philosophies of the organization;
- (b) To maintain good community relations with the primary objective being youth development and to become involved in other community activities;
- (c) To register with the National Support Center all participating players, coaches, referees and where appropriate, administrators, prior to the commencement of the season;
- (d) To assign players and coaches to assure proper balance of teams within each age division within the region or within a reasonable part thereof;
- (e) To obtain and maintain safe playing facilities;



- (f) To obtain and be accountable for uniforms, balls, goals and other equipment and to use such equipment in a safe manner;
- (g) To schedule practices and games;
- (h) To recruit and assign volunteer coaches and referees, and train them through clinics and audio/visual programs;
- (i) To disseminate information to the participants, their families and the community concerning the region and its programs;
- (j) To recognize volunteer efforts;
- (k) To hold periodic meetings of the Regional Board and disseminate to the participants, their families and the community appropriate information concerning the operation of the Region by the Board;
- (l) To publish for the region and the files of the Organization, and make available to the participants and their families at least annually, financial statements of the region and guidelines for the operation of the region approved by the Area Director and Section Director, or in the absence of such guidelines operate the region in accordance with the Standard Regional Guidelines as are in effect from time to time;
- (m) To collect and disburse fees and other moneys for the sound financial organization and operation of the region, to keep and submit to the National Support Center as required, accurate financial records to insure continuation of the tax exempt status of the Organization, to participate in the National Accounting Program, and to pay to the National Support Center prior to the start of each season the National portion of its registration fees and all amounts due with respect to its purchases;
- (n) To elect or appoint, at a minimum, a regional commissioner, treasurer, risk manager/safety director, a coach administrator, a referee administrator, a registrar and a child and volunteer protection advocate;
- (o) To comply with the Soccer Accident Insurance (SAI) plan and to submit insurance claims according to current procedures;
- (p) To notify the National Support Center immediately of any threatened or actual claim against a region;
- (q) To implement the Organization's National programs available to the region at least once a season;



- (r) To cooperate with neighboring regions, and area, section and development personnel, to promote growth, development and cooperation throughout the Organization;
- (s) To participate in area, section and National events and programs and;
- (t) To cooperate in policies and procedures developed by the Board or the National Support Center with respect to requiring each coach, referee and other designated volunteers to complete a volunteer form, and with respect to verifying the information obtained, before permitting the coach, referee or such volunteer to participate.

#### **SECTION 1.05. PILOT PROGRAM REGIONS.**

- (a) The Board may from time to time establish a pilot program region within a geographical area, not in conflict with an existing region.
- (b) A regional commissioner for the program will be appointed by the Board. Such pilot regional commissioner for the pilot program shall not become an executive member unless and until the pilot program is chartered as a region.
- (c) The pilot program will operate and be subject to the Organization's Bylaws, rules, regulations, policies and philosophies.
- (d) The pilot program region shall apply for its charter within five years of inception. Existing pilots shall apply for their charter within five years commencing July 1, 2004. If deemed necessary, a pilot program region may be extended for an indefinite period of time with review by the area director, section director and National Board approval.

#### **SECTION 1.06. CHARTERED REGIONS.**

The Board shall have sole power to grant a charter to a region when it demonstrates that:

- (a) Responsible adults apply for the charter and show a willingness to abide by the Bylaws, rules, regulations, policies and philosophies of the Organization;
- (b) The region plans to field a reasonably expected number of teams during its forthcoming season, or has reached a reasonably expected number of players based on the demographics of its geographical location;
- (c) No geographic conflict exists with any other region;
- (d) The region has maintained financial and administrative stability and fulfilled its financial and other obligations as a pilot region.



## **SECTION 1.07. REVOCATION OF CHARTER OR PILOT STATUS.**

The Board may reduce a chartered region to pilot status or suspend or revoke the charter or pilot status of any region not in compliance with its duties and responsibilities as defined in Section 1.04 or for noncompliance with these Bylaws or the rules, regulations, policies and philosophies of the Organization.



## **ARTICLE II: OFFICES**

### **SECTION 2.01. PRINCIPAL OFFICE.**

The Organization's principal office (the "National Support & Training Center") shall be fixed and located in such place as the Board shall determine from time to time.

### **SECTION 2.02. OTHER OFFICES.**

Branch or subordinate offices may be established at any time by the National Executive Director at any place or places.



## ARTICLE III: MEMBERS

### SECTION 3.01. CATEGORIES OF MEMBERS.

There shall be three categories of members: honorary members, executive members and participating members.

### SECTION 3.02. HONORARY MEMBERS.

Honorary membership may be extended by the Board to individuals who have rendered outstanding or extraordinary service on behalf of youth soccer in America. The term, rights, duties and privileges of each honorary member shall be fixed by the Board.

### SECTION 3.03. EXECUTIVE MEMBERS.

Executive membership shall be extended to:

- (a) All members of the Board as long as they remain on the Board.
- (b) All section directors, area directors, special directors, and regional commissioners of chartered regions as long as they hold their respective positions.

No person may hold more than one position within the Organization which is an executive membership position and such memberships shall not be transferable.

### SECTION 3.04. PARTICIPATING MEMBERS.

- (a) Participating membership shall be extended to:
  - (1) All youth who exhibit a sincere interest in soccer and who have become registered as a participating player pursuant to the Rules & Regulations of the Organization.
  - (2) All section and area staff, and all regional administrators, coaches and referees who become registered with the Organization.
- (b) The term of each participating member shall be the length of time such participating member is registered with the Organization.

### SECTION 3.05. RIGHT TO VOTE.

- (a) Only executive members shall have the right to vote. Each executive member of record shall be entitled to cast one vote at meetings of the executive members. Whenever any corporate action is to be taken by vote of the executive members, it shall, except as otherwise expressly provided by the California Nonprofit Public



Benefit Corporation Law (the "Law") or by these Bylaws, be authorized by a majority of votes cast (not counting abstentions) by the executive members.

- (b) Nothing in this Section 3.05 shall be construed as limiting the right of the Organization to refer to persons or entities associated with it as "members" even though such persons or entities are not executive members as defined in Section 3.03, and no such reference shall constitute anyone a member, within the meaning of Section 5056 of the Law or the foregoing provisions of this Section 3.05, unless such persons or entities shall have qualified for executive membership as set forth above. All references in these Bylaws, or in the Law, to "approval by the members" or "approval by a majority of all members" shall be deemed to apply to the executive members only.

### **SECTION 3.06. REGIONAL REGISTRATION FEE.**

Each participating player shall pay a registration fee in such amounts and at such times as shall be determined by the region. These fees shall be sufficient to enable the region to meet its financial obligations, including its financial and other commitments to the Organization.

### **SECTION 3.07. TERMINATION OF MEMBERSHIP.**

- (a) The Board, or its designee, may expel an executive member for conduct which the Board shall deem inimical to the best interests of the Organization, including, without limitation, violation of any provision of these Bylaws or any of the rules, regulations, policies or philosophies of the Organization.
- (b) The Board, or its designee, shall give the executive member who is the subject of the proposed action fifteen days prior notice of the proposed expulsion and the reasons therefore. The executive member may submit orally or in a written statement to the Board, or its designee, a response regarding the proposed action not less than five days before the effective date of the proposed expulsion. Prior to the effective date of the proposed action, the Board, or a designee authorized to decide that the proposed expulsion not take place, shall review any such statement submitted and shall determine the mitigating effect, if any, of the information contained therein on the proposed expulsion.
- (c) The procedures contained in subparagraph (b) above shall only apply to the termination of an executive member's rights as a member under the Law. The Board, or its designee, may, without notice or hearing, suspend any or all operational powers or authority that an executive member may have by virtue of holding a position described in ARTICLE VII for a period not to exceed ninety days. In addition, this Section 3.07 does not govern the expulsion or suspension of a participating member. Each region may adopt its own standards and procedures for suspension or expulsion of a participating member consistent herewith.

### **SECTION 3.08. PLACE OF MEETINGS.**



Meetings of the entire executive membership shall be held at any place designated by the Board.

