



CITY COUNCIL AGENDA REPORT

MEETING DATE: January 20, 2004

ITEM NUMBER: Item Number

SUBJECT: CITY OF COSTA MESA EMERGENCY OPERATIONS PLAN – REVISION

DATE: DECEMBER 29, 2003

FROM: ADMINISTRATIVE SERVICES/TELECOMMUNICATIONS DIVISION

PRESENTATION BY: Gerald L. Verwolf, Telecommunications Manager

FOR FURTHER INFORMATION CONTACT: Gerald Verwolf, 754-5142

RECOMMENDATION:

Approve the City of Costa Mesa's revised Emergency Operations Plan and adopt by resolution.

BACKGROUND:

The last revision to this plan and adoption by resolution was in 1992. Since that time, the Petris Bill, which requires use of the Standardized Emergency Management System was enacted and reorganization in the City has necessitated another major revision of the City's Emergency Operation Plan.

ANALYSIS:

The City was made aware of an opportunity to participate in a grant received by the Operational Area to support the implementation of a plan writing effort to rewrite the Emergency Operations Plan for jurisdictions in the County. For the last year, staff from the City has participated in the Plan Writing Committee to rewrite the plan and have it reviewed by the Office of Emergency Services, Southern Region. This was completed in December 2003.

The plan writing effort follows guidelines developed by the Office of Emergency Services. These guidelines are incorporated in all plans developed by cities in Orange County. The revised plan has gone through a rigorous review process by all departments in our City. The adoption of this plan will bring current the emergency operations document utilized to respond to major situations that may impact the City.

ALTERNATIVES CONSIDERED:

Since the adoption of a local jurisdiction's Emergency Plan is defined in the State of California's Emergency Services Act, no other alternative was considered.

FISCAL REVIEW:

Funding for the revision of this document was provided through a grant received by the Operational Area and will be distributed to the cities adopting the plan by resolution. The amount received by the City will be approximately \$15, 300.

LEGAL REVIEW:

The City Attorney's Office has participated in the planning process and does not require additional legal review.

CONCLUSION:

The approval of the City's Emergency Operations Plan and adoption by resolution will formalize the document as an integral part of the City's Emergency Preparedness Program under Ordinance No. 80-20.

The plan is subject to review and will undergo periodic updates due to experience gained via training and empirical situations that may impact the City.

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Administrative Services Director

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Director of Finance

TOM WOOD
Acting City Attorney

- ATTACHMENTS: 1 [Resolution](#)
 2 [Emergency Operations Plan-City Clerk's Page](#)