



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 17, 2004

ITEM NUMBER:

SUBJECT: DOWNTOWN AND EASTSIDE TRANSPORTATION AD HOC COMMITTEE -
FINAL REPORT

DATE: FEBRUARY 4, 2004

FROM: PUBLIC SERVICES DEPARTMENT - TRANSPORTATION SERVICES DIVISION

PRESENTATION BY: PETER NAGHAVI, TRANSPORTATION SERVICES MANAGER

FOR FURTHER INFORMATION CONTACT: PETER NAGHAVI, TRANSPORTATION SERVICES
MANAGER, 714-754-5182

RECOMMENDATIONS:

Receive and file report.

BACKGROUND:

On May 21, 2001, the City Council approved the formation of the Downtown and Eastside Transportation Ad Hoc Committee. The purpose of the committee is to assist City staff in developing transportation improvement options and to make recommendations to City Council for traffic improvements on the east side of the City. These areas include Newport Boulevard, East 17th Street and the neighborhoods east of Newport Boulevard.

The City Council initially directed that the Committee provide updates during regular City Council meetings in October 2002 and April 2003, and to provide a final report in October 2003. At the request of staff and the Committee, the City Council during their regular meeting of September 15, 2003, extended the Committee's term by four months to February 2004. The additional time was requested to enable the Committee to conduct a public open house to obtain public input on Committee recommendations prior to finalizing their recommendations.

Status Reports #1, #2 and #3 were presented to City Council during the regular meetings on October 21, 2002, April 21, 2003, and September 15, 2003, respectively (Attachments 1, 2 and 3).

A comprehensive report documenting the background discussion, issues, analysis and recommendations for the Downtown and Eastside Costa Mesa was prepared. This report has been provided to Ad Hoc Committee members, City Council, and Planning Commission. Copies of the report are also available for public review at City Clerk office, Planning Division counter and Public Services counter.

Newport Boulevard

Concurrent with the Committee's efforts in addressing the short and long-term transportation needs of Newport Boulevard corridor, the Transportation Services staff, based on an earlier City Council directive, is moving forward with environmental studies and preliminary engineering work for the Newport Boulevard Improvement Project. The study includes investigation and analysis of widening Newport Boulevard to provide 4 northbound through lanes between 17th Street and 19th Street and 4 southbound through lanes between 19th Street and Broadway. This project also includes pedestrian and aesthetic enhancements for this corridor. A consultant engineering firm hired by the City, is approximately 90% complete with the draft environmental document at this time.

Staff anticipated to obtain Committee's input on the environmental document for the Newport Boulevard widening project, if it became available by February 2004. However, due to the State of California Department of Transportation (Caltrans) and Federal Highway Administration (FHWA) review procedures, draft environmental document will not be available for review until late Spring 2004.

East 17th Street

Based on recommendations from an earlier Ad Hoc Committee for East 17th Street improvement project, and direction from the City Council, Transportation Services staff is completing the design work for intersection improvements at East 17th Street/Orange Avenue and East 17th Street/Santa Ana Avenue intersections. Staff solicited and secured grant funds from Orange County Transportation Authority (OCTA) for the design and construction of the improvements. In addition, as part of this project, a traffic signal will be installed at East 17th Street/Westminster Avenue intersection. Staff provided the Committee members the Request For Proposals (RFP) issued to consulting firms for design of improvements for East 17th Street.

Staff expects the construction of the above improvements to begin within two (2) years.

Eastside Residential Neighborhoods

Traffic conditions on several Eastside residential streets were reviewed by the Committee and the City Council as part of the on-going biennial monitoring program report presented in Fall 2002. In addition, as part of the analysis for the Newport Boulevard improvement project, traffic forecasts were developed on several Eastside and Westside residential streets and were presented to the Ad Hoc Committee. Due to very insignificant changes on the overall traffic conditions within the Eastside neighborhood streets, the Committee did not find it necessary to recommend any changes to the existing traffic control measures at this time. In general, it was observed that the proposed improvements on Newport Boulevard would decrease traffic volumes on some Eastside streets.

ANALYSIS:

The Downtown and Eastside Transportation Ad Hoc Committee has met three times since the last status report to the City Council in September 2003, in addition to the public open house on October 28, 2003. Agendas for these meetings are included in Attachment 4. During these meetings, the Committee considered all recommendations, and received public input. The following major items were considered:

- **Committee Chair** (September 2003):

Mr. Pete Peterson was the Committee Chairman since its inception. Due to his relocation, Vice Chair Mr. Tom Sutro was nominated and approved as Chairman. Ms. Jessica Palanjian was appointed as Vice Chair.