### **SECTION 3.09. ANNUAL MEETINGS.**

The annual meeting of all executive members of the Organization shall be held within 45 days the end of each fiscal year but preferably before the end of each fiscal year. Directors shall be elected at the NAGM and any other proper business may be transacted at the NAGM.

### **SECTION 3.10. SPECIAL MEETINGS.**

Special meetings of the executive membership shall be held as may be determined necessary by the Board or at the request of one-third of the executive members. In addition, regular or special meetings of executive members within any particular division of the Organization shall be held as may be determined necessary by the area director, section director or Board.

### **SECTION 3.11. NOTICE OF ANNUAL OR SPECIAL MEETINGS.**

- (a) Written notice of each annual or special meeting of executive members shall be given not less than ten nor more than ninety days before the date of the meeting to each executive member entitled to notice thereof; provided, however, that if notice is given by telecopier, electronic transmission or delivery by courier, and the notice is not mailed by first-class, registered, or certified mail, the notice shall be given not less than twenty days before the meeting. Such notice shall state the place, date and hour of the meeting and,
  - (1) in the case of a special meeting, the general nature of the business to be transacted, and no other business may be transacted, or
  - (2) in the case of the annual meeting, those matters which the Board, at the time of the mailing of the notice, intends to present for action by the executive members, but, subject to the provisions of applicable law, any proper matter may be presented at the meeting for action.
- (b) Notice of an executive members' meeting shall be given either personally or by mail or by other means of written communication in accordance with Section 5511(b) of the Law.
- (c) The notice of any meeting at which Directors are to be elected shall include the names of all those who are nominees at the time the notice is sent to the executive members.

### **SECTION 3.12. QUORUM.**



A majority of the executive members, present either in person or by proxy, shall be necessary to constitute a quorum at a meeting.

### **SECTION 3.13. ADJOURNED MEETINGS AND NOTICE THEREOF.**

Any executive members' meeting, whether or not a quorum is present, may be adjourned from time to time by the vote of a majority of the votes represented either in person or by proxy, but in the absence of a quorum no other business may be transacted at such meeting. It shall not be necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted thereat, other than by announcement at the meeting at which such adjournment is taken; provided, however, when any executive members' meeting is adjourned for more than forty-five days, notice of the adjourned meeting shall be given as in the case of the meeting as originally called, whether annual or special.

### **SECTION 3.14. PROXIES.**

Every executive member entitled to vote at a meeting of executive members or to express consent or dissent without a meeting may authorize another person or persons to act for her/him by written proxy. Every proxy must be signed by the executive member. No proxy shall be valid after the expiration of three months from the date thereof. Every proxy shall be revocable at the pleasure of the executive member executing it. The proxy, in order to be valid, must be delivered to, and accepted by, the National Secretary prior to the opening of the meeting.

### **SECTION 3.15. ACTION BY MEMBERS WITHOUT A MEETING BY WRITTEN BALLOT.**

- (a) Any action which may be taken at any regular or special meeting of the executive members may be taken without a meeting provided there is satisfaction of the following ballot requirements:
  - (1) The Organization distributes a written ballot to every executive member entitled to vote on the matter;
  - (2) The ballot sets forth the proposed action, provides an opportunity to specify approval or disapproval of any proposal, and provides a reasonable time within which to return the ballot to the Organization;
  - (3) The number of votes cast by ballot within the time period specified equals or exceeds the quorum required to be present at a meeting authorizing the action; and
  - (4) The number of approvals equals or exceeds the number of votes that would be required to approve the matter at a meeting at which the total number of votes cast was the same as the number of votes cast by ballot.



- (5) The ballot shall be solicited in a manner consistent with Section 5511(b) of the Law and Section 3.16 of these Bylaws. All such solicitations shall indicate that number of responses needed to meet the quorum requirement and, with respect to ballots other than for the elections of Directors, shall state the percentage of approvals necessary to pass the measures submitted. The solicitation shall specify the time by which the ballot must be received in order to be counted.
- (b) Directors may be elected by written ballot.
- (c) A written ballot may not be revoked.
- (d) The Board shall give written notice of the results of any vote taken under this Section 3.15 within thirty days after the time period specified for the receipt of ballots.

### **SECTION 3.16. FORM OF PROXY OR WRITTEN BALLOT.**

The form of any written ballot or proxy distributed to ten or more of the executive members shall afford an opportunity on the form of written ballot or proxy to specify a choice between approval and disapproval of each matter or group of related matters intended, at the time the written ballot is distributed, to be acted on by such written ballot or proxy. The form shall also provide, subject to reasonable specified conditions, that where the person solicited specifies a choice with respect to any such matter, the vote must be cast in accordance therewith. In any election of Directors, any form of written ballot or proxy in which the Directors to be voted on are named therein as candidates and which is marked by an executive member "withhold" or otherwise marked in a manner indicating that the authority to vote for the election of Directors is withheld shall not be voted either for or against the election of a Director.

### **SECTION 3.17. CONDUCT OF EXECUTIVE MEMBER MEETINGS.**

The National President may preside as chairman at all meetings of the executive members. The chairman shall conduct each such meeting in a business like and fair manner, but shall not be obligated to follow any technical, formal or parliamentary rules or principles of procedure. The chairman shall have all of the powers usually vested in the chairman of a meeting of members.

### **SECTION 3.18. RIGHTS OF INSPECTION.**

These Bylaws, the Articles and the accounting books and records and minutes of proceedings of the Organization, of the Board, of the committees of the Board, and of each division of the Organization shall be open to inspection upon the written request of any executive member.

## **ARTICLE IV: DIRECTORS**

### **SECTION 4.01. POWERS.**



Subject to any limitations contained in the Articles of Incorporation (the "Articles"), these Bylaws or the Law relating to action required to be approved by the executive members or by a majority of all the executive members, the activities and affairs of the Organization shall be conducted and all corporate powers shall be exercised by or under the direction of the Board. The Board may delegate the management of the activities of the Organization to any person or persons, management company, or committee however composed, provided that the activities and affairs of the Organization shall be managed and all corporate powers shall be exercised under the ultimate direction of the Board. Without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board shall have the following powers in addition to the other powers enumerated in these Bylaws:

- (a) To select and remove all officers (except the National President), agents and employees of the Organization, prescribe powers and duties for them as may not be inconsistent with law, the Articles or these Bylaws, fix their compensation and require from them such security, if any, for faithful service as the Board may deem appropriate. In the case of the removal or resignation of the National President, under the provisions of Section 6.04, the National Board of Directors shall appoint one of the Directors to fulfill the remainder of the term until the next National Annual General Meeting of the executive members.
- (b) To conduct, manage and control the affairs and activities of the Organization, and to make such Rules & Regulations therefore not inconsistent with law, the Articles or these Bylaws, as they may deem appropriate.
- (c) To adopt, make and use a corporate seal and to alter the form of such seal from time to time, as they may deem appropriate.
- (d) To authorize the issuance of memberships in the Organization from time to time, upon such terms and for such consideration as may be lawful.
- (e) To borrow money and incur indebtedness for the purposes of the Organization, and to cause to be executed and delivered therefore, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecation or other evidence of debt and securities therefore.

#### **SECTION 4.02. NUMBER OF DIRECTORS.**

The authorized number of Directors of the Organization shall be eleven until changed by an amendment to these Bylaws duly adopted with the approval of the executive members.

#### **SECTION 4.03. TERM OF OFFICE.**

All Directors shall serve staggered terms of three years each. The executive members, under the procedures prescribed in Section 4.05, shall elect three classes of Directors, with the first class having three Directors, the second class having four Directors and the third class having four



#### **SECTION 4.16. RIGHTS OF INSPECTION.**

Every Director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the Organization.

