

RESOLUTION NO. 08-59

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, REVISING THE EXECUTIVE COMPENSATION PLAN AND EXECUTIVE SALARY SCHEDULE TO REFLECT CHANGES IN THE ESTABLISHED LABOR MARKETPLACE.

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

SECTION 1. The Costa Mesa City Council previously established the Executive Compensation Plan to: 1) promote maximum commitment by City executives to objectives and standards of the City Council and City Manager; 2) establish a system in which compensation serves as an effective device for promoting better job performance; 3) foster the identification of an executive employee group and recognize the distinct character of executive jobs; and, 4) improve the City's ability to attract and retain outstanding executives.

The Human Resources Division annually conducts a survey of the total compensation paid to comparable executive positions in the defined labor marketplace using the most current information available. Historically, the elements of total compensation used in the comparisons are as follows: top step base salary; employer-paid member retirement contribution; 125 cafeteria accounts or individual premiums for health, dental, life and disability insurances at the family rate; deferred compensation contributions paid by the employer; auto allowance; the value of enhanced retirement plans greater than the PERS 2%@60 (nonsworn) or PERS 2%@50 (safety) formulas; other elements prevalent within the marketplace that the City Manager considers appropriate and that may influence the City's ability to retain and recruit executive employees or remain competitive.

SECTION 2. The following job classifications, placed under the Executive Salary Schedule, are hereby revised to reflect the salary ranges and monthly rates of pay specified, effective the pay period beginning August 31, 2008. The rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary steps.

Class Code	Class Title	Grade	1	2	3	Step 4	5	6	7	
APPOINTED AT-WILL EXECUTIVES										
75	Assistant City Manager	810	\$11,433	\$12,004	\$12,605	\$13,235	\$13,896	\$14,591	\$15,321	Monthly
			\$137,196	\$144,048	\$151,260	\$158,820	\$166,752	\$175,092	\$183,852	Annual
			\$65.96	\$69.25	\$72.72	\$76.36	\$80.17	\$84.18	\$88.39	Hourly

76	City Manager	840	\$14,212	\$14,922	\$15,668	\$16,452	\$17,274	\$18,138	\$19,045	Monthly
			\$170,544	\$179,064	\$188,016	\$197,424	\$207,288	\$217,656	\$228,540	Annual
			\$81.99	\$86.09	\$90.39	\$94.92	\$99.66	\$104.64	\$109.88	Hourly
<u>APPOINTED AT-WILL SWORN DEPARTMENT DIRECTORS</u>										
223	Fire Chief	793	\$12,768	\$13,406	\$14,076	\$14,780	\$15,519	\$16,295	\$17,110	Monthly
			\$153,216	\$160,872	\$168,912	\$177,360	\$186,228	\$195,540	\$205,320	Annual
			\$73.66	\$77.34	\$81.21	\$85.27	\$89.53	\$94.01	\$98.71	Hourly
207	Police Chief	792	\$12,854	\$13,497	\$14,171	\$14,880	\$15,624	\$16,405	\$17,225	Monthly
			\$154,248	\$161,964	\$170,052	\$178,560	\$187,488	\$196,860	\$206,700	Annual
			\$74.16	\$77.87	\$81.76	\$85.85	\$90.14	\$94.64	\$99.38	Hourly
<u>APPOINTED AT-WILL DEPARTMENT DIRECTORS</u>										
91	Administrative Services Director	775	\$10,444	\$10,966	\$11,514	\$12,090	\$12,694	\$13,329	\$13,995	Monthly
			\$125,328	\$131,592	\$138,168	\$145,080	\$152,328	\$159,948	\$167,940	Annual
			\$60.25	\$63.27	\$66.43	\$69.75	\$73.23	\$76.90	\$80.74	Hourly
69	Finance Director	772	\$10,455	\$10,978	\$11,527	\$12,104	\$12,709	\$13,344	\$14,011	Monthly
			\$125,460	\$131,736	\$138,324	\$145,248	\$152,508	\$160,128	\$168,132	Annual
			\$60.32	\$63.33	\$66.50	\$69.83	\$73.32	\$76.98	\$80.83	Hourly
117	Public Services Director	791	\$10,998	\$11,548	\$12,125	\$12,731	\$13,368	\$14,036	\$14,738	Monthly
			\$131,976	\$138,576	\$145,500	\$152,772	\$160,416	\$168,432	\$176,856	Annual
			\$63.45	\$66.62	\$69.95	\$73.45	\$77.12	\$80.98	\$85.03	Hourly
<u>DEPARTMENT DIRECTORS IN THE CLASSIFIED SERVICE</u>										
455	Development Services Director	707	\$11,386	\$11,955	\$12,553	\$13,181	\$13,840	\$14,532	\$15,258	Monthly
			\$136,632	\$143,460	\$150,636	\$158,172	\$166,080	\$174,384	\$183,096	Annual
			\$65.69	\$68.97	\$72.42	\$76.04	\$79.85	\$83.84	\$88.03	Hourly
	See revised									
<u>SWORN DIVISION MANAGERS IN THE CLASSIFIED SERVICE</u>										
214	Battalion Chief	728	\$8,628	\$9,059	\$9,512	\$9,988	\$10,487	\$11,012	\$11,562	Monthly
			\$103,536	\$108,708	\$114,144	\$119,856	\$125,844	\$132,144	\$138,744	Annual
			\$49.78	\$52.26	\$54.88	\$57.62	\$60.50	\$63.53	\$66.70	Hourly
220	Deputy Fire Chief	771	\$10,647	\$11,180	\$11,739	\$12,326	\$12,942	\$13,589	\$14,269	Monthly
			\$127,764	\$134,160	\$140,868	\$147,912	\$155,304	\$163,068	\$171,228	Annual
			\$61.43	\$64.50	\$67.73	\$71.11	\$74.67	\$78.40	\$82.32	Hourly
<u>DIVISION MANAGERS IN THE CLASSIFIED SERVICE</u>										
157	Assistant Development Services Director	761	\$9,526	\$10,003	\$10,503	\$11,028	\$11,579	\$12,158	\$12,766	Monthly
			\$114,312	\$120,036	\$126,036	\$132,336	\$138,948	\$145,896	\$153,192	Annual
			\$54.96	\$57.71	\$60.59	\$63.62	\$66.80	\$70.14	\$73.65	Hourly