- **Public Open House** (October 28, 2003):

At the request of Downtown & Eastside Transportation Ad Hoc Committee, a public open house was held at the Neighborhood Community Center on October 28, 2003. Notifications were hand carried to all businesses along Newport Boulevard and along East 17th Street in the study area. In addition, notices were mailed to all residents and businesses in a radius of 500-feet around the Downtown Study area (Attachment 5). A meeting announcement was made by the Chamber of Commerce to their members, and it was also advertised on Costa Mesa TV as well as the City website. A news article in the Daily Pilot provided information on the Committee as well as the public open house.

The Open House was attended by 15 people. Staff and several Committee members as well as the consultants were available to discuss the project with public and answer any questions. Except for one person who opposed the project, the rest expressed their support for the Newport Boulevard widening project. One written comment was also received supporting the project.

- **Discussion of Recommendations** (September, October and November 2003):

The Committee discussed all items as well as established a list of recommendations during these meetings prior voting on November 18, 2003. Prior to his resignation from Committee, Mr. Pete Peterson provided an e-mail (Attachment 6) expressing his opinion, wherein he recommended further studies of long-term options and his opposition to short-term circulation recommendations.

- **Committee Recommendations** (November 18, 2003):

Nine of the thirteen voting members of the Committee participated in finalizing the recommendations. They include:

- Tom Sutro, Chair, Chamber of Commerce representative
- Jessica Palanjian, Vice Chair, Newport Boulevard business representative
- Sandy Johnson, resident representative
- Randy Garell, Newport Boulevard business representative
- Mark Reader, Newport Boulevard business representative
- Sharon Courtway, Newport Boulevard business representative
- Jeanne Miller Tarazevits, resident representative
- Tim Graber, resident representative
- Judith Connell, resident representative

Dan Perlmutter, East 17th Street business representative, sent a substitute to the meeting and Craig Silva, resident representative, sent his recommendations via e-mail. Their votes were tabulated separately.

A listing of recommendations with the Committee member vote is provided in Attachment 7.

It was anticipated that the recommendations from the Committee as well as the results of the environmental study would be presented to the City Council in February 2004, so that a decision to proceed further with the final design of Newport Boulevard improvements could be considered by the City Council. However, due to ongoing delays in obtaining approvals from the California Department of Transportation (Caltrans) as well as the Federal Highway Administration (FHWA), the public review and comment period for this study is now set for Spring 2004. Therefore, staff is requesting City Council to receive and file this report and consider the above Committee recommendations along with the environmental documentation for the Newport Boulevard Improvement when all studies are completed.

ALTERNATIVES CONSIDERED:

There are no alternatives with this item.

FISCAL REVIEW:

There is no fiscal impact with this item.

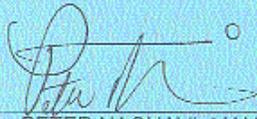
LEGAL REVIEW:

Legal review is not required on this item.

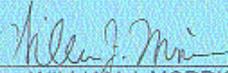
CONCLUSION:

The Downtown and Eastside Transportation Ad Hoc Committee is made up of business and resident members who directly participate in the development of comprehensive recommendations to the City Council for the Downtown and Eastside area. Regular monthly meetings were held to discuss transportation issues regarding Downtown and Eastside Costa Mesa. Significant accomplishments in the past few months include completion of an open house where the public could review and comment on Committee recommendations, and final voting on recommendations by the Committee.

An environmental study for Newport Boulevard improvement project, being conducted by a consultant, is anticipated to be available for public review in late Spring 2004. In order for the City Council to consider the results of the environmental study for Newport Boulevard along with the Committee recommendations, it is requested that the City Council withhold providing final direction on Downtown and Eastside area until the public review process for environmental document is completed. At that time, staff will resubmit this report to City Council, along with the environmental documentation, as well as the committee recommendation for consideration of a final action.