#### **SECTION 4.17. VACANCIES.**

- (a) Subject to the provisions of Section 5226 of the Law, any Director may resign effective upon giving written notice to the Chairman of the Board, the National President, the National Secretary or the Board, unless the notice specifies a later time for the effectiveness of such resignation. If the resignation is effective at a future time, a successor may be selected before such time, to take office when the resignation becomes effective.
- (b) Vacancies may be filled by a majority of the remaining Directors, although less than a quorum, or by a sole remaining Director at any regular or special meeting of the Board. Each Director so selected shall hold office until the next annual meeting of the executive members and until a successor has been selected to serve the remainder of the vacated Director's term of office.
- (c) A vacancy in the Board shall be deemed to exist in case of the death, resignation or removal of any Director, or if the authorized number of Directors be increased, or if the Executive Members fail, at any regular or special meeting of Executive Members at which any Director or Directors are elected, to elect the full authorized number of Directors to be voted for at that meeting.
- (d) The Board may declare vacant the office of a Director who has been declared of unsound mind by a final order of court, convicted of a felony, or been found by a final order or judgment of any court to have breached any duty arising under Sections 5230 through 5238 of the Law. In addition, the Board may remove, and declare vacant, the office of a Director who fails to attend three Board meetings within any one fiscal year.
- (e) The executive members may elect a Director or Directors at any time to fill any vacancy or vacancies not filled by the Directors.
- (f) No reduction of the authorized number of Directors shall have the effect of removing any Director prior to the expiration of the Director's term of office.

#### **SECTION 4.18. REMOVAL OF DIRECTORS.**

Except as otherwise provided herein or by the Law, any or all Directors may be removed with or without cause, by a majority vote of the executive members participating in such vote.

#### **SECTION 4.19. FEES AND COMPENSATION.**



Directors. The term of office for the Directors in each class shall expire at the third following annual meeting of the executive members and each succeeding third year thereafter.

#### **SECTION 4.04. PROCEDURES FOR NOMINATION OF DIRECTORS.**

- (a) All section directors, or the designated appointee of each section director, shall comprise a nominating commission to seek qualified candidates for election as Directors and/or as President. The nominating commission shall make its report at least 75 days before the date of the election, and the National Secretary shall forward to each executive member a list of candidates nominated by office.
- (b) Six executive members or more may nominate candidates as Directors and/or as President at any time before the 45th day preceding the election. On timely receipt of such petition, the National Secretary shall cause the names of the candidates named on it to be placed on the ballot along with those candidates named by the nominating commission.
- (c) Any executive member at the National Annual General Meeting present in person or by proxy may place names of candidates for election as Directors and/or President in nomination.

#### **SECTION 4.05. VOTING PROCEDURES FOR ELECTION OF DIRECTORS.**

- (a) The Directors and President shall be elected at the National Annual General Meeting.
- (b) At the National Annual General Meeting, the election of the Directors shall precede the election of the National President.
- (c) All Directors shall be elected by classes, with each class consisting of either three or four seats. The executive members shall cast their votes for all Directors of the same class at the same time. Each executive member shall be entitled to cast one vote for each seat in the class. These votes may not be cumulative, but each vote must be cast in favor of a different candidate. All nominations for the class must close before the first ballot is taken. After the executive members have cast their ballots, the candidates receiving the highest number of votes, either in person or by proxy, are elected.

#### **SECTION 4.06. PLACE OF MEETINGS.**

Regular or special meetings of the Board shall be held at any place which has been designated from time to time by resolution of the Board. In the absence of such designation, regular meetings shall be held at the principal office of the Organization.

#### **SECTION 4.07. ANNUAL MEETINGS.**



The Board shall hold an annual meeting for the purposes of organization, selection of officers and the transaction of other business. Annual meetings of the Board shall be held on such dates and at such times as may be fixed by the Board.

#### **SECTION 4.08. REGULAR MEETINGS.**

Regular meetings of the Board may be held without call or notice on such dates and at such times as may be fixed by the Board.

#### **SECTION 4.09. SPECIAL MEETINGS.**

Special meetings of the Board for any purpose or purposes may be called at any time by the Chairman of the Board, the National President, the National Secretary or any two Directors.

#### **SECTION 4.10. NOTICE.**

- (a) Annual and special meetings of the Board shall be held upon at least seven days' notice by first-class mail or forty-eight hours' notice given personally or by telephone, telegraph, telex, telecopier, electronic transmission, or other similar means of communication.
- (b) Any such notice shall be addressed or delivered to each Director at such Director's address as it is shown upon the records of the Organization or as may have been given to the Organization by the Director for purposes of notice.
- (c) Notice by mail shall be deemed to have been given at the time a written notice is deposited in the United States mails, postage prepaid. Any other written notice shall be deemed to have been given at the time it is personally delivered to the recipient or is delivered to a common carrier for transmission, or actually transmitted by the person giving the notice by electronic means, to the recipient. Oral notice shall be deemed to have been given at the time it is communicated, in person or by telephone or wireless, to the recipient or to a person at the office or residence of the recipient who the person giving the notice has reason to believe will promptly communicate it to the receiver.



#### **SECTION 4.11. WAIVER OF NOTICE.**

Notice of a meeting need not be given to any Director who signs a waiver of notice or a written consent to holding the meeting or an approval of the minutes thereof, whether before or after the meeting, or who attends the meeting without protesting, prior thereto or at its commencement, the lack of notice to such Director. All such waivers, consents and approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

#### **SECTION 4.12. QUORUM.**

- (a) A majority of the Directors then in office shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 4.15. Every act or decision done or made by a majority of the Directors present at a meeting duly held at which a quorum is present shall be regarded as the act of the Board, unless a greater number be required by the Law, the Articles, or these Bylaws, except as provided in subsection (b) of this section 4.12.
- (b) A meeting at which a quorum is initially present may continue to transact business notwithstanding the withdrawal of Directors, if any action taken is approved by at least a majority of the required quorum for such meeting; provided, that the Board can only take action pursuant to this subparagraph (b) on items included in the agenda for the meeting.

#### **SECTION 4.13. PARTICIPATION IN MEETINGS BY CONFERENCE TELEPHONE.**

Directors may participate in a meeting of the Board or a committee meeting through use of a conference telephone or similar communications equipment so long as all Directors participating in such meeting can hear one another.

#### **SECTION 4.14. ADJOURNMENT.**

A majority of the Directors present, whether or not a quorum is present, may adjourn any Directors' meeting to another time and place. Notice of the time and place of holding an adjourned meeting need not be given to absent Directors if the time and place be fixed at the meeting adjourned, except as provided in the next sentence. If the meeting is adjourned for more than 24 hours, reasonable notice of any adjournment to another time or place shall be given prior to the time of the adjourned meeting to the Directors who were not present at the time of the adjournment.

#### **SECTION 4.15. ACTION BY BOARD WITHOUT A MEETING.**

Any action required or permitted to be taken by the Board or any committee thereof may be taken without a meeting if all members of the Board or the committee shall individually or collectively consent in writing to the adoption of a resolution authorizing the action. The resolution and written consents thereto shall be filed with the minutes of the proceedings of the Board or committee.



## ARTICLE V: COMMITTEES

### SECTION 5.01. EXECUTIVE COMMITTEE.

- (a) The Board may, by resolution adopted by a majority of the number of Directors then in office, establish an Executive Committee consisting of such number of Directors as may be determined by the Board. The Executive Committee shall have and may exercise only such powers as are specifically delegated to it by the Board to manage the business and affairs of the Organization.
- (b) Appointments to the Executive Committee shall be by a majority vote of the Directors then in office. A majority of all the members of the Executive Committee may determine its rules of procedure unless the Board shall otherwise provide. The Board shall have the power to change the members of the Executive Committee at any time, either with or without cause, and to fill vacancies; provided, however, that all appointments to the Executive Committee shall be by a majority vote of the Directors then in office.
- (c) Any action that under the provisions of the Law may be taken at a meeting of the Executive Committee may be taken without a meeting if authorized by a writing signed by all members of the Executive Committee who would be entitled to vote at a meeting for such purpose and filed with the National Secretary.
- (d) The Board may, at any regular or special meeting, overrule any action or actions of the Executive Committee by a majority vote of all members of the Board, provided that any such action will not affect the contractual rights of parties outside the Organization.