68	Assistant Finance Director	750	\$8,536	\$8,963	\$9,411	\$9,882	\$10,376	\$10,895	\$11,440	Monthly
			\$102,432	\$107,556	\$112,932	\$118,584	\$124,512	\$130,740	\$137,280	Annual
			\$49.25	\$51.71	\$54.29	\$57.01	\$59.86	\$62.86	\$66.00	Hourly
59	Budget & Research Officer	740	\$8,128	\$8,534	\$8,961	\$9,409	\$9,880	\$10,374	\$10,892	Monthly
			\$97,536	\$102,408	\$107,532	\$112,908	\$118,560	\$124,488	\$130,704	Annual
			\$46.89	\$49.23	\$51.70	\$54.28	\$57.00	\$59.85	\$62.84	Hourly
142	Building Official	754	\$9,560	\$10,038	\$10,540	\$11,067	\$11,621	\$12,202	\$12,812	Monthly
			\$114,720	\$120,456	\$126,480	\$132,804	\$139,452	\$146,424	\$153,744	Annual
			\$55.15	\$57.91	\$60.81	\$63.85	\$67.04	\$70.40	\$73.92	Hourly
23	City Clerk	892	\$7,622	\$8,003	\$8,404	\$8,824	\$9,265	\$9,728	\$10,215	Monthly
			\$91,464	\$96,036	\$100,848	\$105,888	\$111,180	\$116,736	\$122,580	Annual
			\$43.97	\$46.17	\$48.48	\$50.91	\$53.45	\$56.12	\$58.93	Hourly
112	City Engineer	751	\$8,559	\$8,987	\$9,436	\$9,908	\$10,404	\$10,924	\$11,470	Monthly
			\$102,708	\$107,844	\$113,232	\$118,896	\$124,848	\$131,088	\$137,640	Annual
			\$49.38	\$51.85	\$54.44	\$57.16	\$60.02	\$63.02	\$66.17	Hourly
416	Fairview Park Plan Administrator	102	\$6,979	\$7,328	\$7,694	\$8,079	\$8,483	\$8,907	\$9,353	Monthly
			\$83,748	\$87,936	\$92,328	\$96,948	\$101,796	\$106,884	\$112,236	Annual
			\$40.26	\$42.28	\$44.39	\$46.61	\$48.94	\$51.39	\$53.96	Hourly
90	Human Resources Manager	748	\$9,218	\$9,679	\$10,163	\$10,671	\$11,205	\$11,765	\$12,353	Monthly
			\$110,616	\$116,148	\$121,956	\$128,052	\$134,460	\$141,180	\$148,236	Annual
			\$53.18	\$55.84	\$58.63	\$61.56	\$64.64	\$67.88	\$71.27	Hourly
47	Information Technology Manager	741	\$7,937	\$8,334	\$8,751	\$9,188	\$9,648	\$10,130	\$10,636	Monthly
			\$95,244	\$100,008	\$105,012	\$110,256	\$115,776	\$121,560	\$127,632	Annual
			\$45.79	\$48.08	\$50.49	\$53.01	\$55.66	\$58.44	\$61.36	Hourly
77	Legislative & Public Affairs Manager	140	\$8,462	\$8,885	\$9,330	\$9,796	\$10,286	\$10,800	\$11,340	Monthly
			\$101,544	\$106,620	\$111,960	\$117,552	\$123,432	\$129,600	\$136,080	Annual
			\$48.82	\$51.26	\$53.83	\$56.52	\$59.34	\$62.31	\$65.42	Hourly
451	Maintenance Services Manager	733	\$8,282	\$8,696	\$9,130	\$9,587	\$10,066	\$10,570	\$11,098	Monthly
			\$99,384	\$104,352	\$109,560	\$115,044	\$120,792	\$126,840	\$133,176	Annual
			\$47.78	\$50.17	\$52.67	\$55.31	\$58.07	\$60.98	\$64.03	Hourly
160	Neighborhood Improvement Manager	719	\$7,753	\$8,140	\$8,547	\$8,975	\$9,423	\$9,894	\$10,389	Monthly
			\$93,036	\$97,680	\$102,564	\$107,700	\$113,076	\$118,728	\$124,668	Annual
			\$44.73	\$46.96	\$49.31	\$51.78	\$54.36	\$57.08	\$59.94	Hourly
97	Police Administrative Services Commander	756	\$9,802	\$10,292	\$10,807	\$11,347	\$11,914	\$12,510	\$13,135	Monthly
			\$117,624	\$123,504	\$129,684	\$136,164	\$142,968	\$150,120	\$157,620	Annual
			\$56.55	\$59.38	\$62.35	\$65.46	\$68.73	\$72.17	\$75.78	Hourly
305	Recreation Manager	893	\$7,596	\$7,975	\$8,374	\$8,793	\$9,233	\$9,694	\$10,179	Monthly
			\$91,152	\$95,700	\$100,488	\$105,516	\$110,796	\$116,328	\$122,148	Annual
			\$43.82	\$46.01	\$48.31	\$50.73	\$53.27	\$55.93	\$58.73	Hourly
236	Telecommunications Manager	894	\$8,048	\$8,450	\$8,873	\$9,317	\$9,782	\$10,272	\$10,785	Monthly
			\$96,576	\$101,400	\$106,476	\$111,804	\$117,384	\$123,264	\$129,420	Annual
			\$46.43	\$48.75	\$51.19	\$53.75	\$56.43	\$59.26	\$62.22	Hourly
113	Transportation Services Manager	745	\$8,687	\$9,121	\$9,577	\$10,056	\$10,559	\$11,087	\$11,641	Monthly
			\$104,244	\$109,452	\$114,924	\$120,672	\$126,708	\$133,044	\$139,692	Annual
			\$50.12	\$52.62	\$55.25	\$58.02	\$60.92	\$63.96	\$67.16	Hourly

