



October 21, 2003

ATTACHMENT 1

Steve Hayman, Director of Administrative Services
City of Costa Mesa
P.O. Box 1200
Costa Mesa, CA 92626

Dear Steve Hayman:

Subject: Park Bond Act of 2000 - City of Costa Mesa
Roberti-Z'Berg-Harris Block Grant Allocation - \$310,381

The allocation for your Roberti-Z'Berg-Harris Urban Open Space and Recreation Program (RZH) block grant under the Park Bond Act of 2000 indicated above will expire on June 30, 2004. To encumber the funds, please submit a resolution from your governing body to the Office of Grants and Local Services (OGALS) by May 1, 2004.

Once OGALS receives the resolution, a contract will be sent to you to be signed and returned. A fully executed copy will be returned to you. Please refer to the RZH Block Grant Procedural Guide for a copy of the required resolution. It is not necessary to identify specific projects in the resolution. After a contract is executed and a complete application submitted, you may request funds for project expenses.

The procedural guide, with program information and application forms, is available on the Department's web site at <http://www.parks.ca.gov> or you may request a hard copy by writing to us at the above address, calling us at (916) 653-7423 or e-mailing us at localservices@parks.ca.gov. If you have any questions regarding the program or the grant process, please contact your project officer, Luan Aubin at (916) 651-8573 or email at laub@parks.ca.gov.

Sincerely,

John Schmill, Manager
Golden State Section
Office of Grants and Local Services