



City of Costa Mesa
Administrative Services Department
RECREATION DIVISION

“We create community through people, parks, and programs”

INTEROFFICE MEMORANDUM

To: Ruth Raheb, Recreation Supervisor
From: Robby Waite, Acting Recreation Coordinator
Date: September 28, 2004
Subject: Usage, Waived Events & NMUSD Utilization of NCC 2003-2004

Within the past twelve months there have been a total of 23 different non-profit groups that have received fee waivers here at NCC, of these 20 different groups 4 of them utilize NCC on a regular basis (quarterly). Of the 4 groups that utilize NCC on a regular basis, non of them utilize NCC more than once per quarter, all groups that receive a fee waiver are subject to a \$25 set up fee to cover part-time staff costs.

Six Costa Mesa homeowner associations have used meeting rooms at the Neighborhood Community Center over the past year. Of those, four associations are using rooms on a monthly basis. There have been no waiver requests by these groups; the average fee paid by each homeowner association is \$20 per hour, and meetings generally last two hours. There are not any Homeowner Associations that receive a fee waiver.

Listed below is the revenue that the City of Costa Mesa is relinquishing due to fee waivers to non-profit groups and the NMUSD.

Calendar Year 2003-2004

Month	Waived Fees	Waived NMUSD Fees
September 03'	\$1,250	\$550
October 03'	\$128	\$3,857
November 03'	\$492	\$1,301
December 03'	\$915	\$399
January 04'	\$711	\$1,124
February 04'	\$1,471	\$2,223
March 04'	\$370	\$4,701
April 04'	\$490	\$452

Attachment 4

May 04'	\$863	\$2,672
June 04'	\$390	\$3,024
July 04'	\$60	\$205
August 04'	\$390	\$5,454
Totals	\$7,530	\$25,962