



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 7, 2004

ITEM NUMBER:

SUBJECT: AWARD OF FORMAL BID ITEM NO. 1074 FOR THE PURCHASE OF ONE NEW ANIMAL CONTROL VEHICLE

DATE: MAY 17, 2004

FROM: FINANCE DEPARTMENT

PRESENTATION BY: MARC R. PUCKETT, DIRECTOR OF FINANCE

FOR FURTHER INFORMATION CONTACT: DEBBIE DOBROTT AT 714/754-5212

RECOMMENDATION:

Award Formal Bid Item No. 1074 to Pearson Ford, 4300 El Cajon Boulevard, San Diego, CA 92105, for the purchase of a new 2004 Ford F-250 4 x 2 series truck with attached animal control truck body built by Pacific Truck Equipment for a total cost of \$32,301.30.

BACKGROUND:

This purchase provides for one new 2004 Ford F-250 4 x 2 series truck with an animal control truck body that replaces a 1995 Chevrolet S-10 animal control vehicle, which is used by the Police Department's Animal Control program for transporting animals.

As required by the City of Costa Mesa Municipal Code, the "Notice Inviting Bids" were solicited from qualified vendors whose names were on the bidders' list and other Ford vendors. Thirty-one prospective bidders, including the City's local Ford dealer, were invited to bid. A "Notice Inviting Bids" was published in the Daily Pilot and posted on the public bulletin board in City Hall. The bid notice was also posted on the City of Costa Mesa web site. On May 17, 2004, six submittals were received, opened and read by the Deputy City Clerk.

ANALYSIS:

Of the six bid responses received, Pearson Ford submitted the lowest responsive bid of \$32,301.30. The bid tabulation is provided in Attachment I.

ALTERNATIVES CONSIDERED:

The alternative to purchasing the new animal control vehicle is to retain the current nine-year old animal control unit, which has 123,200 miles. The animal containment cage is approximately twenty years old, as it was recycled from the previous animal control unit. Also, its configuration makes it difficult for the operator to load, and it is too small to facilitate large animals. Therefore, staff does not recommend this alternative.

FISCAL REVIEW:

The total cost for the new animal control vehicle is \$32,301.30. Funding is budgeted and available in the Public Services Department's Equipment Maintenance and Replacement Fund Budget.

LEGAL REVIEW:

There is no legal review required on this item.

CONCLUSION:

It is recommended that City Council approve the purchase of the new animal control vehicle.

MARC R. PUCKETT
Director of Finance

DEBBIE DOBROTT
Buyer

Attachments: [Attachment I, Bid Tabulation](#)

Distribution: Public Services Director
Deputy City Clerk