



CITY OF COSTA MESA

CALIFORNIA 92628-1200

P.O. BOX 1200

FROM THE OFFICE OF THE CITY COUNCIL

May 26, 2005

Congressman Dana Rohrabacher
2338 Rayburn Building
Washington, D.C. 20515

Subject: Request for Letter of Recommendation

Dear Congressman Rohrabacher:

On behalf of the City of Costa Mesa, I am requesting a letter of recommendation from you in support of our City's federal appropriation request through Senator Dianne Feinstein's office. The application the City is submitting is a request for funds to purchase computers, equipment, workstations, and other needed interior items for the City's Police Facility Expansion Project. The project includes an approximate 11,000 square foot, single story addition to the existing police facility, built in 1967; a renovation of the existing building, perimeter security, and additional parking facilities. The addition will include a new Emergency Operations Center (EOC), to be used in the event of a disaster.

The City of Costa Mesa is committed to providing the best service available to our residents, visitors and business community. However, with the growth of the City to over 113,000 residents today, the many businesses established in the community, and the number of daily visitors to various attractions located in the City, the need to modernize and expand the police facility is now necessary. While the City is setting aside funds for constructing the expansion wing and the renovations, additional appropriations are needed to purchase crime lab equipment, training room equipment, workstations, file cabinets, computer equipment, chairs, employee lockers and EOC-specific equipment. It is for this reason the City of Costa Mesa is actively seeking funding and support.

I apologize for the short notice on this request, but the funding opportunity only came to our attention this week. I would therefore greatly appreciate your help in assisting the City with a letter of support. A sample letter is included for your convenience. Please fax your letter to James Peterson, Regional Director to U.S. Senator Dianne Feinstein at (310) 914-7318 by May 27, 2005. Please also fax a copy to Lynda Jenkins, Costa Mesa Grant Administrator, at (714) 754-5040.

If you have any questions regarding the letter and/or the grant, please feel free to contact Ms. Jenkins at (714) 754-5062, at your earliest convenience.

Sincerely,



Katrina Foley
Council Member

Enclosure – Sample Letter of Support

c: Lynda Jenkins, Grant Administrator