

HOUSING AND PUBLIC SERVICES AD-HOC COMMITTEE  
March 12, 2014  
Conference Room 4A  
City Hall  
77 Fair Drive  
Costa Mesa, Ca

DRAFT MINUTES

**CALL TO ORDER:** Mike Linares called the meeting to order at 5:10 p.m.

**ROLL CALL:** Arlene Schafer – Present  
Yvonne Rowden – Present  
William R. “Bob” Wakeham - Present  
Christian Eric – Present  
Phillip Morello - Present  
Jeff Mathews – Present  
Eric Vu – Present  
Denise R. Dew-Bennet - Present  
Robert Dickson, Jr. - Excused Absence  
Andrew Smith – Excused Absence  
Brett McDonell – Unexcused Absence

**Resident in Attendance:** None.

**Also in Attendance:**

Mike Linares, Consultant  
Silvia Kennerson, Management Analyst (Recording Secretary)

**SELECTION OF  
AD HOC  
COMMITTEE  
SPOKES  
PERSON:**

Committee unanimously selected Jeff Mathews

**PRESENTATION:** Muriel Ullman provided update on the City’s homeless.

**DISCUSSION:** Silvia Kennerson reminded members (Arlene Schafer, Philip Morello, William R. Wakeham) their terms are expiring on April 1, 2014 and applications must be submitted to the City Clerk’s Office by Monday, March 17, 2014.

**OPENING  
REMARKS:** Opening Remarks were made by Mike Linares. Estimated available amount for Grants is \$142,500.

**Applicants were  
called in the  
following Order:**

|                                    | <b>REQUESTED</b> | <b>POP. TO SERVE</b> |
|------------------------------------|------------------|----------------------|
| Fair Housing Foundation            | \$21,000         | Low/Mod              |
| Collette’s Children Home           | \$20,000         | Homeless             |
| Grandma’s House of Hope            | \$10,000         | Homeless             |
| Mercy House–Living Centers         | \$20,000         | Homeless             |
| Women’s Transitional Living Center | \$10,000         | Homeless             |
| Boys and Girls Club – NO SHOW      | \$15,000         | Youth                |
| YES                                | \$19,000         | Youth                |

|                                               |          |         |
|-----------------------------------------------|----------|---------|
| Community SeniorServ–Congregate Meals         | \$20,000 | Seniors |
| Community SeniorServ–Home Delivered Meals     | \$20,000 | Senior  |
| Costa Mesa Senior Corp – WITHDREW APPLICATION | \$15,000 | Seniors |
| Council on Aging                              | \$9,000  | Seniors |

**INTERVIEWS**

Committee members conducted interviews of grant applicants. One applicant withdrew application prior to interviews and one applicant did not show up.

**DISCUSSION:**

The Committee discussed and evaluated the interview information given by each of the applicants. In addition, the information documented in applications of the various organizations was reviewed and discussed. Scores were tallied.

**Committee Ratings:**

|                                               | <b>CE</b> | <b>BW</b> | <b>EV</b> | <b>JM</b> | <b>YR</b> | <b>AS</b> | <b>DDB</b> | <b>PM</b> | <b>AVG</b> |
|-----------------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|-----------|------------|
| Fair Housing Foundation                       | 76        | 101       | 0         | 91        | 86        | 101       | 0          | 81        | 89.3       |
| Collette’s Children Home                      | 76        | 85        | 90        | 80        | 90        | 90        | 55         | 86        | 81.5       |
| Grandma’s House of Hope                       | 57        | 61        | 35        | 56        | 61        | 58        | 36         | 71        | 54.4       |
| Mercy House–Living Centers                    | 73        | 91        | 91        | 88        | 91        | 91        | 46         | 72        | 80.4       |
| Women’s Transitional Living Center            | 70        | 90        | 90        | 74        | 65        | 90        | 85         | 90        | 81.8       |
| Boys and Girls Club – NO SHOW                 | 0         | 0         | 0         | 0         | 0         | 0         | 0          | 55        | 6.9        |
| Youth Employment Services (YES)               | 82        | 100       | 100       | 83        | 85        | DNR       | 63         | 75        | 84         |
| Community SeniorServ–Congregate Meals         | 82        | 81        | 91        | 70        | 91        | 71        | 51         | 91        | 78.5       |
| Community SeniorServ–Home Delivered Meals     | 83        | 92        | 92        | 82        | 92        | 72        | 102        | 92        | 88.4       |
| Costa Mesa Senior Corp – WITHDREW APPLICATION |           |           |           |           |           |           |            |           |            |
| Council on Aging                              | 75        | 62        | 92        | 79        | 92        | 72        | 102        | 92        | 83.3       |
| <b>DNR – Did Not Rate</b>                     |           |           |           |           |           |           |            |           |            |

**Committee Recommendation:**

|                                               | <b>Recommendation</b> |
|-----------------------------------------------|-----------------------|
| Fair Housing Foundation                       | \$20,000              |
| Collette’s Children Home                      | \$20,000              |
| Grandma’s House of Hope                       | \$20,000              |
| Mercy House–Living Centers                    | \$19,000              |
| Women’s Transitional Living Center            | \$10,000              |
| Boys and Girls Club – NO SHOW                 | \$0                   |
| Youth Employment Services (YES)               | \$19,000              |
| Community SeniorServ–Congregate Meals         | \$20,000              |
| Community SeniorServ–Home Delivered Meals     | \$20,000              |
| Costa Mesa Senior Corp – WITHDREW APPLICATION | \$0                   |
| Council on Aging                              | \$9,000               |

**Motion:**

Made by Bob Wakeham and second by Jeff Mathews.

Fund all organizations 100% except for Grandma’s House and the Boys and Girls Club. Any unallocated funds to be determined by Council. All members agreed.

**Adjournment:**

Meeting was adjourned at 9:25 p.m.