SECTION 3. The City of Costa Mesa has contracted with the California Public Employees Retirement System (CalPERS) to provide retirement benefits to eligible City employees under the 2% at 55 formula for non-sworn classifications, 3% at 50 formula for sworn police classifications and 3% at 55 formula for sworn fire classifications. For non-sworn classifications, the City pays 7% of the employees' retirement contribution to the CalPERS; and for sworn classifications, the City pays 9% of the employees' retirement contribution to CalPERS. The City shall pay each affected employee's CalPERS normal member contribution (as defined in §20677 of the California Government Code) into an individual employee account with CalPERS, pursuant to §20615 of the California Government Code, and will include this payment in the employee's compensation earnable that is reported to CalPERS, pursuant to §20023(c)(4) of the California Government Code.

The City agrees to implement procedures to amend the CalPERS Miscellaneous Plan to provide Government Code §21354.4 (2.5@55) retirement benefits to be effective on or about October 1, 2008 for non-sworn classifications. Pursuant to CalPERS regulations, this new formula will apply to all employees that are in active status on the date this amendment takes effect. This new formula will apply to each year of eligible service credited with the City of Costa Mesa.

Employees covered by this resolution shall contribute 1% of their salary towards the employee contribution and 2.52% of their salary towards the employer contribution for a total of 3.52% (the total cost of the 2.5% @ 55 CalPERS retirement benefit based on CalPERS actuarial data on November 14, 2007). To the extent permitted by CalPERS and the IRS regulations, this 3.52% contribution shall be implemented through payroll deduction on a pre-tax basis.

SECTION 4. The following classifications shall be provided with a City vehicle or monthly automobile allowance:

Assigned City Vehicle: Fire Chief, Deputy Fire Chief, Fire Marshal, Police Chief, Public Services Director

\$450 Monthly Automobile Allowance: City Manager, Assistant City Manager, Development Services Director, Finance Director, Administrative Services Director

The monthly automobile allowance will be adjusted on an annual basis by the Department of Labor's actual June Consumer Price Index (CPI-W) for Urban Wage Earners and Clerical Workers for the Los Angeles-Anaheim-Riverside region up to a maximum amount equal to the average monthly automobile allowance of the established survey agencies. In all situations, the City Manager has the sole discretion to grant, modify or deny use of a City vehicle or grant an allowance for Department Directors and Division Managers

SECTION 5. With exception of the City Manager, a pay-for-performance evaluation and compensation system will be utilized for all employees in executive job classifications. All compensation increases for executives will be based upon continued meritorious service to the City. Though the City Manager may receive labor marketplace salary adjustments, annual performance evaluations for this position will be conducted in the fall of each year by the City Council.

SECTION 6. The City shall contribute an amount toward the executive flexible benefit plan bucket for the payment of premiums for affected employees and dependents based upon the following criteria:

- Full family coverage for the PERS Choice medical plan under the California Public Employees' Retirement System (CALPERS) health insurance programs
- Full family coverage for the Dental Indemnity plan
- Full premium payment for Life Insurance
- For Department Directors, the Long Term Disability premium will be based upon the top step salary of the highest-salaried Department Director within the classified service
- For Division Managers, the Long Term Disability premium will be based upon the top step salary of the highest-salaried Division Manager within the classified service

Any amounts necessary to maintain benefit premiums in excess of the City contribution specified above shall be borne entirely by the executive employee.

