



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 7, 2004

ITEM NUMBER:

SUBJECT: REPLACEMENT OF THE H.V.A.C. UNIT ON THE 2ND FLOOR OF CITY HALL, 77 FAIR DRIVE - CITY PROJECT NO. 03-21

DATE: MAY 21, 2004

FROM: PUBLIC SERVICES DEPARTMENT/ENGINEERING DIVISION

PRESENTATION BY: WILLIAM J. MORRIS, DIRECTOR OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: ERNESTO MUNOZ, CITY ENGINEER (714) 754-5343

RECOMMENDATION:

1. Accept the work performed by Refrigerated Air Mechanical Systems and authorize the Deputy City Clerk to file the Notice of Completion.
2. Release the Labor and Material Bond seven months after the filing date; release the Faithful Performance Bond twelve months after the filing date; and release the retention monies 35 days after the Notice of Completion filing date.

BACKGROUND:

At the regular Council Meeting of October 6, 2003, Council authorized staff to negotiate a contract with a qualified heating, ventilation, and air conditioning (H.V.A.C.) contractor to complete the work associated with this project.

Each year the Maintenance Services Division and Siemens Building Technologies, Inc., the City's H.V.A.C. service provider, perform a survey of all City H.V.A.C. systems. As a result of this survey, the City is provided with a comprehensive analysis of future maintenance and replacement needs. The 2nd Floor H.V.A.C. unit was identified as needing replacement due to severe corrosion. This unit was originally installed in 1965 and has well exceeded its life expectancy.

The work consisted of removing and replacing the H.V.A.C. unit on the 2nd Floor of the City Hall building, 77 Fair Drive.

ANALYSIS:

The work required by the contract documents was completed on April 23, 2004, to the satisfaction of the City Engineer and the Director of Public Services. The final contract cost amounted to \$36,080. A report of the final costs is shown herein as "Attachment 1."

A summary of the costs is as follows:

Original Contract Cost: \$35,500.00

Change Order No. 1: \$580.00

Final Contract Cost: \$36,080.00

Change Order No. 1 compensated the contractor for the additional work to match existing wiring and ducting required to complete the project.

The final contract price reflects a 1.6 percent increase to the original contract as a result of the aforementioned change order.

Engineering staff has collected and reviewed all labor compliance documents for adherence with the project guidelines. As of this date, there are no Stop Notices filed against the monies due to Refrigerated Air Mechanical Systems.

ALTERNATIVES CONSIDERED:

There were no alternatives considered for this item.

FISCAL REVIEW:

There is no fiscal impact on this item.

LEGAL REVIEW:

There is no legal review required on this item.

CONCLUSION:

It is recommended that the City Council authorize staff to file the Notice of Completion; release the remaining retention monies 35 days after the Notice of Completion filing date; and release the bonds accordingly.

ERNESTO MUNOZ
City Engineer

WILLIAM J. MORRIS
Director of Public Services

DISTRIBUTION: City Manager
Acting City Attorney
Deputy City Clerk
Maintenance Services Manager
Staff
File

ATTACHMENTS: "1" [Cost Summary](#)