PETER NAGHAVI, MANAGER
Transportation Services Division



WILLIAM J. MORRIS
Director of Public Services

DISTRIBUTION: City Manager
Deputy City Clerk
Deputy City Manager – Dev. Svcs.
Director of Public Services
Staff
File

ATTACHMENTS: 1 [Downtown & Eastside Committee Status Report # 1](#)
2 [Downtown & Eastside Committee Status Report # 2](#)
3 [Downtown & Eastside Committee Status Report # 3](#)
4 [Meeting Agenda – April 2003 to August 2003](#)
5 [Downtown & Eastside Study Area](#)
6 [Pete Peterson E-mail](#)
7 [Committee Vote Tabulation](#)

File Name

Date

Time

ATTACHMENT 1



CITY COUNCIL AGENDA REPORT

MEETING DATE: 10/21/02 CONTROL NO: 02-000219 ITEM NO:

SUBJECT: Downtown and Eastside Transportation Ad Hoc Committee - Status Report # 1

FROM: PUBLIC SERVICES

PRESENTATION BY: Peter Naghavi, Transportation Services Manager

FOR FURTHER INFORMATION CONTACT: Peter Naghavi, Transportation Services Manager 714-754-5182

RECOMMENDED ACTION

Receive and file status report.

BACKGROUND

On May 21, 2001, the City Council approved the formation of the Downtown and Eastside Transportation Ad Hoc Committee. The purpose of the committee is to assist City staff and advise City Council in developing transportation improvement recommendations for Newport Boulevard, East 17th Street and Eastside neighborhoods.

The City Council directed that the Committee provide updates during regular City Council meetings in October 2002 and April 2003 and provide a final report in October 2003.

ANALYSIS AND DISCUSSION

The Downtown and Eastside Transportation Ad Hoc Committee has met monthly since November 2001. Agendas for all the meetings since November 17, 2001, are included in Attachment 1. During the January 17, 2002 meeting, the Committee selected Mr. Carl (Pete) Peterson as Chair and Mr. Tom Sutro as Vice Chair. Mr. Tom Egan was appointed as Secretary of the Committee, responsible for Minutes and Action Items.

The following are some of the major items that were discussed and/or approved during the past meetings:

- **Issues in Downtown and Eastside Costa Mesa (November 2001):**
During the first meeting, staff presented in detail the issues on Newport Boulevard, East 17th Street and Eastside Costa Mesa and previous efforts by staff and City Council in addressing them. Measures implemented based on the 1997 Eastside Costa Mesa Residential Traffic Management Study, as well as improvements on Newport Boulevard, were discussed.
- **City Council goals and objectives for the study area (January 2002):**
The Committee reviewed and discussed the City Council goals and objectives for the study area.
- **Newport Boulevard Improvement Project (February - April 2002):**
At a special meeting in February, the Committee discussed in detail the Newport Boulevard Improvement Project. During their regular meeting on April 1, 2002, the City Council confirmed

the recommendation to staff to initiate environmental review and preliminary engineering process for 7-lane Newport Boulevard (4 lanes northbound) between 17th Street and Broadway and 8-lane Newport Boulevard (4 lanes each way) between 19th Street and Broadway as a short-term measure for Newport Boulevard. The committee will be exploring other alternatives and making recommendations to City Council for the movement of traffic through the downtown corridor.

Traffic Engineering Fundamentals (March 2002):
Staff presented the fundamentals of traffic engineering to the Committee. Definitions for terms such as Level Of Service (LOS), intersection and roadway capacity, Master Plan of Highways (MPH), transportation model and various traffic control devices were discussed.

Work Plan and Schedule (April – September 2002):
The Committee and staff initiated the development of a "work plan" in April. All comments from the Committee were considered and a comprehensive work plan was developed by staff. The approved Committee Work Plan and Schedule is included in Attachment 2.

Identification of Downtown study area (May, June 2002):
The Committee discussed the definition of Downtown area. It was concluded that the Downtown area is generally bounded by 19th Street and Bernard Street to the north, Fullerton Avenue to the east, 17th Street to the south, and Anaheim Avenue and Park Avenue to the west (Attachment 3).

Existing Traffic conditions report (August 2002):
Staff presented existing traffic conditions in the study area. These included levels of service at signalized intersections, traffic volumes on Newport Boulevard, East 17th Street and Eastside residential neighborhoods, Master Plan designation of roadways, existing bicycle, pedestrian and transit facilities, and existing traffic control.

Background report – Land use discussion (September 2002):
Staff presented in detail the existing and General Plan land uses, large developments in the study area, and previous planning and redevelopment efforts. The current projects requesting General Plan amendments were also discussed.

