

**CITY OF COSTA MESA, CALIFORNIA**  
**Purchase Requisition**

Requisition Number  
*(Assigned by Purchasing)*

**ATTACHMENT 3**

Purchase Order Number  
*(Assigned by Purchasing)*

Business Unit: City	Date Requisitioned: February 17, 2004
Department: Public Services	Division: Transportation Services
Ship To Address: 2300 Placentia Avenue, Costa Mesa, CA 92627	
Contact Person: Dennis Johnson	Phone Number: 714-754-5180

Item No.	Quantity	Unit	Items (Give Full Description: Size, Catalog No. Etc.)	Unit Price	Estimated Amount
1	16	Ea	17' Dome Roof Non-Advertising Bus Shelter Model 17NALD-PMVIC-Costa Mesa Per attached specifications	\$3,500.00	\$56,000.00
2	4	Ea	13' Dome Roof Advertising Bus Shelter Model 13ALD-PMVIC Per attached specifications	\$3,500.00	\$14,000.00
3	20	Sets	Expanded Metal Bench with Back and Anti-Vagrant Bar Model 6EMBNCHBARCM, quantity = 32 Model 5EMBNCHBARCM, quantity = 4 Per attached specifications.	\$390.00	\$7,800.00
4	20	Ea	26 Gallon Expanded Metal Trash Receptacle Model 26EMTRCM Per attached specifications	\$245.00	\$4,900.00
5	1	Lot	Delivery and Offloading		\$1,150.00
6	1	Lot	Sales Tax (7.75%)		\$6,498.38
Const./Prof. Svs. Agmt. Completion Date: June 30, 2004				Estimated Total Cost ▶	\$90,348.38

Item No.	Account	Fund	Dept./Org.	Program	Project	Amount
1-6	500000	207	19300	30241	300063	\$90,348.38
Total ▶						\$90,348.38

Dept's Suggested Vendor: Tolar Manufacturing Company, Inc.  
 Address: 258 Mariah Circle  
 City, State, Zip Code: Corona, California 92591  
 Phone: 1-800-339-6165  
 Vendor's Contact Person: Patrick Merrick

Ordered By: \_\_\_\_\_  
 Department Director/Authorized Signature

Approved By: \_\_\_\_\_  
 Director of Finance/Purchasing Officer

Approved By: \_\_\_\_\_  
 City Manager (when required)

# ATTACHMENT 3

Purchase Order Vendor ID:	Buyer:	
Ship To:	Location:	
Standard Comments:		Ship Via:
Delivery/Completion Due Date:	Payment Terms:	
Freight Terms:	Freight Amount:	
<b>FINANCE DEPARTMENT USE ONLY</b>		
Available Appropriation:		
Special Terms/Condition:		