SECTION 7. Full-time employees employed in the classifications of Battalion Chief and Deputy Fire Chief are eligible to participate in the Fire Management Certification/Education Program based upon the following achievements and criteria:

<u>Certification/ Degree</u>	<u>Eligible Rank(s)</u>	<u>Award</u>
California State Fire - Chief Officer ¹	Battalion Chief/ Deputy Fire Chief	2.50%
California State Fire - Fire Marshal ²	Battalion Chief/ Deputy Fire Chief	2.50%
National Fire Academy - Executive Fire Officer ³	Battalion Chief/ Deputy Fire Chief	2.50%
Master's Degree ⁴	Battalion Chief/ Deputy Fire Chief	2.50%
Urban Search and Rescue ⁵	Battalion Chief	1.25%
Strike Team Leader ⁶	Battalion Chief	1.25%

¹ Completion of all requirements per the State Fire Training Policies and Procedures Manual

² Completion of all required coursework (pending certification) per the State Fire Training Policies and Procedures Manual

³ Completion of all requirements per the USFA Executive Fire Officer Program

⁴ Degrees submitted must be accredited by the Western Association of Schools and Colleges, Council for Higher Education Accreditation, or pre-approved by the Fire Chief or designee.

⁵ Completion of RS-1, RS-2, Confined Space, Trench Rescue, Swift Water Rescue

⁶ Completion of all requirements per the California Incident Command Certification System (CICCS)

Awards are based on a percentage of base salary. The maximum cumulative award payable to any employee shall not exceed 7.5% of base salary. These awards shall be reported to PERS as "compensation earnable" and will be included as an element of total compensation in the annual calculation.

Employees must submit official documentation/transcripts to Fire Administration confirming that he or she is in possession of the required certifications or degree prior to receiving an award. The acceptance or rejection of any application of any employee for this incentive program shall be the responsibility of the Fire Chief. The Fire Chief, in considering the application of an employee for an award under the Fire Management Certification/Education Program, shall examine the employee's length of service, certification/degree and training records, to determine if the employee has, in his/her opinion, successfully met the standards outlined. Fire Administration will be responsible for notifying the Human Resources Division of the award qualification, upon verification that an employee has met the required criteria.

If the employee has not, in the opinion of the Fire Chief, successfully met these requirements, the application shall be rejected. An award may be granted, rejected or removed at any time. The Fire Chief, with the approval of the City Manager, may review and update this program on a periodic basis to ensure its vitality and relevance.

SECTION 8. Any employee in the job classification of Battalion Chief shall be entitled to compensation in the amount of 2.5% of the employee's base salary when permanently assigned by the Fire Chief to a 40-hour administrative assignment workweek. The cumulative percentage of base salary of the Fire Administration Assignment and Fire Management Certification/Education Program shall not exceed 7.5%. This additional compensation shall be reported to PERS as "compensation earnable."

SECTION 9. Administrative Regulation 2.19 on Executive Leave establishes the provision of 80 hours (112 hours for Battalion Chiefs) of Executive Leave for every executive employee. Executives who are regularly assigned as staff support to the City Council, Planning Commission or the Parks and Recreation Commission may be annually granted additional Executive Leave up to forty (40) hours. Executives who are involved in extraordinary major projects or assignments may also be granted additional Executive Leave up to forty (40) hours based upon a Department Director recommendation, which includes documentation of additional hours regularly worked. The City Manager has the sole discretion to grant or deny additional Executive Leave

hours. No employee shall be granted more than 120 Executive Leave hours annually and, if additional hours are approved, the hours are subject to the same carry forward limitations detailed in Administrative Regulation 2.19.

Off-duty executives in the Battalion Chief classification who are assigned by the Fire Chief or designee to a twenty-four (24) hour fire suppression work shift for an emergency assignment associated with an ongoing emergency incident or to replace another Battalion Chief who is on an approved leave of absence, will receive an amount equivalent to one and one-half times (1 ½) their regular rate of pay (overtime). Monthly staff meetings or regular assignments will not be eligible for overtime and shift exchanges between two Battalion Chiefs will not qualify for overtime compensation.

SECTION 10. Pursuant to the Executive Professional Development Reimbursement Program, the City agrees to reimburse Department Directors up to \$2,000 and Division Managers up to \$1,000 per fiscal year for activities, materials, equipment or fees that will aid in their individual professional development. The intent of this program is to encourage and recognize executive staff for pursuing educational, professional or community-oriented activities, enhancing job skills and expertise, and/or purchasing materials/equipment, which improve the executive's performance. These activities, materials, equipment or fees are intended to be beyond what is budgeted for individuals through the annual budget cycle. The reimbursement options available include the following:

- Professional memberships, licenses and certificates that are job-related
- Professional conferences that are job-related including fees and other expenses while attending
- Membership dues in community organizations relevant to the executive's job assignment
- Purchase of job-related professional journals, periodicals, books or other written materials which further knowledge or improvement of effectiveness in performance of duties
- Education fees that exceed the City's annual \$1,000 tuition reimbursement limit
- Direct purchase of qualifying computer equipment defined in Administrative Regulation 2.29
- Annual payments for the Executive Computer Loan Guarantee Program defined below up to the maximum \$2,000 per fiscal year for Department Directors and \$1,000 for Division Managers

