



Booth Application

City of Costa Mesa - Cultural Arts Committee
Attn: Action Arts in the Park / Recreation
77 Fair Drive
Costa Mesa, CA 92626
ashley.ocasio@costamesaca.gov

Saturday, May 14, 2016 2:00 p.m. to 6:00 p.m.

Application Deadline is April 29, 2016

Thank you for your interest in applying for a booth at the upcoming ACTION ARTS in the Park event. Please complete application and email it back to ashley.ocasio@costamesaca.gov. We look forward to an AMAZING art event!

Contact Information:

Name: _____ Phone #: _____

Email: _____ Day of Event Phone #: _____

Agency/Business Name: _____ Non-Profit Business Other: _____

Booth Information:

Booth Name (as it should appear on all signage):

Type of art/interactive activity offered at booth:

The booth fee will include equipment (see chart below). If you do NOT require the equipment provided (i.e. you have a branded EZ-up or prefer your own table and chairs), please indicate that by crossing out equipment not needed on chart below. Note: There will not be additional tables or chairs available to borrow or rent.

| Action Artist /Individual - \$35 | Action Sports or Art Company - \$100 |
|----------------------------------|--------------------------------------|
| 1 – EZ-up (10x10) | 1 – EZ-up (10x10) |
| | 1 – Table with tablecloth (6 ft.) |
| | 2 - Chairs |

Reminders:

- Booth fee is **DUE by APRIL 29, 2016**. Fee can be paid (Check, Cash, & Credit Card) at City Hall – 3rd Floor Recreation Counter. Checks can be mailed to the address stated above.
- Location determined after site plan is created; booth assignment will be given at time of check-in.
- Check-in is Saturday, May 14, 12:00 pm to 1:30 pm at the Cultural Arts Committee Informational Booth.
- Booth must be staffed during festival hours: **Saturday, May 14, 2016 from 2:00 pm to 6:00 pm**
- Teardown may begin at 6:00pm; please do NOT start to teardown prior to 6:00pm.
- Note: no electricity will be available.
- Food/Drinks available for purchase; an ice chest for drinks/snacks is suggested.
- Loading and unloading in designated areas only; no reserved parking.
- Questions or concerns, call Ashley Ocasio at (714) 327-7527.

OFFICE USE ONLY: Date Received: ____/____/____ Complete: ____ Approved: ____ Space # ____