Based on the Committee Work Plan and Schedule, the Committee has identified several major tasks over the next few months leading to the development recommendations for a comprehensive improvement plan for Downtown and Eastside Costa Mesa. The upcoming significant tasks include:

Future Traffic Conditions and the projected traffic volumes on most eastside streets:
The traffic volume projections will be based on three short-term alternatives for Newport Boulevard between 17th Street and 19th Street. These include – 1) No Project; 2) 7/8 lanes configuration (7 lanes south of Broadway, 8 lanes north of Broadway); and 3) full 8-lanes on Newport Boulevard.

The above analysis is to be conducted using the current transportation model and the impacts on intersections along Newport Boulevard and East 17th Street and on residential streets in Eastside and Westside Costa Mesa are to be presented. Staff has received a proposal of \$7,500 from a consultant to conduct this analysis.

The Committee may request study of additional alternatives to Newport Boulevard which may require funding from City Council.

· **Field trip of downtown area:**

A field trip of the downtown area is planned to observe first-hand the level of traffic congestion, on-street parking usage and potential off-street parking opportunities, pedestrian activity, and the traffic impacts on Eastside residential neighborhoods.

· **On-street and off-street parking issues including parking structures:**

Based on information obtained from field visit and parking usage information provided by staff, the Committee will recommend a long-term strategy for parking in the downtown area.

· **Pedestrian linkage issues:**

The Committee will recommend a pedestrian circulation plan. The plan will consider grade-separated pedestrian crossings, consolidation of existing crosswalks, sidewalk widths and other pedestrian amenities.

· **Streetscape including landscape medians, parkways and lighting:**

The Committee will develop a streetscape plan for Newport Boulevard expanding on information contained in existing planning documents.

· **Public transit and intra-city shuttle services:**

Opportunities for expanding transit facilities to the downtown area will be considered by the Committee. These include adding intra-city shuttles to service the various activity centers in the downtown area.

· **Newport Boulevard Improvement Project:**

The Committee will receive status reports during the environmental impact process of the Newport Boulevard Improvement Project.

Upon completion of all the studies and tasks outlined in the Work Plan, the Committee will forward to the City Council the following:

· **Newport Boulevard improvement recommendation:**

The Committee will provide its recommendations for short-term and long-term improvement measures on Newport Boulevard, taking into account the level of traffic growth and opportunities for improvement in the downtown area.

· **Eastside area traffic control recommendations:**

Recommendations for additional traffic control, if any, in the Eastside area will be made by the Committee based on the level of cut-through traffic as projected in the Newport Boulevard alternative recommended by the Committee.

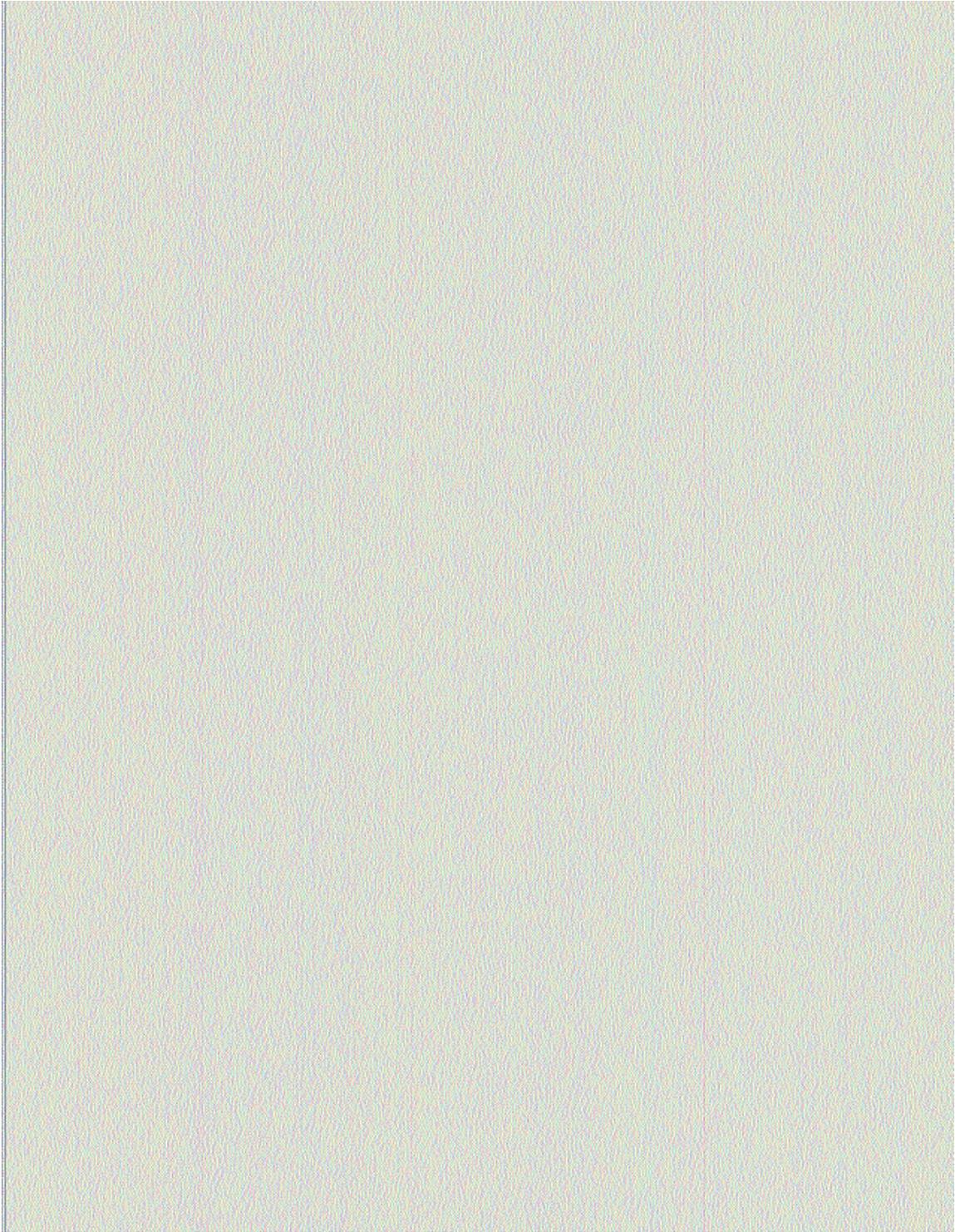
A second interim progress report to the City Council is scheduled for April 2003. The final recommendations of the Committee will be formally presented to the City Council for their consideration in October 2003.

