BUDGET ADJUSTMENT AUTHORIZATION

Unit	Department	Division	Serial Number
CITY	Public Services	Maintenance Services	04-083

Type of Transaction

- ☒ Revenue Estimate
  - ☒ Estimate Increase
  - ☐ Estimate Decrease
- ☒ Source
  - ☒ From Existing Budget Appropriations
  - ☐ From Donations, Fees, or Grants
  - ☐ From Unappropriated Fund Balance

- ☒ Expenditure Appropriation
  - ☒ Intra-Departmental Transfer
  - ☐ Inter-Departmental Transfer
  - ☐ Project-To-Project Transfer
  - ☒ Appropriation Increase
  - ☒ Appropriation Decrease

Reason for Request:

To transfer funds for the Balearic Roof Project to cover project costs over the Engineer's Estimate. Rebidding would not likely lower costs. Unused funds will be return to originating (M&O) account at project completion.

Unit	Account	Name	Fund	Organization	Program	Project/Grant	Increase	Decrease
CITY	525100	Buildings & Structures	101	19500	50910	-	-	$20,000
CITY	595100	Transfers Out	101	90000	50240	-	$20,000	-
CITY	460100	Transfers In	401	90000	50240	-	20,000	-
CITY	500000	Expenditure (Balearic Roof Project)	401	19500	50910	~~700022~~ 700035	20,000	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-

Department Authorization:

BH Bill Nix — Department Director

5/3/04 — Date

Budget Verification:

The above information has been reviewed, is complete and accurate, and the appropriations and/or unappropriated funds are sufficient to support the request.

☒ Yes ☐ No

Budget and Research Officer — Date

Recommendation: ☒ Approval ☐ Disapproval

Reasons For Disapproval:

Director of Finance — Date

City Manager Action:

☐ Approved ☐ Disapproved ☐ Not Required

City Manager — Date

City Council Action:

☐ Approved ☐ Disapproved ☐ Not Required

Date

ATTACHMENT 1