The Department Director and Administrative Services Director must approve participation in the activities and/or purchase of the materials/equipment in advance. Claims for reimbursement must be accompanied by documentation that an eligible expense has been incurred during the fiscal year for the executive employee only. Any portion of the reimbursement amount not incurred within the fiscal year shall remain City funds unless prior approval has been received by the City Manager. Requests to carry forward unencumbered amounts to the next fiscal year must receive approval by

the City Manager prior to the end of the fiscal year. All payments will be in the form of reimbursement and no executive employee will directly receive cash for this benefit. Reimbursements, which are subject to taxation, will be processed through the payroll system. The Finance Department shall administer this program in accordance to the stated purpose and will provide the appropriate forms and procedures. This reimbursement program does not prohibit individual departments from continuing to budget funds for executive staff attendance at professional conferences and seminars; for the payment of professional membership dues, and/or for the purchase of books, journals and written materials that are job-related and will enhance an executive's knowledge or expertise.

SECTION 11. Executive employees who have passed probation and at-will Department Directors are eligible to participate in the Executive Computer Loan Guarantee Program. The City shall specify the minimum equipment configuration and it is the employee who is responsible to negotiate the price for the equipment and to bring a copy of the order/quote to the MIS Division for approval before loan application and purchase. The executive must apply for a loan with the Costa Mesa Federal Credit Union that will be subject to all Credit Union lending practices. The City will agree to guarantee the loan for the executive, which thereby will lower the interest rate on the loan.

Loan payments must be by payroll deduction. Each loan payment period shall not exceed 30 months and the aggregate value of the loan(s) shall not exceed \$3,500 per executive. As a condition of the program, terminating executives participating in the program must satisfy any outstanding amounts of the loan with the final paycheck. The City will continue to provide the software necessary for executives to have remote access to the City's servers and compatibility to City software. In order for an executive to receive a loan under the program for equipment upgrades or purchase of new equipment components that meet the City-approved minimum configuration, the executive must certify that he/she already owns the remaining components required to meet the minimum equipment configuration. Equipment purchased under this program becomes the property of the executive. No more than once a year an executive may request reimbursement for payments under the Executive Computer Loan Guarantee Program along with Credit Union verification that the payments have been made by the employee. Department Directors may request up to \$2,000 and Division Managers up to \$1,000 per fiscal year under the Executive Professional Development Reimbursement Program.

SECTION 12. Employees hired after January 1, 2004 will participate in the mandatory Retirement Health Savings defined contribution plan and are not eligible for the Retired Employees' Medical Program. The purpose of the Defined Contribution Retirement Health Savings Plan (Plan) is to establish a tax protected savings program for every full-time employee that will:

- Provide a retiree medical benefit for employees hired after January 1, 2004 who will not be eligible for the health insurance contribution under the Council Policy 300-1.
- Provide a supplemental benefit to the City contribution under Council Policy 300-1 for current employees (hired before January 1, 2004).

The program will require mandatory participation by all full-time employees. Employees will make a monthly contribution to the plan equal to 1% of their base monthly salary, which will be matched by a 1% salary monthly contribution from the City into employees' accounts. The account assets that accumulate, plus investment earnings, will be used in retirement to pay health insurance premiums and other eligible out-of-pocket medical expenses such as deductibles, co-payments, vision care or dental care. Employee contributions plus vested employer contributions will be portable if an employee should leave employment with Costa Mesa prior to retirement.

SECTION 13. The 401(a) deferred compensation plan provides executives with another tax-deferred savings plan for future financial planning. The City will provide a .5% per pay period employer contribution for any executive whose management group elects to participate in the 401(a) plan. The employer contribution will be reflected in that executive's annual total compensation calculation. However, the City will not provide an employer contribution to the current 457 deferred compensation plan and the executive must make all 457 contributions.

SECTION 14. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

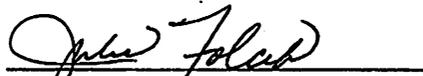
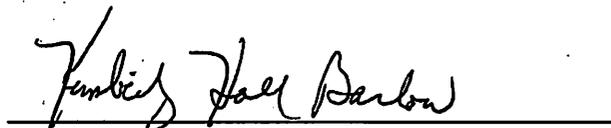
PASSED AND ADOPTED this 19th day of August, 2008.



Eric R. Bever, Mayor

ATTEST:

APPROVED AS TO FORM:


Julie Folcik, City Clerk
Kimberly Hall Barlow, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

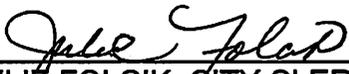
I, JULIE FOLCIK, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 08-59 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 19th day of August, 2008, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: BEVER, MANSOOR, DIXON, FOLEY, LEECE

NOES: COUNCIL MEMBERS: NONE

ABSENT: COUNCIL MEMBERS: NONE

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 20th day of August, 2008.



JULIE FOLCIK, CITY CLERK

(SEAL)

RESOLUTION NO. 12-2

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION 08-59 AND ESTABLISHING A NEW JOB CLASSIFICATION IN THE EXECUTIVE SALARY SCHEDULE.