ALTERNATIVES CONSIDERED

There are no other alternatives to be considered with this item.

FISCAL REVIEW

This status report does not create a need for any fiscal review.



LEGAL REVIEW

Legal review of this status report is not needed.

CONCLUSION

The Ad Hoc committee of business and resident members to directly participate on the development of comprehensive recommendations to the Downtown and Eastside area is determined useful to assure community and business representation and input. Regular monthly meetings are being held to discuss the issues facing Downtown and Eastside Costa Mesa. A work plan and schedule was developed detailing the tasks leading to the development of a comprehensive transportation plan recommendation for the study area. Significant accomplishments in the past few months include discussion of existing and future transportation and land uses in the study area and approval of a detailed work plan and schedule.

REVIEW AND APPROVALS

LEGAL REVIEW:

FINANCIAL REVIEW:

DEPARTMENT DIRECTOR: William J. Morris, Public Services Director

COPIES DISTRIBUTED TO: City Manager
Asst. City Manager/Development Services Director
Public Services Director
Planning and Redevelopment Manager

ATTACHMENTS: A. Meeting Agendas
B. Committee Work Plan and Schedule
C. Downtown Study Area

ATTACHMENT 2



CITY COUNCIL AGENDA REPORT

MEETING DATE: APRIL 21, 2003

ITEM NUMBER:

SUBJECT: DOWNTOWN AND EASTSIDE TRANSPORTATION AD HOC COMMITTEE
STATUS REPORT # 2

DATE: APRIL 9, 2003

FROM: PUBLIC SERVICES DEPARTMENT - TRANSPORTATION SERVICES DIVISION

PRESENTATION BY: PETER NAGHAVI, TRANSPORTATION SERVICES MANAGER

FOR FURTHER INFORMATION CONTACT: PETER NAGHAVI, TRANSPORTATION SERVICES
MANAGER, AT (714) 754-5182

RECOMMENDED ACTION:

Receive and file status report.

BACKGROUND:

On May 21, 2001, the City Council approved the formation of the Downtown and Eastside Transportation Ad Hoc Committee. The purpose of the committee is to assist City staff in developing transportation improvement recommendations for Newport Boulevard, East 17th Street and Eastside neighborhoods.

The City Council directed that the Committee provide updates during regular City Council meetings in October 2002 and April 2003 and provide a final report in October 2003. Status Report #1 was presented to City Council during the regular meeting on October 21, 2002 (Attachment 1).

ANALYSIS:

The Downtown and Eastside Transportation Ad Hoc Committee has met five times since the last status report to the City Council in October 2002. Agendas for these meetings are included in Attachment 2. During the February 20, 2003 meeting, the Committee selected Mr. Paul Wilbur as Secretary of the Committee, responsible for Minutes and Action Items.

