



CITY OF COSTA MESA

77 Fair Dr • Costa Mesa, CA 92626
P.O.Box 1200 • Costa Mesa, CA 92628-1200
Phone: (714) 754-5234 • Fax: (714) 754-5149 • www.costamesaca.gov

• FOR OFFICE USE ONLY •

Business License No.

BUSINESS LICENSE TAX APPLICATION

FEE MUST ACCOMPANY APPLICATION

• Please Check One •

Business Name/DBA _____

New Application

Corporate Name _____

Change of Owner

(if applicable)

Change of Ownership Type

Business Location _____

Change of Business Name

(Cannot be Mail Box per State of California Business & Professions Code-Section 17538.5)

Home Occupation

City _____ **State** _____ **Zip** _____ **Website** _____

Mailing Address _____ **Email Address** _____

City _____ **State** _____ **Zip** _____ **No. of Employees** _____ **No. of Rental Units** _____

Business Phone _____ **Hours of Operation:** _____

Costa Mesa Start Date	Description of Business:
_____	_____

Ownership Corporation LLC Partnership Sole Proprietor LLP

Resale No. _____ **FEIN / SSN** _____ **State ID No.** _____

Contractor CA State License No. _____ **State Lic. Type / Class** _____ **Expire Date** _____

Enter below names of Owners, Partners, or Corporate Officers

1st Owner Name _____ **Title** _____

Home Address _____
(Cannot be Mail Box) (Street, City, Zip Code)

Phone No. _____ **Date of Birth** _____ **Driver's License #** _____

2nd Owner Name _____ **Title** _____

Home Address _____
(Cannot be Mail Box) (Street, City, Zip Code)

Phone No. _____ **Date of Birth** _____ **Driver's License #** _____

FEE CALCULATION - PLEASE SEE REVERSE FOR FEE CALCULATION AND ENTER BELOW

Tax Calculated From Reverse \$

CASp Fee \$

Total \$

Please return entire form with check payable to City of Costa Mesa.

Thank you for doing business in the City of Costa Mesa!

Your Business License Tax Certificate will be issued under the provisions of the Municipal Code Section 9-1. You are cautioned that this License does not permit operation of a business in violation of other Municipal Code Sections.

Authorization to conduct business is not granted until issuance of the License.

I declare, under penalty of perjury, that to the best of my knowledge and belief, the statements made herein are correct and true and that acceptance of payment does not constitute approval of the Business License.

Signature _____ Title _____ Date _____

Planning Approval _____ Date Approved _____ CUP? _____

FEE CALCULATION • PLEASE SEE REVERSE



CITY OF COSTA MESA

BUSINESS TYPE - PLEASE SELECT ONE AND ENTER ON FIRST PAGE OF APPLICATION

BUSINESS NAME _____

GENERAL BUSINESS	ADMINISTRATIVE OFFICE / WAREHOUSES																																																								
(RETAIL, WHOLESALE, SERVICE, ETC.) ESTIMATED ANNUAL GROSS RECEIPTS _____ And circle the corresponding category below <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">\$</td> <td style="width: 15%;">TO</td> <td style="width: 20%;">\$ 1,000.00</td> <td style="width: 50%;">\$ 0.00</td> </tr> <tr> <td>\$ 1,000.01</td> <td>TO</td> <td>\$ 25,000.00</td> <td>\$ 25.00</td> </tr> <tr> <td>\$ 25,000.01</td> <td>TO</td> <td>\$ 40,000.00</td> <td>\$ 35.00</td> </tr> <tr> <td>\$ 40,000.01</td> <td>TO</td> <td>\$ 75,000.00</td> <td>\$ 45.00</td> </tr> <tr> <td>\$ 75,000.01</td> <td>TO</td> <td>\$ 200,000.00</td> <td>\$ 60.00</td> </tr> <tr> <td>\$ 200,000.01</td> <td>TO</td> <td>\$ 500,000.00</td> <td>\$ 100.00</td> </tr> <tr> <td></td> <td>OVER</td> <td>\$ 500,000.00</td> <td>\$ 200.00</td> </tr> </table> PLUS California State CASp Fee (see below)	\$	TO	\$ 1,000.00	\$ 0.00	\$ 1,000.01	TO	\$ 25,000.00	\$ 25.00	\$ 25,000.01	TO	\$ 40,000.00	\$ 35.00	\$ 40,000.01	TO	\$ 75,000.00	\$ 45.00	\$ 75,000.01	TO	\$ 200,000.00	\$ 60.00	\$ 200,000.01	TO	\$ 500,000.00	\$ 100.00		OVER	\$ 500,000.00	\$ 200.00	(Fees based on annual operating expense ONLY when no gross receipts are generated) ESTIMATED ANNUAL EXPENSES _____ And circle the corresponding category below <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">\$</td> <td style="width: 15%;">TO</td> <td style="width: 20%;">\$ 1,000.00</td> <td style="width: 50%;">\$ 0.00</td> </tr> <tr> <td>\$ 1,000.01</td> <td>TO</td> <td>\$ 25,000.00</td> <td>\$ 25.00</td> </tr> <tr> <td>\$ 25,000.01</td> <td>TO</td> <td>\$ 40,000.00</td> <td>\$ 35.00</td> </tr> <tr> <td>\$ 40,000.01</td> <td>TO</td> <td>\$ 75,000.00</td> <td>\$ 45.00</td> </tr> <tr> <td>\$ 75,000.01</td> <td>TO</td> <td>\$ 200,000.00</td> <td>\$ 60.00</td> </tr> <tr> <td>\$ 200,000.01</td> <td>TO</td> <td>\$ 500,000.00</td> <td>\$ 100.00</td> </tr> <tr> <td></td> <td>OVER</td> <td>\$ 500,000.00</td> <td>\$ 200.00</td> </tr> </table> PLUS California State CASp Fee (see below)	\$	TO	\$ 1,000.00	\$ 0.00	\$ 1,000.01	TO	\$ 25,000.00	\$ 25.00	\$ 25,000.01	TO	\$ 40,000.00	\$ 35.00	\$ 40,000.01	TO	\$ 75,000.00	\$ 45.00	\$ 75,000.01	TO	\$ 200,000.00	\$ 60.00	\$ 200,000.01	TO	\$ 500,000.00	\$ 100.00		OVER	\$ 500,000.00	\$ 200.00
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SHOW / EXHIBITION / SWAP MEET	CALIFORNIA LICENSED CONTRACTOR																																																								
PROMOTER'S ANNUAL GROSS RECEIPTS \$ _____ PLUS # OF SELLERS @ \$5.00 EACH EQUALS TOTAL TAX DUE \$ _____ PLUS California State CASp Fee (see below)	\$50.00 PLUS California State CASp Fee (see below)																																																								
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VEHICLE WHEEL, TOW TRUCK, BUS	TAX EXEMPT ORGANIZATION																																																								
\$25.00 PER VEHICLE \$ _____ PLUS California State CASp Fee (see below)	PLEASE ATTACH PROOF OF EXEMPTION																																																								
<p>State Mandated Fee:</p> <p>On September 19, 2012, Governor Brown signed into law SB-1186 which adds a state fee on any applicant for a local business license or similar instrument or permit, or renewal thereof. The purpose is to increase disability access and compliance with construction-related accessibility requirements and to develop educational resources for businesses in order to facilitate compliance with federal and state disability laws, as specified.</p> <p>Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public. You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies:</p> <p style="text-align: center;"> The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx The Department of Rehabilitation at www.rehab.cahwnet.gov The California Commission on Disability Access at www.cdda.ca.gov </p>																																																									