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

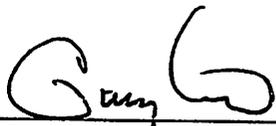
SECTION 1. The Costa Mesa City Council hereby amends Resolution 08-59 to establish the new job classification of Economic Development Director.

SECTION 2. The following job classification is hereby placed under the Executive Salary Schedule at the salary ranges and monthly rates of pay specified effective January 1, 2012. The monthly rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary step.

Class Code	Class Title	Grade	1	2	3	Step 4	5	6	7	
<u>APPOINTED AT-WILL EXECUTIVES</u>										
0080	Economic Development Director	Svcs 850	\$11,551	\$12,129	\$12,735	\$13,372	\$14,041	\$14,743	\$15,480	Monthly
			\$138,612	\$145,548	\$152,820	\$160,464	\$168,490	\$176,914	\$185,760	Annual
			\$66.64	\$69.98	\$73.47	\$77.15	\$81.01	\$85.06	\$89.31	Hourly

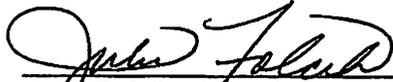
SECTION 3. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

PASSED AND ADOPTED this 3rd day of January, 2012.



 Gary Monahan, Mayor

ATTEST:


Julie Folcik, City Clerk

APPROVED AS TO FORM:


Thomas P. Duarte, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

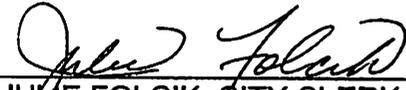
I, JULIE FOLCIK, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 12-2 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 3rd day of January, 2012, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: MONAHAN, BEVER, LEECE, MENSINGER

NOES: COUNCIL MEMBERS: NONE

ABSENT: COUNCIL MEMBERS: RIGHEIMER

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 4th day of January, 2012.



JULIE FOLCIK, CITY CLERK

(SEAL)

RESOLUTION NO. 13-43

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA,
CALIFORNIA, AMENDING RESOLUTION 08-59 AND ESTABLISHING A NEW
JOB CLASSIFICATION IN THE EXECUTIVE SALARY SCHEDULE**

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY
RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The Costa Mesa City Council hereby amends Resolution 08-59 to
establish the new job classification of Information Technology Director.

SECTION 2. The following job classification is hereby placed under the
Executive Salary Schedule at the salary ranges and monthly rates of pay
specified effective October 6, 2013. The monthly rate of pay for individual
executives may be anywhere within the monthly minimum and maximum salary
step.

Class Code	Class Title	Grade	1	2	3	Step 4	5	6	7	
<u>APPOINTED AT-WILL EXECUTIVES</u>										
0049	Information Technology Director	851	\$10,444	\$10,966	\$11,514	\$12,090	\$12,694	\$13,329	\$13,995	Monthly
			\$125,328	\$131,592	\$138,168	\$145,080	\$152,328	\$159,948	\$167,940	Annual
			\$60.25	\$63.27	\$66.43	\$69.75	\$73.23	\$76.90	\$80.74	Hourly

SECTION 3. All resolutions and parts of resolutions in conflict herewith are hereby
rescinded.

PASSED AND ADOPTED this 1st day of October, 2013.

James M. Rigueimer, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green

Brenda Green, City Clerk

Thomas Duarte, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 13-43 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 1st day of October, 2013, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: Genis, Leece, Mensinger, Righeimer

NOES: COUNCIL MEMBERS: Monahan

ABSENT: COUNCIL MEMBERS: None

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 2nd day of October, 2013.

Brenda Green

BRENDA GREEN, CITY CLERK

RESOLUTION NO. 14-06

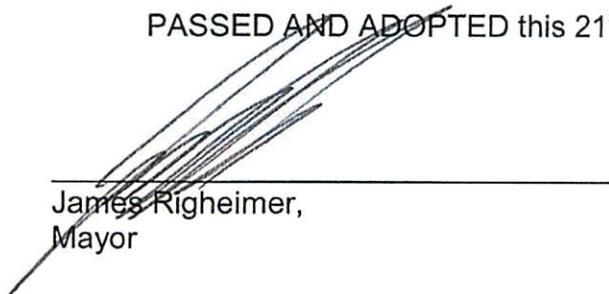
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA,
CALIFORNIA, AMENDING RESOLUTION NO. 08-59 BY AMENDING THE
FIRE ADMINISTRATIVE ASSIGNMENT PAY.**

The City Council of the City of Costa Mesa does hereby resolve,
determine and order as follows:

SECTION 1. Any employee in the job classification of Battalion Chief shall be entitled to compensation in the amount of 10% of the employee's base salary when permanently assigned by the Fire Chief to a 40-hour work week administrative assignment, which may include Fire Marshall responsibilities. The Fire Administration Assignment percentage shall be excluded from the Fire Management Certification and Education Program.

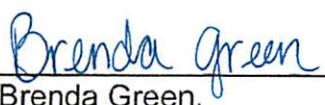
SECTION 2. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

PASSED AND ADOPTED this 21st day of January, 2014.