The following are some of the major items that were discussed and/or approved during the past five meetings:

- **Land use discussion (October 2002):**
Discussion on land use following the September 2002 meeting was continued. Influencing factors that govern the development of downtown area was discussed at this meeting.

- **Traffic Presentation (October 2002):**

Staff presented the General Plan traffic volume projections as a follow up to the existing and background traffic discussion at the September 2002 meeting. A California Department of Transportation (Caltrans) representative presented the State perspective and standards regarding improvements along Newport Boulevard.

- **Downtown Walking Tour (November 2002):**

A field trip of the downtown area was conducted to observe first-hand the level of traffic congestion, on-street parking usage, the potential for off-street parking opportunities and pedestrian activities/amenities.

- **On-street and off-street parking (November 2002, January and February 2003):**

Based on information obtained from field visit and parking usage survey conducted by staff, the Committee discussed short-term and long-term strategies to meet existing and future parking demands in the downtown area. Staff conducted additional weekend parking surveys in January and February 2003 at the Committee's request. The Committee considered several short and long-term recommendations for parking in the downtown area including possible parking structures(s), which will be included in the final report to City Council.

- **Work Plan and Schedule (January and February 2003):**

The Committee and staff made adjustments to the Work Plan and Schedule in January and February 2003, to more accurately reflect the availability of pedestrian and traffic modeling reports to the Committee for review. The revised Work Plan and Schedule is included in Attachment 3.

- **Streetscape (March and April 2003):**

Staff presented a background report on Streetscape including landscape medians, parkways and lighting plans for Newport Boulevard. City standards on landscaping, lighting and street furniture such as benches and bus shelters were presented. The Committee is scheduled to further discuss Streetscape issues and provide draft recommendations during the April meeting.

- **Pedestrian linkage (April 2003):**

The City's consultant for the Newport Boulevard Improvement Project prepared a "Pedestrian Access Study" for the Downtown area. The study includes an analysis of existing and future pedestrian activities; access needs and draft recommendations for pedestrian circulation improvements. This report will be discussed by the Committee during the April meeting.

Based on the Committee Work Plan and Schedule, the Committee has identified several major tasks over the next few months leading to the development of recommendations for a comprehensive improvement plan for Downtown and Eastside Costa Mesa. The upcoming significant tasks include:

- Future Traffic Conditions and the projected traffic volumes on most eastside streets
- Parking, Pedestrian Access and Streetscape
- Public transit and intra-city shuttle services
- Newport Boulevard Improvement Project

Upon completion of all the studies and tasks outlined in the Work Plan, the Committee will forward to the City Council the following:

- **Newport Boulevard improvement recommendation:**
The Committee will provide its recommendations for short-term and long-term improvement measures on Newport Boulevard, taking into account the level of traffic growth and opportunities for improvement in the downtown area.

- **Eastside area traffic control recommendations:**
Recommendations for additional traffic control, if any, in the Eastside area will be made by the Committee based on the level of cut-through traffic as projected in the Newport Boulevard alternative recommended by the Committee.

The final recommendations of the Committee will be formally presented to the City Council for their consideration in October 2003.

ALTERNATIVES CONSIDERED:

There are no other alternatives to be considered with this item.

FISCAL REVIEW:

This status report does not create a need for any fiscal review.

LEGAL REVIEW:

Legal review of this status report is not needed.



CITY COUNCIL AGENDA REPORT

MEETING DATE: September 15, 2003

ITEM NUMBER:

SUBJECT: DOWNTOWN AND EASTSIDE TRANSPORTATION AD HOC COMMITTEE -
STATUS REPORT # 3

DATE: SEPTEMBER 2, 2003

FROM: PUBLIC SERVICES DEPARTMENT - TRANSPORTATION SERVICES DIVISION

PRESENTATION BY: WILLIAM J. MORRIS, DIRECTOR OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: PETER NAGHAVI, TRANSPORTATION SERVICES
MANAGER, 714-754-5182

RECOMMENDATIONS:

1. Receive and file biannual report.
2. Extend the Committee's term by four months with a final report provided to City Council by February 2004.

BACKGROUND:

On May 21, 2001, the City Council approved the formation of the Downtown and Eastside Transportation Ad Hoc Committee. The purpose of the committee is to assist City staff in developing transportation improvement recommendations for Newport Boulevard, East 17th Street and Eastside neighborhoods.