### SECTION 5.02. STANDING OR SPECIAL COMMITTEES.

- (a) If the Board determines that the management of the Organization would be benefited by the establishment of one or more standing or special committees, in addition to the Executive Committee, the Board may from time to time establish one or more such committees.
- (b) The term "standing committee" or "special committee" shall mean any committee appointed by the Board which is authorized by specific delegation, without further Board action, to make and implement decisions on behalf of the Board, or to implement, with some degree of discretion, decisions of the Board pursuant to guidelines established by the Board.
- (c) The establishment of a standing or special committee shall be effected by a resolution of the Board approved by the vote of the majority of the Directors then in office, which specifically sets forth the powers and duties delegated to such committee and specifically identifies the committee as a "standing" or "special



committee." Each such committee shall consist of two or more Directors and shall be presided over by a Director selected by the Board.

- (d) Notice of, and procedures for, meetings of standing or special committees shall be as prescribed by the chairman of each such standing or special committee, and meetings of standing or special committees may be called by the Board or the chairman of the standing or special committee.

### **SECTION 5.03. LIMITATIONS UPON COMMITTEES OF THE BOARD.**

No committee of the Board shall have any of the authority of the Board with respect to:

- (a) The approval of any action for which the Law also requires approval of the executive members or approval of a majority of all executive members;
- (b) The filling of vacancies on the Board or on any committee that has the authority of the Board;
- (c) The amendment or repeal of Bylaws or the adoption of new Bylaws;
- (d) The amendment or repeal of any resolution of the Board that by its express terms is not so amendable or repealable;
- (e) The appointment of other committees of the Board or the members thereof if such committee will have the authority of the Board;
- (f) The expenditure of corporate funds to support a nominee for Director after there are more people nominated for Director than can be elected; or
- (g) The approval of any self-dealing transaction, except that when it is not reasonably practicable to obtain approval of the Board prior to entering into such a transaction, a committee authorized by the Board may approve the transaction in a manner consistent with the standards set forth in Section 5233(d) of the Law subject to ratification by a majority of the Directors then in office (without counting the vote of any interested Director) at the next meeting of the Board.

### **SECTION 5.04. ADVISORY COMMISSIONS.**

The Chairman of the Board, the Board, or the National President may from time to time appoint such advisory commissions as deemed appropriate, consisting of Directors or persons who are not Directors, but such advisory commissions shall not be deemed committees of the Board and shall not exercise any powers of the Board. Notice of, and procedures for, meetings of advisory commissions shall be as prescribed by the chairman of each such advisory commission, and meetings of advisory commissions may be called by the Chairman of the Board, the Board, the Executive Committee, the National President or the chairman of the advisory commission.



Directors shall not receive any compensation for their services as Directors or as members of committees or commissions, but reimbursement or advancement may be made for any expenses incurred or paid by them for the benefit of the Organization.

The Organization shall not make any loan of money or property to, or guarantee the obligation of, any Director or officer, unless approved by the California Attorney General; provided, however, that the Organization may advance money to a Director or officer of the Organization for expenses reasonably anticipated to be incurred in the performance of the duties of such officer or Director, provided that in the absence of any such advance, such Director or officer would be entitled to be reimbursed for such expenses by the Organization. Subject to the provisions of Section 5227 of the Law, nothing contained in this Section 4.19 shall be construed to preclude any Director from serving the Organization in any other capacity as an officer, agent, employee or otherwise and receiving compensation therefore.

#### **SECTION 4.20. INTERESTED TRANSACTIONS PROHIBITED.**

No director shall enter into any interested or self-dealing transaction with the Organization except as may be in compliance with Section 5233 of the Law.



## ARTICLE VI: OFFICERS

### SECTION 6.01. OFFICERS.

The officers of the Organization shall be a National President, a National Secretary and a National Treasurer. The Organization may also have, at the discretion of the Board, a Chairman of the Board, a National Executive Vice President, one or more National Vice Presidents, one or more Assistant National Secretaries, one or more Assistant National Treasurers, a National Executive Director, and such other officers as may be elected or appointed in accordance with the provisions of Section 6.03. No person shall hold more than one office.

### SECTION 6.02. ELECTION OF THE NATIONAL PRESIDENT.

After all the Directors have been elected under the provisions of Sections 4.05 or 4.17, the executive members shall elect one Director, by a majority of the votes cast, to serve a one year term as National President.

If no Director receives a majority of the votes cast on the first ballot, the executive members shall elect one of the two Directors receiving the highest total of votes cast on the first vote. All other officers of the Organization, except such officers as may be elected or appointed in accordance with the provisions of Section 6.03 or Section 6.05 shall be chosen annually by, and shall serve at the pleasure of, the Board. They shall hold their respective offices until their resignation, removal, or other disqualification from service or until their respective successors shall be elected.

### SECTION 6.03. SUBORDINATE OFFICERS.

The Board may elect, and may empower the National President to appoint, such other officers as the business of the Organization may require, each of whom shall hold office for such period, have such authority and perform such duties as are provided in these Bylaws or as the Board may from time to time determine.

### SECTION 6.04. REMOVAL AND RESIGNATION.

The National President can be removed only under the provisions of Section 4.17(d) and 4.18 of these Bylaws. Any other officer may be removed at any time, either with or without cause, by the vote of two-thirds of the entire Board or, in the case of an officer, who is chosen under Section 6.03, by any officer upon whom such power of removal may be conferred by the Board. Any such removal shall be without prejudice to the rights, if any, of the officer under any contract of employment.

Any officer may resign at any time by giving written notice to the Chairman of the Board, National President or National Secretary of the Board, but without prejudice to the rights, if any, of the Organization under any contract to which the officer is a party. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein and,



unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

#### **SECTION 6.05. VACANCIES.**

A vacancy in any office because of death, resignation, removal, disqualification or any other cause shall be filled in the manner prescribed in these Bylaws for regular election or appointment to such office, provided that such vacancies shall be filled as they occur and not on an annual basis.

#### **SECTION 6.06. CHAIRMAN OF THE BOARD.**

The Chairman of the Board, if there be such an officer, shall assume the duties and responsibilities normally associated with the position or those duties assigned by the Board.

#### **SECTION 6.07. NATIONAL PRESIDENT.**

The National President shall be the chief executive officer of the Organization and, subject to the control of the Board, shall:

- (a) Provide leadership and broad guidance to the Organization in all its activities;
- (b) Preside, when present, at the meetings of the executive members and, ~~in the absence of the Chairman of the Board, or if there be none,~~ at the meetings of the Board;
- (c) Nominate, subject to the approval of a majority of the entire Board and without prejudice to the rights of all Board members to make such nominations, members of Board committees as and when needed;
- (d) Have the general powers and duties usually vested in the office of President of a nonprofit volunteer organization;
- (e) Prepare and submit at each NAGM a written annual report covering the Organization's activities for the twelve months ending on the date of the Meeting; and
- (f) Have such other powers and duties as may be prescribed by the Board or these Bylaws.

#### **SECTION 6.08. NATIONAL EXECUTIVE VICE PRESIDENT.**



The National Executive Vice President if any, shall assume the duties of the National President in the latter's absence and perform such other duties as may be assigned from time to time by the Board.

#### **SECTION 6.09. NATIONAL VICE PRESIDENTS.**

The National Vice Presidents, if any, shall perform such duties as may be directed by the National President and have such other duties as may be assigned to them from time to time by the Board.

#### **SECTION 6.10. NATIONAL SECRETARY.**

The National Secretary, or a designee, shall keep the minutes of the proceedings of all Board and executive members' meetings, certify official records, maintain a list of names and addresses of all executive members, and issue notice of meetings of the executive members and the Board. The National Secretary shall keep, or cause to be kept, at the principal office in the State of California the original or a copy of the Organization's Articles and Bylaws, as amended to date.

#### **SECTION 6.11. NATIONAL TREASURER.**

The National Treasurer, or such person designated by the Board, shall be the Chief Financial Officer of the Organization, have custody of all funds, securities, evidence of indebtedness and other valuable documents, and deposit funds and securities in the name and to the credit of this Organization in a bank or depository. The National Treasurer, or such designee, may invest such funds under the supervision of the Board in such investments as may comply with Section 5240 of the Law. The National Treasurer, or such designee, shall keep in appropriate books an accurate account of all money received and paid out. The National Treasurer or such designee shall render a report of the funds, receipts and disbursements of the Organization annually or at such other times as requested by the Board.