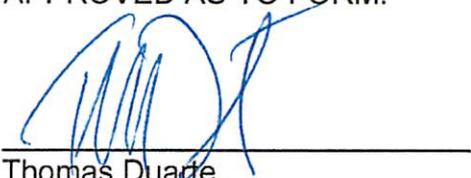
James Righeimer,
Mayor

ATTEST:



Brenda Green,
City Clerk

APPROVED AS TO FORM:



Thomas Duarte,
City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

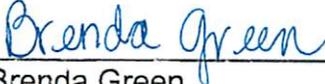
I, Brenda Green, City Clerk and ex-officio Clerk of the City Council of the City of Costa Mesa, hereby certify that the above and foregoing Resolution No. 14-06 was duly and regularly passed and adopted by the said City Council at a regular meeting thereof, held on the 21st day of January, 2014.

AYES: COUNCIL MEMBERS: Genis, Mensinger, Monahan, Righeimer

NAYES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: Leece

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Costa Mesa this 22nd day of January, 2014.



Brenda Green
City Clerk

RESOLUTION NO. 14-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 08-59 BY ESTABLISHING A NEW CLASSIFICATION IN THE EXECUTIVE SALARY RESOLUTION.

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

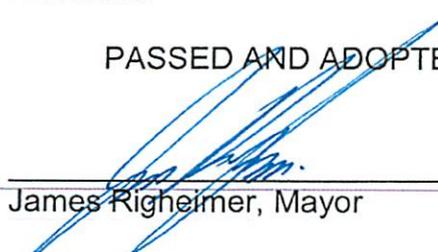
SECTION 1. The Costa Mesa City Council hereby amends Resolution 08-59 to establish the new job classification of Senior Center Program Administrator.

SECTION 2. The following job classifications are hereby placed under the Executive Salary Schedule at the salary ranges and monthly rates of pay specified effective June 1, 2014. The monthly rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary step.

Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
<u>DIVISION MANAGERS IN THE CLASSIFIED SERVICE</u>										
303	Senior Center Program Administrator	725	\$5,536	\$5,812	\$6,103	\$6,408	\$6,728	\$7,065	\$7,418	Monthly
			\$66,432	\$69,744	\$73,236	\$76,896	\$80,736	\$84,780	\$89,016	Annual
			\$31.94	\$33.53	\$35.21	\$36.97	\$38.82	\$40.76	\$42.80	Hourly

SECTION 3. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

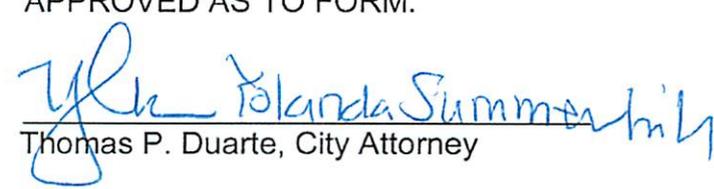
PASSED AND ADOPTED this 10th day of June, 2014.


James Richeimer, Mayor

ATTEST:


Brenda Green, City Clerk

APPROVED AS TO FORM:


Thomas P. Duarte, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, Brenda Green, City Clerk and ex-officio Clerk of the City Council of the City of Costa Mesa, hereby certify that the above and fore-going Resolution No. 14-32 was duly and regularly passed and adopted by the said City Council at a regular meeting thereof, held on the 10th day of June, 2014, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: Genis, Leece, Monahan, Mensinger, Righeimer

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the City of Costa Mesa this 11th day of June, 2014.

Brenda Green
BRENDA GREEN, CITY CLERK

RESOLUTION NO. 15-32

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, ESTABLISHING A NEW CLASSIFICATION REPRESENTED BY THE COSTA MESA FIRE MANAGEMENT ASSOCIATION

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

SECTION 1. The Costa Mesa City Council establishes the new job classification of Fire Division Chief.

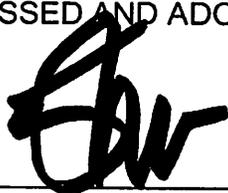
SECTION 2. The following job classification is hereby placed under the Basic Salary Administration Plan at the salary ranges and monthly rates of pay specified effective June 28, 2015. The monthly rate of pay may also be in increments between the monthly minimum and maximum pay step.

Class Code	Class Title	Grade	Step							
			1	2	3	4	5	6	7	
0219	Fire Division Chief	852	\$9,922	\$10,418	\$10,939	\$11,486	\$12,060	\$12,663	\$13,296	Monthly
			\$119,064	\$125,016	\$131,268	\$137,832	\$144,720	\$151,956	\$159,552	Annual
			\$57.24	\$60.10	\$63.11	\$66.27	\$69.58	\$73.06	\$76.71	Hourly

SECTION 3. The Fire Division Chief shall be eligible for all benefits previously provided for the Deputy Fire Chief classification per City Council Resolution #08-59, and the Letters of Agreement between the City and CMFMA dated October 2010 and August 2012; said resolution and side letters being incorporated herein by this reference as though set forth in full.

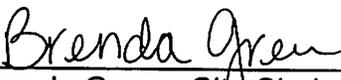
SECTION 4. All parts of resolutions in conflict herewith are hereby rescinded.

PASSED AND ADOPTED this 23rd day of June, 2015.



