

CITY OF COSTA MESA, CALIFORNIA

Purchase Requisition

Requisition Number
(Assigned by Purchasing)

Purchase Order Number
(Assigned by Purchasing)

Business Unit: CITY

Date Requisitioned: 12-21-04

Department: PUBLIC SERVICES

Division: ENGINEERING/CONST. MGMT.

Ship To Address: 77 FAIR DRIVE, 4TH FLOOR, COSTA MESA, CA 92626

Contact Person: TOM BANKS

Phone Number: 5222

Item No.	Quantity	Unit	Items (Give Full Description: Size, Catalog No. Etc.)	Unit Price	Estimated Amount	
1	1	LT	CONSTRUCTION CONTRACT: MISSING LINK SIDEWALK		\$135,240.00	
			PROJECT - CITY PROJECT NO. 04-25			
			NOTE: CITY COUNCIL APPROVAL/AWARD			
			JANUARY 3, 2005			
Const./Prof. Svs. Agmt. Completion Date: MARCH 1, 2005					Estimated Total Cost †	\$135,240.00

Item No.	Account	Fund	Dept./Org.	Program	Project	Amount	
1	500000	401	19200	30130	350009	\$135,240.00	
						Total †	\$135,240.00

Dept's Suggested Vendor: DAMON CONSTRUCTION COMPANY

Address: 8851 WATSON STREET

City, State, Zip Code: CYPRESS, CA 90630

Phone: (714) 995-5490

Vendor's Contact Person: MARGARET ANN RULLO

Ordered By: _____
Department Director/Authorized Signature

Approved By: _____
Director of Finance/Purchasing Officer

Approved By: _____
City Manager (when required)

PURCHASING DIVISION USE ONLY	
Purchase Order Vendor ID:	Buyer:
Ship To:	Location:
Standard Comments:	Ship Via:
Delivery/Completion Due Date:	Payment Terms:
Freight Terms:	Freight Amount:

FINANCE DEPARTMENT USE ONLY	
Available Appropriation:	

Special Terms/Condition: