



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: JUNE 7, 2004

ITEM NUMBER:

**SUBJECT:** EXTENSION OF AGREEMENT WITH COSTA MESA SENIOR CORPORATION

**DATE:** APRIL 26, 2004

**FROM:** ADMINISTRATIVE SERVICES DEPARTMENT/RECREATION DIVISION

**PRESENTATION BY:** JANA M. RANSOM, RECREATION MANAGER

**FOR FURTHER INFORMATION CONTACT:** JANA RANSOM, RECREATION MANAGER 754-5654

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## **RECOMMENDATION:**

1. Extend the contract with the Costa Mesa Senior Corporation for the operation of the Senior Center for the final one year option. Authorize the Mayor to execute the Senior Center Agreement.
2. Direct staff to begin to negotiate a long-term agreement with the Costa Mesa Senior Corporation for operation of the Costa Mesa Senior Center.

## **BACKGROUND:**

The Senior Center was built by the City of Costa Mesa in 1991 and the City entered into a 5-year agreement with the Costa Mesa Senior Corporation in April 1992 for the programming, operation and maintenance of the Senior Center building. The contract was extended in 1997 for an additional 5 years and again on July 1, 2002 for one year, with two additional one year options.

At the March 8, 2004 Study Session, staff presented to City Council a review of the programming at the Senior Center, with the intent of exploring if the City should take over the operation of the Senior Center (Attachment 1).

## **ANALYSIS:**

During discussion at the March 8, 2004 Study Session, Council indicated the existing programming arrangement with the Senior Corporation was acceptable and meeting the needs of the Costa Mesa senior population and City takeover of the programming is not necessary at this time. Based on that discussion, staff is recommending the City renew the existing agreement with the Senior Corporation for the final one year option, which will then expire on June 30, 2005, and during this final option year, staff will meet with the Senior Corporation and negotiate a new long term agreement.

## **ALTERNATIVES CONSIDERED:**

None. Council indicated they were comfortable with the existing programming of the Center.

**FISCAL REVIEW:**

Funding for the Senior Center has been proposed for FY 05 at the same level as is funded in the current contract. The current contract with the Senior Center provides for a base grant amount of \$150,000 and an additional grant amount of \$100,000 on a dollar-for-dollar matching funds basis. Further, an additional \$50,000 is provided under a facilities maintenance grant for a total funding commitment of \$300,000.

**LEGAL REVIEW:**

The City Attorney's office has reviewed the attached lease renewal (Attachment 2) and approved it as to form.

**CONCLUSION:**

Staff presented a review of the programming and operation of the Costa Mesa Senior Center to Council at the March 8, 2004 Study Session. Based on the report and discussion, Council indicated the existing arrangement of leasing the building and programming of senior services is meeting the needs of the senior population in Costa Mesa. It is therefore recommended the Council:

1. Extend the contract with the Costa Mesa Senior Corporation for the operation of the Senior Center for the final one year option. Authorize the Mayor to execute the Senior Center Agreement.
2. Direct staff to begin to negotiate a long-term agreement with the Costa Mesa Senior Corporation for operation of the Costa Mesa Senior Center.

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TOM WOOD  
Acting City Attorney

DISTRIBUTION: Senior Center Executive Director

ATTACHMENTS: 1 [March 8, 2004 City Council Study Session Report](#)  
2 [Senior Center Agreement Extension](#)

