

CITY OF COSTA MESA, CALIFORNIA

COUNCIL POLICY

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
OFFICIAL SEAL OF THE CITY OF COSTA MESA	000-10	1/1/95 (amended _____)	1 of 1

Purpose

It is the purpose of this policy to establish an orderly process for the use of the official seal of the City of Costa Mesa.

Policy

1. The City of Costa Mesa shall have an official seal that may be altered pursuant to resolution of the City Council.
2. The City Clerk shall have an official seal that may be altered pursuant to resolution of the City Council.
3. The official seal of the City of Costa Mesa is the property of the City of Costa Mesa and shall be used only for the following:
 - A. Official business of the City of Costa Mesa; and
 - B. Such other uses as established by ordinance or resolution of the City Council; provided, however, that any use of the official seal of the City of Costa Mesa so approved by ordinance or resolution of the City Council which is not for the official business of the City shall include as a condition of its use, prominently affixed to the document or article that displays the official seal, a statement that the document or article is not printed, manufactured or distributed at public expense, and the statements or display thereof does not reflect the official position or policy of the City of Costa Mesa. Under no circumstances shall the City Seal be authorized to be used in conjunction with any campaign for elective or appointive office by or on behalf of any person.

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