



CITY COUNCIL AGENDA REPORT

MEETING DATE: September 7, 2004

ITEM NUMBER:

SUBJECT: CARPET REPLACEMENT AT THE NEIGHBORHOOD COMMUNITY CENTER, 1845 PARK AVENUE - CITY PROJECT NO. 04-15

DATE: AUGUST 23, 2004

FROM: PUBLIC SERVICES DEPARTMENT/ENGINEERING DIVISION

PRESENTATION BY: WILLIAM J. MORRIS, DIRECTOR OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: ERNESTO MUNOZ, CITY ENGINEER, (714) 754-5343

RECOMMENDATION:

1. Award a construction contract to The Environmentalists Commercial Services Company d.b.a. The Environmentalists, 1355 S. Acacia Avenue, Fullerton, CA 92831, in the amount of \$28,810 (base bid only).
2. Authorize the Mayor and Deputy City Clerk to execute the Public Works Agreement.

BACKGROUND:

This project was created to replace worn and stained carpeting in the employee and public access areas of the Neighborhood Community Center at 1845 Park Avenue.

The work consists of replacing the entire carpeting in the Neighborhood Community Center. Replacement of this carpeting is an integral part of the City's ongoing effort to properly maintain its facilities.

ANALYSIS:

The Deputy City Clerk received and opened two bids for this project on July 19, 2004. The Environmentalists was the apparent low bidder with a base bid proposal of \$28,810. The Engineer's estimate was \$26,000; and the average of the two bids received amounted to \$30,647.50. The Bid Abstract is included as "Attachment 1."

The proposal requested a price for an additive bid item for the provision of a moisture barrier between the new carpet and the existing slab. However, because of the extremely high cost included in this bid for this item, staff is not recommending it be awarded. There have been no past problems with the carpet failing or uplifting due to moisture caught between the carpet and the slab.

The bid from The Invironmentalists is eleven (11) percent higher than the Engineer's estimate. The Engineer's estimate was based on previously bid carpeting projects for other City facilities.

The license and references of The Invironmentalists were checked and staff has found them to be in good standing.

ALTERNATIVES CONSIDERED:

The alternative to this Council action would be to reject all the bids. If all the bids are rejected, the City would have to readvertise or cancel the project. Staff believes that readvertising the project will not result in lower bids.

FISCAL REVIEW:

Funding for this project is available from the Public Services Department's General Fund appropriation budgeted for the 2004-05 Fiscal Year.

The purchase requisition for this expenditure (Attachment 2) has been approved by the Finance Department acknowledging the availability of the funds.

LEGAL REVIEW:

The Invironmentalists has furnished the necessary bonds and insurance, which have been approved as to form by the City Attorney. After the award and subsequent execution of the contract, a "Notice to Proceed" will be issued.

CONCLUSION:

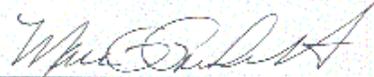
It is recommended that the City Council award the contract to The Invironmentalists Commercial Services Company d.b.a. The Invironmentalists in the amount of \$28,810, and authorize the Mayor and the Deputy City Clerk to execute the Public Works Agreement.



ERNESTO MUNOZ
City Engineer



WILLIAM J. MORRIS
Director of Public Services



MARC R. PUCKETT
Director of Finance

DISTRIBUTION: City Manager
Acting City Attorney
Deputy City Clerk
Maintenance Services Manager
Staff
File

ATTACHMENTS: "1" Bid abstract
"2" Purchase Requisition

File Name: Award NCC Carpet Repl Rpt Date: 08/23/04

Time: 4:40 p.m.

CITY OF CAROLINA WEST
DEPARTMENT OF PUBLIC SERVICES

CARPET REPLACEMENT AT THE NEIGHBORHOOD COMMUNITY CENTER

PROJECT NO. 04-15
BID OPENING DATE: July 19, 2004

BASE BID		DESCRIPTION	CITY ESTIMATE		1. INVIRONMENTALISTS <i>Fullerton</i>			2. SCS FLOORING SYSTEMS <i>Orange</i>			AVERAGE OF BIDS	
NO.	BID QUANTITY		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	1	LS Replace Carpeting as per Specifications	\$26,000.00	\$26,000.00	\$28,810.00	\$28,810.00	\$32,485.00	\$32,485.00	\$30,647.50	\$30,647.50		
				TOTAL (BASE) BID:	\$26,000.00	\$28,810.00	\$32,485.00		\$30,647.50			

ADDITIVE BID		DESCRIPTION	CITY ESTIMATE		1. INVIRONMENTALISTS <i>Fullerton</i>			2. SCS FLOORING SYSTEMS <i>Orange</i>			AVERAGE OF BIDS	
NO.	BID QUANTITY		UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	1	LS Provide Moisture Barrier	\$8,800.00	\$8,800.00	\$38,376.00	\$38,376.00	\$3,457.00	\$3,457.00	\$20,916.50	\$20,916.50		
				TOTAL (ADDITIVE) BID:	\$8,800.00	\$38,376.00	\$3,457.00		\$20,916.50			
				TOTAL (BASE BID + ADDITIVE) BID:	\$34,800.00	\$67,186.00	\$35,942.00		\$51,564.00			

CITY OF COSTA MESA, CALIFORNIA Purchase Requisition

Requisition Number
Assigned by Purchasing
FINANCE DEPT. 1

Purchase Order Number
(Assigned by Purchasing)

04 AUG 23 PM 5:06

Business Unit: CITY	Date Requisitioned: 8-20-04
Department: PUBLIC SERVICES	CITY OF COSTA MESA
Ship To Address: 77 FAIR DRIVE, 4 TH FLOOR, COSTA MESA, CA 92626	Division: ENGINEERING/CONST. MGMT.
Contact Person: TOM BANKS	Phone Number: 5222

Item No.	Quantity	Unit	Items (Give Full Description: Size, Catalog No. Etc.)	Unit Price	Estimated Amount
1	1	LT	CONSTRUCTION CONTRACT: CARPET REPLACEMENT AT THE NEIGHBORHOOD COMMUNITY CENTER, 1845 PARK AVENUE - CITY PROJECT NO. 04-15 NOTE: CITY COUNCIL APPROVAL/AWARD SEPTEMBER 7, 2004		\$28,810.00

Const/Prof. Svs. Agmt. Completion Date: SEPTEMBER 24, 2004 Estimated Total Cost \uparrow \$28,810.00

Item No.	Account	Fund	Dept./Org.	Program	Project	Amount
1	525117	101	19500	50910		\$28,810.00
Total \uparrow						\$28,810.00

Dept's Suggested Vendor: THE INVIRONMENTALISTS

Address: 1355 S. ACACIA AVENUE

City, State, Zip Code: FULLERTON, CA 92831

Phone: (714) 518-1088

Vendor's Contact Person: STEVE WILLIAMS

Ordered By: *[Signature]*
Department Director/Authorized Signature

Approved By: *[Signature]*
Director of Finance/Purchasing Officer

Approved By: _____
City Manager (when required)

PURCHASING DIVISION USE ONLY	
Purchase Order Vendor ID:	Buyer:
Ship To:	Location:
Standard Comments:	Ship Via:
Delivery/Completion Due Date:	Payment Terms:
Freight Terms:	Freight Amount:
FINANCE DEPARTMENT USE ONLY	
Available Appropriation:	
Special Terms/Condition:	

8/20/04
8/15/04
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