Stephen M. Mensinger, Mayor

ATTEST:



Brenda Green, City Clerk

APPROVED AS TO FORM:



Thomas Duarte, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

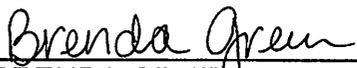
I, Brenda Green, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 15-32 and was duly passed and adopted by the City Council of the City of Costa Mesa at a Special Meeting held on the 23rd day of June, 2015, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: Foley, Genis, Monahan, Righeimer, Mensinger

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 24th day of June, 2015.



BRENDA GREEN, CITY CLERK

(SEAL)

RESOLUTION NO. 15-41

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 08-59 BY ESTABLISHING A NEW JOB CLASSIFICATION IN THE EXECUTIVE SALARY RESOLUTION

WHEREAS, the City Council of the Costa Mesa adopted Resolution 08-59 on August 19, 2008; and

WHEREAS, the City Council approved the creation of the new job classification of Assistant Director of Community Improvement through the adoption of the FY 2015-2016 Budget on June 23, 2015; and

WHEREAS, this executive management position will have specific responsibilities related to management and oversight of the Community Improvement Division ("CID") within the Development Services Department; and

WHEREAS, the CID was transferred from the Chief Executive Office ("CEO's") to Development Services during a re-organization of the departments in 2014.

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

SECTION 1. The Costa Mesa City Council hereby Adopts Resolution 08-59 thereby approving the amendment to establish the new job classification of Assistant Director of Community Improvement.

SECTION 2. The following job classification is hereby placed under the Executive Salary Schedule at the salary range and monthly rate of pay specified effective July 12, 2015. The monthly rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary step.

Class Code	Class Title	Salary Plan	Grade	Step							
				1	2	3	4	5	6	7	
<u>DIVISION MANAGERS IN THE CLASSIFIED SERVICE</u>											
0158	Assistant Director of Community Improvement	EXE	853	\$9,526	\$10,003	\$10,503	\$11,028	\$11,579	\$12,158	\$12,766	Monthly
				\$114,312	\$120,036	\$126,036	\$132,336	\$138,948	\$145,896	\$153,192	Annual
				\$54.96	\$57.71	\$60.59	\$63.62	\$66.80	\$70.14	\$73.65	Hourly

SECTION 3. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

SECTION 4. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED this 21st of July, 2015.

Stephen M. Mensinger, Mayor

ATTEST:

Brenda Green, City Clerk

APPROVED AS TO FORM:

Thomas Duarte, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City Council of the City of Costa Mesa, hereby certify that the above and foregoing is the original of Resolution No.15-41 and was duly passed and adopted by the said City Council of the City of Costa Mesa at a regular meeting held on the 21st day of July, 2015, by the following roll call vote, to wit:

AYES:	COUNCIL MEMBERS:	Genis, Monahan, Righeimer, Mensinger
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Foley

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 22nd day of July, 2015.



Brenda Green, City Clerk

(SEAL)

RESOLUTION NO. 16 -84

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, AMENDING RESOLUTION NO. 08-59 BY ESTABLISHING A NEW JOB CLASSIFICATION IN THE EXECUTIVE SALARY RESOLUTION.

The City Council of the City of Costa Mesa does hereby resolve, determine and order as follows:

SECTION 1. The Costa Mesa City Council hereby amends Resolution 08-59 to establish the new job classification of Assistant Building Official.

SECTION 2. The following job classification is hereby placed under the Executive Salary Schedule at the salary range and monthly rate of pay specified effective November 13, 2016. The monthly rate of pay for individual executives may be anywhere within the monthly minimum and maximum salary step.

Class Code	Class Title	Salary Plan	Grade	Step							
				1	2	3	4	5	6	7	
<u>DIVISION MANAGERS IN THE CLASSIFIED SERVICE</u>											
0143	Assistant Building Official	EXE	854	\$8,282	\$8,696	\$9,130	\$9,587	\$10,066	\$10,570	\$11,098	Monthly
				\$99,384	\$104,352	\$109,560	\$115,044	\$120,792	\$126,840	\$133,176	Annual
				\$47.78	\$50.17	\$52.67	\$55.31	\$58.07	\$60.98	\$64.03	Hourly

SECTION 3. All resolutions and parts of resolutions in conflict herewith are hereby rescinded.

PASSED AND ADOPTED this 15th day of November, 2016.



 Stephen M. Mensinger, Mayor

ATTEST:

APPROVED AS TO FORM:

Brenda Green
Brenda Green, City Clerk

Thomas Duarte ACA
Thomas Duarte, City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, BRENDA GREEN, City Clerk of the City of Costa Mesa, DO HEREBY CERTIFY that the above and foregoing is the original of Resolution No. 16-84 and was duly passed and adopted by the City Council of the City of Costa Mesa at a regular meeting held on the 15th day of November, 2016, by the following roll call vote, to wit:

AYES: COUNCIL MEMBERS: Foley, Genis, Righeimer, and Mensinger
NOES: COUNCIL MEMBERS: None
ABSENT: COUNCIL MEMBERS: Monahan

IN WITNESS WHEREOF, I have hereby set my hand and affixed the seal of the City of Costa Mesa this 16th day of November, 2016.

Brenda Green
Brenda Green, City Clerk