#### **SECTION 6.12. NATIONAL EXECUTIVE DIRECTOR.**

The National Executive Director shall be the chief administrative officer of the Organization and, subject to the supervision of the Board, shall:

- (a) Supervise, direct, and control the business and affairs of the Organization;
- (b) Hire, supervise, and direct all employees of the Organization, and have the power to delegate responsibilities and commensurate authority to subordinates;
- (c) Supervise, direct, and control the collection, deposit, investment and disbursement of all funds of the Organization in accordance with the specific or general instructions of the National Treasurer.



- (d) Be a nonvoting ex-officio member of the Board, Executive Committee, and all standing committees and, whenever practical, serve as the staff adviser and recording secretary thereof;
- (e) Have the general powers and duties of management usually vested in the office of a National Executive Director or general manager of a nonprofit volunteer organization; and
- (f) Have such other powers and duties as may be prescribed by the Board or these Bylaws.



## **ARTICLE VII: SPECIAL DIRECTORS**

### **SECTION 7.01. SECTION DIRECTOR.**

A section director shall be nominated by themselves and the area directors within each section and appointed by the Board for a term of three years. Each section director shall report to the Board and be responsible for the general welfare and administration of the Organization within such section and be in charge of all inter-area activities within such section. The section staff, through the section director, shall be responsive to the Board in accomplishing such administrative functions as may be requested. The section director shall oversee appropriate dispute resolution mechanisms within the section. A section director may be suspended or removed by the Board.

### **SECTION 7.02. AREA DIRECTOR.**

Each area director shall be nominated by themselves and the regional commissioners within each area. Subject to the approval of the appropriate section director, area directors shall be appointed by the Board for a term of three years. Each area director shall:

- (a) report to the section director and be responsible for the performance and growth of their areas and all inter-regional and extra-regional activities within their areas;
- (b) organize and maintain volunteer staff to assure adequate support and services to the regions in their areas;
- (c) be the official spokesman for the area in regard to publicity, outside development, cultural exchange, internal development, business systems, budgets, bylaws, Board policies, Rules & Regulations;
- (d) be responsible for such other matters that directly relate to the operation of the area;
- (e) oversee dispute resolution within the area.

An area director may be suspended by the section director responsible for such area and suspended or removed by the Board.

### **SECTION 7.03. REGIONAL COMMISSIONER.**

Each regional commissioner shall be nominated by a majority of the regional board in accordance with the regional guidelines in effect for each region or, in the absence of any such nomination, by the area director. Subject to the approval of the area director and the section director, a commissioner shall be appointed by the Board for a term of three years. If there are term limitations in the region's guidelines that specify a shorter term of office, the appointment shall be for the term specified in those regional guidelines. A regional commissioner shall have the responsibility and authority to administer the day-to-day business of the region within the



framework of these Bylaws, including without limitation, Section 1.04 hereof, and the regional guidelines of the Region. A regional commissioner shall maintain close liaison with the area director and coordinate inter-area activities through the area director. A regional commissioner may be suspended by the area director or the section director and suspended or removed by the Board.

#### **SECTION 7.04. OTHER SPECIAL DIRECTORS.**

It shall be within the authority of the Board to establish positions that are not set forth within these Bylaws and to appoint Special Directors to fill those positions. These positions may include, among others, a National Director of Tournaments and the Chairmen of the National Coaching and Refereeing Commissions. Any person appointed to a position established under this Section 7.04 shall become an executive member of the Organization. Special Directors shall be appointed by the Board for a term of three years, or such shorter term as the Board may prescribe.

#### **SECTION 7.05. MULTIPLE TERMS.**

Nothing contained in Section 7 shall limit the number of terms that an executive member may serve.



## **ARTICLE VIII: RULES & REGULATIONS**

### **SECTION 8.01. NATIONAL RULES & REGULATIONS.**

The Organization shall adopt a set of Rules & Regulations to be known as the "National Rules & Regulations" governing the conduct, playing, and scheduling of soccer games.

### **SECTION 8.02. AMENDMENTS.**

- (a) The National Rules & Regulations may be amended or repealed at the NAGM if approved by the executive members provided that the proposed change has been submitted in writing to the National Support Center no later than 70 days prior to the date of the NAGM.
- (b) The requirement that a proposed change be submitted in writing to the National Support Center no later than 70 days prior to the date of the NAGM may be suspended by the vote of two-thirds of the Executive Membership, either in person or by proxy.

### **SECTION 8.03. SECTION RULES & REGULATIONS.**

- (a) Each section may adopt such Rules & Regulations governing the conduct, playing, and scheduling of soccer games within the section as may be deemed appropriate which are not inconsistent with the National Rules & Regulations as may be in effect from time to time.
- (b) The Section Rules & Regulations may be amended or repealed if approved by a majority of the chartered regional commissioners, area directors, and section director of the section as a group, each being entitled to one vote.



## ARTICLE IX: MISCELLANEOUS

### SECTION 9.01. INSPECTION OF ARTICLES AND BYLAWS.

The Organization shall keep in its principal office in the State of California the original or a copy of its Articles and of these Bylaws as amended to date, which shall be open to inspection by the executive members at all reasonable times during office hours. The Organization shall upon the written request of any executive member furnish a copy of the Articles or Bylaws as amended to date.

### SECTION 9.02. ENDORSEMENT OF DOCUMENTS: CONTRACTS.

Subject to the provisions of applicable law, no note, mortgage, evidence of indebtedness, contract, conveyance or other instrument in writing and any assignment or endorsement thereof executed or entered into between the Organization and any other person shall be valid and binding on the Organization unless the signing officers had the authority to execute the same. Unless so authorized by the Board, no officer, agent or employee shall have any power or authority to bind the Organization by any contract or engagement or to pledge its credit or to render it liable for any purpose or amount.

### SECTION 9.03. CONSTRUCTION AND DEFINITIONS.

Unless the context otherwise requires, the general provisions, rules of construction and definitions contained in the General Provisions of the California Nonprofit Public Benefit Corporation Law shall govern the construction of these Bylaws.

### SECTION 9.04. MAINTENANCE OF CORPORATE RECORDS.

The accounting books, records, minutes of proceedings of the executive members, the Board and the Executive Committee shall be kept at such place or places designated by the Board or, in the absence of such designation, at the principal business office of the Organization. The minutes shall be kept in written, typed or printed form, and the accounting books and records shall be kept either in written typed or printed form or in any other form capable of being converted into written, typed or printed form.

### SECTION 9.05. ANNUAL REPORT.

The Board shall cause an annual report to be furnished to the Directors and executive members not later than one hundred twenty days after the close of the Organization's fiscal year. The annual report shall be accompanied by any report thereon of independent accountants, or, if there is no such accountant's report, the certificate of an authorized officer of the Organization that such statements were prepared without audit from the books and records of the Organization. The annual report shall contain in appropriate detail the following:

- (a) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year;



- (b) The principal changes in assets and liabilities, including trust funds, during the fiscal year;
- (c) The revenue or receipts of the Organization both unrestricted and restricted to particular purposes, for the fiscal year.
- (d) The expenses or disbursements of the Organization, for both general and restricted purposes, during the fiscal year; and
- (e) Any information required by Section 9.06.

#### **SECTION 9.06. ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATION.**

- (a) The Organization shall furnish annually to its executive members and Directors a statement of any covered transaction or indemnification described below, if such covered transaction or indemnification took place. Such annual statement shall be affixed to and sent with the annual report described in Section 9.05. A covered transaction under this Section 9.06 is a transaction in which the Organization was a party, and in which any Director or officer had a direct or indirect material financial interest (excluding a mere common directorship).
- (b) The statement required by this Section 9.06 shall describe briefly:
  - (1) Any covered transaction during the previous fiscal year involving more than \$50,000 or which was one of a number of covered transactions in which the same interested persons had a direct or indirect material financial interest and which transactions in the aggregate involve more than \$50,000.
  - (2) The names of the interested persons involved in such transactions, stating such person's relationship to the Organization, the nature of such person's interest in the transaction, and, where practicable, the amount of such interest; provided that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.
  - (3) The amount and circumstances of any indemnification or advances aggregating more than \$10,000 paid during the fiscal year to any officer or Director of the Organization pursuant to Section 9.07; provided that no such report need be made in the case of indemnification that has been approved by the executive members.

