

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA, CALIFORNIA, CONCERNING COUNCIL MEETING ORDER OF BUSINESS AND SCHEDULING AND RESCINDING RESOLUTION NO. 01-47 AND RESOLUTION NO. 89-126.

THE CITY COUNCIL OF THE CITY OF COSTA MESA DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, the City Council has determined that it would expedite the Council's business and be more convenient and informative to the public to revise Council meeting agendas as shown below; and

WHEREAS, the City Council has determined that holding closed sessions prior to the start of regular business will reduce costs and enhance Council consideration of closed session items; and

WHEREAS, the City Council has determined that holding City Council meetings on Tuesday evenings will contribute to the conduct of the public's business by allowing additional time for public review of agenda materials prior to City Council meetings and facilitate public participation in items of City business by removing scheduling conflicts between City Council meetings and Planning Commission meetings.

NOW, THEREFORE, BE IT RESOLVED:

1. The order of business and item matter descriptions for Council meeting agendas shall be as follows:

- (a) Closed Session items
- (b) Pledge of Allegiance to the Flag
- (c) Moment of Solemn Expression

- (d) Roll Call and Call to Order
- (e) Special Presentations
- (f) Public Comments
- (g) Consent Calendar
- (h) Public Hearings
- (i) Old Business
- (j) New Business
- (k) City Attorney's Reports
- (l) City Manager's Reports
- (m) Council Member's Reports, Comments and Suggestions
- (n) Adjournment

2. (a) The City Council will hold regular meetings on the first and third Tuesdays of each month at the hour of 6:30 p.m, except that there shall be no meeting on the third Tuesday in December. Preceding each regular meeting, the City Council will hold a study session commencing at or about 5:30 p.m, as set forth in Costa Mesa Municipal Code section 2-40.

(b) If there are one or more closed session items, the regular meeting will be convened at 5:00 p.m. for consideration of those closed session items, and then will be recessed for the study session preceding the regular meeting. The regular meeting shall then be reconvened at 6:30 p.m.

3. The City Council will hold regular study session meetings on the second Tuesday of each month at the hour of 4:30 p.m. These study sessions are in addition to

the study sessions that occur during the hour preceding regular Council meetings on the first and third Tuesdays of each month.

4. The presiding officer, or a majority of the Council Members present and voting, may change the order of business at any time during the meeting; however, business will be considered in the order shown unless modified as provided for herein.

5. Any item of business removed from the Consent Calendar to permit separate discussion shall be discussed and voted upon immediately following Council action on the remainder of the Consent Calendar unless the item is continued to a later date by majority vote of the Council Members present and voting.

6. Each speaker during Oral Communications shall be limited to three (3) minutes; provided, however, that this time may be extended for good cause by the presiding officer, or by majority vote of the Council Members present and voting.

7. At the study sessions, members of the public will be allowed to address the Council for Oral Communications for a total of one (1) minute for each person and an overall total of ten (10) minutes, provided, however, that this time may be extended for good cause by the presiding officer or by majority vote of the Council members present and voting.

8. This resolution supersedes Council Resolution No. 01-47 and Resolution 89-126, both of which are hereby rescinded.

BE IT FINALLY RESOLVED that this resolution shall take effect and be in full force immediately after its adoption by the City Council.

PASSED AND ADOPTED this ____ day of _____, 2005.

ATTEST:

Deputy City Clerk of the City of Costa Mesa

Mayor of the City of Costa Mesa

APPROVED AS TO FORM

City Attorney

STATE OF CALIFORNIA)
COUNTY OF ORANGE) ss
CITY OF COSTA MESA)

I, JULIE FOLCIK, Deputy City Clerk and ex-officio Clerk of the City Council of the City of Costa Mesa, hereby certify that the above and foregoing Resolution No. _____ was duly and regularly passed and adopted by the said City Council at a regular meeting thereof held on the ____ day of _____, 2005.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the City of Costa Mesa this ____ day of _____, 2005.

Deputy City Clerk and ex-officio Clerk of
the City Council of the City of Costa Mesa