The City Council directed that the Committee provide updates during regular City Council meetings in October 2002 and April 2003 and provide a final report in October 2003. Status Reports #1 and #2 were presented to City Council during the regular meeting on October 21, 2002, and April 21, 2003, respectively (Attachments 1 and 2).

Concurrent with the Committee's efforts in addressing the short and long-term transportation needs of Downtown and Eastside Costa Mesa, Transportation Services staff, based on an earlier City Council directive, is conducting the Newport Boulevard Improvement Project study. The study includes preliminary design and environmental analysis of widening Newport Boulevard to provide four northbound through lanes between 17th Street and 19th Street and four southbound through lanes between 19th Street and Broadway. This project also includes pedestrian and aesthetic enhancement of this corridor.

ANALYSIS:

The Downtown and Eastside Transportation Ad Hoc Committee has met five times since the last status report to the City Council in April 2003. Agendas for these meetings are included in Attachment 3. The following are some of the major items that were discussed and/or approved during the past five meetings:

- **Pedestrian Linkages** (April and May 2003):

Analysis of existing and future pedestrian activities, pedestrian access needs and pedestrian circulation improvements were discussed by the Committee. Draft recommendations for pedestrian access improvements were developed by the Committee during the May 2003 meeting.

- **Streetscape** (April and May 2003):

Staff presented a background report on Streetscape including landscape medians, parkways and lighting plans for Newport Boulevard. City standards on landscaping, lighting and street furniture such as benches and bus shelters were also presented. The Committee further discussed Streetscape issues and provided draft recommendations during the April and May meetings.

- **Future Short-Term Conditions – Alternatives Analysis** (June 2003):

At the request of Downtown & Eastside Transportation Ad Hoc Committee, analysis of short-term conditions was conducted for three Newport Boulevard improvement alternatives. The alternatives were:

1. No Build;
2. Four northbound through lanes on Newport Boulevard between 17th and 19th Streets and four southbound through lanes on Newport Boulevard between 19th Street and Broadway; and
3. Eight lanes on Newport Boulevard between 17th and 19th Streets.

Analysis results included intersection capacity utilization (ICU) calculations at several intersections along Newport Boulevard, East 17th Street as well as in the Westside. Traffic volume projections were also developed for several residential streets in the Eastside and Westside Costa Mesa.

- **Future Long-Term Conditions – Alternatives Analysis** (July 2003):

The Committee requested analysis similar to short-term conditions above for long-term 2025 conditions. This analysis was provided to the Committee during the July meeting. Based on results of short-term and long-term conditions analysis, recommendations on improvements to Newport Boulevard are being considered by the Committee.

- **Transit Services** (July 2003):

Staff provided an overview of existing transit services in the Downtown and Eastside Costa Mesa area. Information on local shuttle services operated by other agencies was also provided. Recommendations on improvements to transit services were discussed in July 2003.

• **Eastside Area Traffic Conditions:**

Eastside area traffic conditions was considered by the Committee based on existing as well as projected level of traffic on several residential streets.

During the upcoming meetings, the Committee will finalize recommendations for the following:

- Newport Boulevard Circulation Improvements – short-term;
- Long-term options for Newport Boulevard;
- Streetscape improvements;
- Pedestrian access;
- Parking;
- Transit; and
- Eastside residential areas traffic control.

It was anticipated that the recommendations from the Committee as well as the results of the environmental study would be presented to the City Council, as directed, in October 2003, so that a decision to proceed further with the final design of Newport Boulevard improvements could be considered by the City Council. However, due to ongoing delays in obtaining final approvals from the California Department of Transportation (Caltrans) as well as the Federal Highway Administration (FHWA), the public review and comment period for this study is now set for late fall 2003. Responses to public comments will be incorporated in the final document to be presented to City Council.

Based on the Committee's work, a public workshop to solicit public input with regard to short and long-term improvements also needs to be held close to the end of the term of this Committee. This will enable the Committee to also obtain comments from other business owners and residents on their recommendations prior to City Council presentation. In order to achieve all Committee objectives as well as receive public input in a workshop forum, staff requests that the City Council extend the Committee's term by a maximum duration of four months to February 2003. At present, the Committee public workshop is expected to be held on October 9, 2003. The extension of the term will enable the Committee to consider the environmental study as well as obtain public comments on Committee recommendations. Staff received Committee concurrence for extension of their term in the August 19 regular Committee meeting.