#### **SECTION 9.07. INDEMNIFICATION.**



The Organization shall, to the maximum extent permitted by Law, indemnify each Executive Member and the National Executive Director against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with any proceeding arising by reason of the fact that such person is or was acting as an agent of the Organization and shall advance to such persons expenses incurred in defending any such proceeding to the maximum extent permitted by law. The Board may, in its discretion, provide by resolution for such indemnification of, or advance of expenses to, other agents, members and employees of the Organization, and likewise may refuse to provide for such indemnification or advance of expenses except to the extent such indemnification is mandatory under the Law.

#### **SECTION 9.08. INSURANCE.**

The Organization shall have the power to purchase and maintain insurance on behalf of any agent of the Organization against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such whether or not the Organization will have the power to indemnify the agent against such liability under the provisions of Section 9.07, provided, however, that the Organization shall have no authority to purchase and maintain such insurance to indemnify any agent of the Organization for a violation of Section 5233 of the Law.

#### **SECTION 9.09. PROHIBITED USES OF MEMBERSHIP LISTS.**

The membership list is a corporate asset. Without consent of the National Executive Director the membership list or any part thereof may not be used by any person for any purpose unrelated to an executive member's interest as an executive member. Without limiting the generality of the foregoing, without the consent of the Board, or its designee, the membership list or any part thereof may not be:

- (a) Used to solicit money or property unless such money or property will be used solely for the benefit of the Organization;
- (b) Used for any purpose which the user does not reasonably and in good faith believe will benefit the Organization;
- (c) Used for any commercial purpose or purposes in competition with the Organization; or
- (d) Sold or purchased by any person.

#### **SECTION 9.10. FEES.**

Each region shall remit a membership fee to the Organization for each participating player in the region in such amount as shall be determined from time to time by the executive members.



#### **SECTION 9.11. FISCAL YEAR.**

The fiscal year of the Organization shall commence on July 1 of each year and end on June 30 of the following year.

#### **SECTION 9.12. BUDGET PRESENTATION BY GOALS AND OBJECTIVES**

Annually, the National Board of Directors shall present to the Executive Members at the National Annual General Meeting a set of goals and objectives for the American Youth Soccer Organization. The proposed budget for each fiscal year, which shall also be presented annually to the Executive Members, shall be predicated and based upon the stated goals and objectives. The proposed budget shall provide a thorough and specific analysis and explanation of how the proposed amount and type of expenditures assists the organization in attaining its stated goals and objectives.

The National Board of Directors shall provide periodic status reports not less than quarterly through the AYSO National Web site and at the National Annual General Meeting regarding each goal and objective presented to the Executive Members.

### **ARTICLE X: AMENDMENTS**

#### **SECTION 10.01. BYLAWS.**



- (a) New Bylaws may be adopted or current Bylaws may be amended or repealed by the vote of two-thirds of the executive members, either in person or by proxy or ballot, except as otherwise provided by the Law. Amendments to be considered at the National Annual Meeting under the provisions of the section must be submitted in writing to the National Support Center no later than 70 days prior to the date of the National Annual Meeting.
- (b) The requirement that a proposed change be submitted in writing to the National Support Center no later than 70 days prior to the date of the National Annual Meeting may be suspended by the vote of three-quarters of the Executive Membership, either in person or by proxy.
- (c) In addition to the right of the executive members as provided in subparagraph (a) to adopt, amend or repeal Bylaws, and except as otherwise provided in the Law, Bylaws may be adopted, amended or repealed by the Board by a two-thirds vote of the Directors present and voting (but not less than a majority of the entire Board) at a Board meeting unless the action would materially and adversely affect the rights of the executive members as to voting.

#### **SECTION 10.02. ARTICLES OF INCORPORATION.**

The Articles of Incorporation may be amended if approved by a two-thirds vote of the executive members, either in person or by proxy or ballot, except as otherwise provided in the Law and if approved by a two-thirds vote of the Directors present and voting (but not less than a majority of the entire Board) at a Board meeting.

#### **SECTION 10.03. ADOPTION.**

I hereby certify that the foregoing amended Bylaws were validly adopted at the meeting of the executive members held on **May 27, 2007 at New Orleans, Louisiana**, became effective on that date and repealed and superseded all previous Bylaws, and are the current Bylaws of the American Youth Soccer Organization.

15 June 2007  
DATE

Signed by James Schauer  
**James Schauer**  
National Secretary



## Costa Mesa Region 120 Board of Directors

Commissioner.....John Rubright..... 714-444-2302 .....john\_rubright@sbcglobal.net  
Assistant Commissioner.....Vikky Salvati..... 714-979-3959 .....R120Girlscoach@aol.com  
Regional Registrar..... Diana Nunez..... 714-545-6405 .....dnayso120@sbcglobal.net.....  
Youth Protection Advocate.....Anne Mc Eligot..... 714-557-7220 .....mceligot@pacbell.net  
Treasurer.....Jon Zich..... 714-549-LAW5.... jonzich@pacbell.net  
Regional Secretary.....Alyssa Nunez ..... 714-545-6405 .....dnayso120@sbcglobal.net  
Regional Auditor.....Romy Brown..... 714-429-9243 .....czechromy@yahoo.com  
Safety and Permits .....**OPEN** ..... 714-444-2302 .....  
Purchasing.....Mette Segerblom.... 714-609-2537 .....msegerbl@mail.occ.cccd.edu  
Director of Sponsorship.....Michele Strodel..... 714-444-2302 .....mish29@sbcglobal.net  
Web Master.....Jon Zich..... 714-549-LAW5.... jonzich@pacbell.net  
Director of Publicity .....Jacky Gonzalez..... 562-225-9852 .....jacky@allcmortgage.com  
Photography .....Cheryl Cruz ..... .....ccruz618@sbcglobal.net  
Pancake Breakfast .....**OPEN** .....  
Coach Administrator.....Javier Chavez..... 714-434-2792 .....coach\_chavez@msn.com  
Head Coach Boys U10 above....**OPEN** ..... 714-444-2302 .....  
Head Coach Boys U8.....Aaron&Maria Martinez949-631-2082... ayemaria@sbcglobal.net  
Head Coach Boys U6.....Mia Chambers.....949-285-1138... info@miachambers.com  
Head Coach Boys U5 div.....Bill Thorpe ..... 714-641-2097 .....lliamnange@sbcglobal.net  
Head Coach Girls upper div. ....Mary Knowles..... 714-803-0815 .....tazx27@yahoo.com  
Head Coach Girls lower div.....Cheryl Cruz ..... 949-642-0772 .....ccruz618@sbcglobal.net  
Dir. of Player Development .....Jerry Delgadillo ..... .....gdelgadillo@boatswainslocker.com  
Referee Administrator .....Mike Nolan ..... 714-549-3340 .....mnolan@parker.com  
Referee Recruiting .....Jeff Tanner ..... 949-548-4856 .....jefftanner@sbcglobal.net  
Dir. of Fields and Equipment.....Dennis Disinger..... 949-645-3247 .....bus473@aol.com

### Other Important Resources:

Region 120 Web Site ..... www.CostaMesaSoccer.com  
AYSO National Web Site..... <http://www.soccer.org>  
Area Q Web Site ..... <http://www.ayso11q.org>  
City of CM Park Rangers / Police.. 714-754-5252  
City of Costa Mesa Mud Line ..... 714-754-5041 ext.2  
City of CM Field Ambassadors.....714-925-7241

---



U. S. TREASURY DEPARTMENT

INTERNAL REVENUE SERVICE

DISTRICT DIRECTOR

P. O. BOX 231

LOS ANGELES, CALIFORNIA 90033

February 28, 1968

IN REPLY REFER TO

Form L-178

Code 414:RSY

LA-EO-68-189

American Youth Soccer Organization  
12501 S. Isis Ave  
Hawthorne CA 90250

95-6205398

|  |                             |
|--|-----------------------------|
| PURPOSE<br>Charitable  |                             |
| ADDRESS INQUIRIES & FILE RETURNS WITH<br>DISTRICT DIRECTOR OF INTERNAL REVENUE |                             |
| Los Angeles  |                             |
| FORM 990-A RE-<br>QUIRED   | ACCOUNTING PERIOD<br>ENDING |
| <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO            | January 31                  |

On the basis of your stated purposes and the understanding that your operations will continue as evidenced to date or will conform to those proposed in your ruling application, we have concluded that you are exempt from Federal income tax as an organization described in section 501(c)(3) of the Internal Revenue Code. Any changes in operation from those described, or in your character or purposes, must be reported immediately to your District Director for consideration of their effect upon your exempt status. You must also report any change in your name or address.

You are not required to file Federal income tax returns so long as you retain an exempt status, unless you are subject to the tax on unrelated business income imposed by section 511 of the Code, in which event you are required to file Form 990-T. Our determination as to your liability for filing the annual information return, Form 990-A, is set forth above. That return, if required, must be filed on or before the 15th day of the fifth month after the close of your annual accounting period indicated above.

Contributions made to you are deductible by donors as provided in section 170 of the Code. Bequests, legacies, devises, transfers or gifts to or for your use are deductible for Federal estate and gift tax purposes under the provisions of section 2055, 2106 and 2522 of the Code.

You are not liable for the taxes imposed under the Federal Insurance Contributions Act (social security taxes) unless you file a waiver of exemption certificate as provided in such act. You are not liable for the tax imposed under the Federal Unemployment Tax Act. Inquiries about the waiver of exemption certificate for social security taxes should be addressed to this office, as should any questions concerning excise, employment or other Federal taxes.

This is a determination letter.

Very truly yours,

F. S. Schmidt  
District Director



STATE OF CALIFORNIA  
FRANCHISE TAX BOARD  
PO BOX 942857  
SACRAMENTO CA 94257-0540

## Entity Status Letter

Date: 5/25/2016

ESL ID: 6616030146

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 0537598

Entity Name: AMERICAN YOUTH SOCCER ORGANIZATION

- 1. The entity is in good standing with the Franchise Tax Board.
- 2. The entity is **not** in good standing with the Franchise Tax Board.
- 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 d.
- 4. We do not have current information about the entity.

The above information does not necessarily reflect:

- The entity's status with any other agency of the State of California, or other government agency.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or the entity did business in California at a time when it was not qualified or not registered to do business in California:
  - The status or voidability of any contracts made in California by the entity at a time when the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
  - For entities revived under R&TC Section 23305b, any time limitations on the revivor or limitation of the functions that can be performed by the entity.

### Internet and Telephone Assistance

Website: [ftb.ca.gov](http://ftb.ca.gov)

Telephone: 800.852.5711 from within the United States

916.845.6500 from outside the United States

TTY/TDD: 800.822.6268 for persons with hearing or speech impairments

DISPLAY CONSPICUOUSLY AT PLACE OF BUSINESS FOR WHICH ISSUED

CALIFORNIA STATE BOARD OF EQUALIZATION

**TEMPORARY SELLER'S PERMIT**

Valid 06/30/2016 through 07/04/2016



ACCOUNT NUMBER

SR EA 102-926856

AYSO NEWPORT  
HECTOR JIMENEZ  
2620 NEWPORT BLVD  
COSTA MESA, CA 92627-4626

**NOTICE TO PERMITTEE:**  
*You are required to obey all Federal and State laws that regulate or control your business. This permit does not allow you to do otherwise.*

IS HEREBY AUTHORIZED PURSUANT TO SALES AND USE TAX LAW TO ENGAGE IN THE BUSINESS OF SELLING TANGIBLE PERSONAL PROPERTY AT THE ABOVE LOCATION. THIS PERMIT IS VALID FOR THE PERIODS SHOWN AND IS NOT TRANSFERABLE.

**For general tax questions, please call our Customer Service Center at 1-800-400-7115 (TTY:711).  
For information on your rights, contact the Taxpayers' Rights Advocate office at 1-888-324-2798 or 1-916-324-2798.**

BOE-442-ST REV. 5 (11-14)

**A MESSAGE TO OUR NEW PERMIT HOLDER**

**As a seller, you have rights and responsibilities under the Sales and Use Tax Law. In order to assist you in your endeavor and to better understand the law, we offer the following sources of help:**

- Visiting our website at [www.boe.ca.gov](http://www.boe.ca.gov)
- Visiting a field office
- Attending a Basic Sales and Use Tax Law class offered at one of our field offices
- Sending your questions in writing to any one of our offices
- Calling our toll-free Customer Service Center at 1-800-400-7115 (TTY:711)

**As a seller, you have the right to issue resale certificates for merchandise that you intend to resell. You also have the responsibility of not misusing resale certificates. While the sales tax is imposed upon the retailer,**

- You have the right to seek reimbursement of the tax from your customer
- You are responsible for filing and paying your sales and use tax returns timely
- You have the right to be treated in a fair and equitable manner by the employees of the California State Board of Equalization (BOE)
- You are responsible for following the regulations set forth by the BOE

As a seller, you are expected to maintain the normal books and records of a prudent businessperson. You are required to maintain these books and records for no less than four years, and make them available for inspection by a BOE representative when requested. You are also expected to notify us if you are buying, selling, adding a location, or discontinuing your business, adding or dropping a partner, officer, or member, or when you are moving any or all of your business locations. If it becomes necessary to surrender this permit, you should only do so by mailing it to a BOE office, or giving it to a BOE representative.

If you would like to know more about your rights as a taxpayer, or if you are unable to resolve an issue with the BOE, please contact the Taxpayers' Rights Advocate office for help by calling toll-free, 1-888-324-2798 or 1-916-324-2798. Their fax number is 1-916-323-3319.

**Please post this permit at the address for which it was issued and at a location visible to your customers.**

CALIFORNIA STATE BOARD OF EQUALIZATION  
Sales and Use Tax Department



Index 5942  
PCA 59420  
Source Code 125700-06

**OFFICE OF THE STATE FIRE MARSHAL  
RETAIL FIREWORKS LICENSE APPLICATION**  
(Print or Type)

Complete and return all copies to the office nearest stand location with the required fee of \$50.00.  
**APPLICATIONS MUST BE RECEIVED PRIOR TO JUNE 15 OF THE CURRENT YEAR.**

1131 S Street  
Sacramento, CA 95811  
(916) 445-8373

**RETAIL FIREWORKS LICENSE**

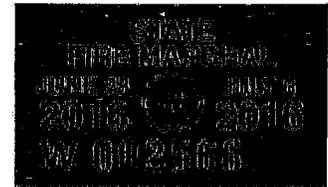
|                             |                         |
|-----------------------------|-------------------------|
| Licensee                    | A.Y.S.O. GIRLS 4 TRAVEL |
| Stand Location              | 2620 NEWPORT BLVD.      |
| City, State & Zip           | COSTA MESA, CA          |
| County                      | ORANGE                  |
| <b>LOCAL CONTACT PERSON</b> |                         |
| Name                        | RICH LEGASPI            |
| Phone                       | (714) 738-1002          |

**-Notice-  
COPY OF THIS NOTICE MUST BE POSTED AT STAND  
WITH A COPY OF THE LOCAL PERMIT**

A validated license has been issued to this organization shown above for the sale of Safe and Sane fireworks at the location indicated. After a permit has been issued by the authority having jurisdiction this license allows the sale of only classified "Safe and Sane" fireworks at the approved location from NOON, JUNE 28 to NOON, JULY 6, of the year indicated. NOTE: Retail licensees are required to be at least 21 years of age, employees of fireworks stands must be at least 18 and fireworks may not be sold to anyone under the age of 16.

**MAILING ADDRESS OF LICENSEE**

|                   |                     |
|-------------------|---------------------|
| Name              | TNT FIREWORKS       |
| Address           | 555 N. GILBERT      |
| City, State & Zip | FULLERTON, CA 92833 |



*[Signature]*  
Signature of Applicant

**FIRE AUTHORITY HAVING JURISDICTION**

|                   |                            |
|-------------------|----------------------------|
| Fire Dept.        | COSTA MESA FIRE DEPARTMENT |
| Address           | P.O. BOX 1200              |
| City, State & Zip | COSTA MESA, CA 92628       |

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



# CERTIFICATE OF LIABILITY INSURANCE

11/1/2016

**(4)**DATE (MM/DD/YYYY)  
12/30/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

|   |                              |                       |
|---|------------------------------|-----------------------|
| <b>PRODUCER</b> Lockton Companies<br>3280 Peachtree Road NE, Suite #250<br>Atlanta GA 30305<br>(404) 460-3600 | <b>CONTACT NAME:</b>         |                       |
|   | <b>PHONE (A/C, No, Ext):</b> | <b>FAX (A/C, No):</b> |
| <b>E-MAIL ADDRESS:</b>  |                              |                       |
| <b>INSURER(S) AFFORDING COVERAGE</b>  |                              | <b>NAIC #</b>         |
| <b>INSURER A : Everest Indemnity Insurance Company</b>  |                              | 10851                 |
| <b>INSURER B : Maxum Indemnity Company</b>  |                              | 26743                 |
| <b>INSURER C : Berkshire Hathaway Homestate Ins Co</b>  |                              | 20044                 |
| <b>INSURER D : Continental Divide Insurance Company</b>   |                              | 35939                 |
| <b>INSURER E : Cypress Insurance Company (CA)</b>   |                              | 10855                 |
| <b>INSURER F :</b>  |                              |                       |

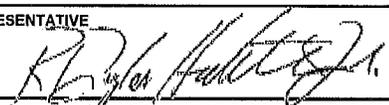
**INSURED**  
 1359665 American Promotional Events, Inc.  
 DBA TNT Fireworks, Inc.  
 555 North Gilbert Avenue  
 Fullerton CA 92833  
 CSR0132

**COVERAGES**                      **CERTIFICATE NUMBER:** 12250884                      **REVISION NUMBER:** XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR    | TYPE OF INSURANCE  | ADDL INSD | SUBR WVD | POLICY NUMBER  | POLICY EFF (MM/DD/YYYY)             | POLICY EXP (MM/DD/YYYY)             | LIMITS   |
|-------------|--|-----------|----------|--|-------------------------------------|-------------------------------------|--|
| A           | <input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b><br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC<br>OTHER: | Y         | N        | SI8GL00242-151   | 11/1/2015                           | 11/1/2016                           | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADV INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000<br>\$ |
|             | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS   |           |          | NOT APPLICABLE   |                                     |                                     | COMBINED SINGLE LIMIT (Ea accident) \$ XXXXXXXX<br>BODILY INJURY (Per person) \$ XXXXXXXX<br>BODILY INJURY (Per accident) \$ XXXXXXXX<br>PROPERTY DAMAGE (Per accident) \$ XXXXXXXX<br>\$ XXXXXXXX   |
| B           | <input type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE<br>DED      RETENTION \$  | Y         | N        | BXC6023470-03  | 11/1/2015                           | 11/1/2016                           | EACH OCCURRENCE \$ 1,000,000<br>AGGREGATE \$ 1,000,000<br>\$ XXXXXXXX  |
| C<br>D<br>E | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N<br>N  | N/A      | AMWC605740 (AOS)<br>AMWC606356 (OR)<br>AMWC607196 (CA) | 11/1/2015<br>11/1/2015<br>11/1/2015 | 11/1/2016<br>11/1/2016<br>11/1/2016 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER<br>E.L. EACH ACCIDENT \$ 1,000,000<br>E.L. DISEASE - EA EMPLOYEE \$ 1,000,000<br>E.L. DISEASE - POLICY LIMIT \$ 1,000,000                                      |

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**  
 THIS CERTIFICATE SUPERSEDES ALL PREVIOUSLY ISSUED CERTIFICATES FOR THIS HOLDER, APPLICABLE TO THE CARRIERS LISTED AND THE POLICY TERM(S) REFERENCED.  
 Property Located @ 2620 Newport Blvd., Costa Mesa, CA 92626 (CSR0132) Certificate holder is an additional insured on the General Liability as required by written contract subject to policy terms, conditions, and exclusions.

|  |  |
|--|--|
| <b>CERTIFICATE HOLDER</b><br><b>12250884</b><br>A.Y.S.O. Girls 4 Travel and the City of Costa Mesa<br>their officers, agents and employees when acting<br>in their official capacities as such<br>77 Fair Drive<br>Costa Mesa CA 92626 | <b>CANCELLATION</b><br>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.<br><br>AUTHORIZED REPRESENTATIVE<br> |
|--|--|

© 1988-2014 ACORD CORPORATION. All rights reserved.

INSPECTION DATE 6/29

**TNT FIREWORKS**

SALES ASSOCIATE LEGASPI

CITY COSTA MESA

LOCATION# CSR0132 ORGANIZATION AYSO NEWPORT

SIZE 8X24 TYPE NN BACK DOORS 0 A-FRAMES 1

SET-UP 6/28 DOWN DATE 7/5 LIGHTS MC GILLS

ADDRESS 2620 NEWPORT BLVD

INTERSECTION N OF NEC NEWPORT & FAIR

THOMAS GUIDE — COUNTY OC

PAGE 859

GRID B7

SPECIAL INSTRUCTIONS LOOK FOR MARKS FACE STAND TOWARD GAS STATION



2016  
CITY OF COSTA MESA  
**Fire Prevention Bureau**  
Telephone: 714.327.7400

**SITING OF FIREWORKS STANDS**

**PURPOSE**

To ensure fireworks stands are located and installed in compliance with codes governing their installation and with the authority of the property owner. Property owners who approve their location and installation must be totally aware of the consequences of fireworks stands could have on vehicle parking. This standard ensures the siting of fireworks stands is in conformance with the Costa Mesa Municipal Code before being set in place and is authorized by the person (s) having control of the property.

**REQUIREMENTS**

A minimum of 100 feet from any gasoline dispenser or room in which vehicles containing gasoline are repaired; a minimum distance of 35 feet to any structure; a minimum distance of 5 feet to any sidewalk or 10 feet from curbing where no sidewalk exists; no parking within 10 feet of fireworks stand; provide adult night watchperson.

**REQUIRED SUBMITTAL**

A site map shall be provided to the Fire Prevention Bureau prior to siting fireworks stands in the City of Costa Mesa (deliver with application to the Finance Department). The site plan shall be drawn to scale and show the following at a minimum: all property lines; surrounding streets and sidewalks with distance to stand indicated; all buildings within 100 feet of the stand with distance to buildings and occupancy use of buildings indicated; all parking spaces within 100 feet of stand; location of adult night watchperson; location and type of power source; a written statement of how **NO PARKING** within 10 feet will be enforced.

\*Placement, setback requirements and property owners/agents authorization for fireworks stand is as follows:

**LOCATION**

Vacant lots on which stands are erected and maintained shall be free of all weeds and combustible material before the erection of any fireworks stand. It shall be the responsibility of the stand operator to see that this procedure is carried out.

The minimum placement requirements: 1) 100 feet from any gasoline dispenser or storage; 2) 35 feet from any structure; 3) 5 feet from sidewalks or 10 feet from curbing if no sidewalks; 4) location of power source if any (existing source "ES" or generator "G"). \*Also note on site plan the location of the adult night watchperson (noted on site plan as "WP").

**PROPERTY OWNER/Agent**

Authorized by:

  
\_\_\_\_\_ Date 5/19/16  
Bryan Berman  
\_\_\_\_\_ Print Name

Check the applicable box:     Owner     Agent

CSR 0132  
Great American Lunchbox