ALTERNATIVES CONSIDERED:

The City Council may select to not extend the Committee's term. If this alternative is selected, staff will provide a final report to City Council, including the Committee's recommendations, at the regular City Council meeting in October. However, there may not be sufficient public input on the Committee recommendations prior to the City Council meeting.

FISCAL REVIEW:

There is no fiscal impact with this item.

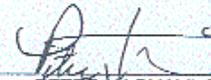
LEGAL REVIEW:

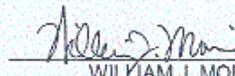
Legal review is not required on this item.

CONCLUSION:

The Downtown and Eastside Transportation Ad Hoc committee is made up of business and resident members who directly participate in the development of comprehensive recommendations to the City Council for the Downtown and Eastside area. Regular monthly meetings are held to discuss the issues regarding the Downtown and Eastside Costa Mesa. Significant accomplishments in the past few months include review of analysis of improvement options for Newport Boulevard, pedestrian access, streetscape design, transit as well as eastside residential area traffic projections. The Committee is finalizing recommendations on all improvements to Downtown and Eastside Costa Mesa.

In order to consider the results from the environmental study for Newport Boulevard as well as to obtain public comments on the Committee recommendations, it is requested that the Committee's term be extended by a maximum four-month duration. Staff requests City Council approval of this extension.


PETER NAGHAVI, MANAGER
Transportation Services Division


WILLIAM J. MORRIS
Director of Public Services

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Deputy City Manager – Dev. Svcs.
Director of Public Services
Staff
File

ATTACHMENTS: 1 [Downtown & Eastside Committee Status Report # 1](#)
2 [Downtown & Eastside Committee Status Report # 2](#)
3 [Meeting Agenda – April 2003 to August 2003](#)

File Name	Date	Time
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ATTACHMENT 4

**Downtown & Eastside Transportation Issues
Ad Hoc Committee Meeting**

**September 16, 2003, 5:30 PM
Room 1A (First Floor), City Hall**

Agenda

- 1). Introduction (roll call)
- 2). Appointment of Committee Chairperson
- 3). Review of previous meeting discussions
- 4). Committee Discussion/Approval of Recommendations
- 5). Public Workshop/Open House Schedule
- 6). Agenda Items for the Next Committee Meeting -- October 21, 2003
- 7). Public Comments
- 8). Adjournment

**Downtown & Eastside Transportation Issues
Ad Hoc Committee Meeting**

**October 21, 2003, 5:30 PM
Room 1A (First Floor), City Hall**

Agenda

- 1). Introduction (roll call)
- 2). Review of previous meeting discussions
- 3). Recommendation to Change Meeting Schedule
- 4). Committee Discussion/Approval of Recommendations
- 5). Open House – October 28, 2003
- 6). Agenda Items for the Next Committee Meeting
- 7). Public Comments
- 8). Adjournment



CITY OF COSTA MESA

CALIFORNIA 92625-1200

P.O. BOX 1200

FROM THE OFFICE OF THE TRANSPORTATION SERVICES MANAGER

NEWPORT BOULEVARD IMPROVEMENTS OPEN HOUSE

The Downtown and Eastside Transportation Ad Hoc Committee invites you to attend an Open House regarding potential future transportation-related improvements in the Downtown and Eastside Costa Mesa area.

The Costa Mesa City Council appointed the Downtown and Eastside Transportation Ad Hoc Committee, and it consists of residents, business owners, and a Chamber of Commerce representative, in addition to Planning Commission and City Council liaisons. The Committee has held monthly meetings over the past 2 years studying the Downtown and Eastside area with a goal to develop preliminary recommendations for City Council consideration. An overall status along with the Committee's preliminary recommendations will be on display at the Open House. Your comments will be useful to the Committee as they finalize their recommendations to the City Council.

Date: October 28, 2003
Time: 6:00 P.M. to 8:00 P.M.
Location: Neighborhood Community Center
Hamilton Room

Committee members and City Staff will be available to explain the details of the plans for the area, take your comments, and discuss issues pertaining to the Downtown and Eastside Costa Mesa area.

Please call Raja Sethuraman, Associate Engineer, at (714) 754-5032, if you have any questions.

**Downtown & Eastside Transportation Issues
Ad Hoc Committee Meeting**

November 18, 2003, 5:30 PM
Room 1A (First Floor), City Hall

Agenda

- 1). Introduction (roll call)
- 2). Review of previous meeting discussions
- 3). October 28 Open House Results/Comments
- 4). Committee Vote on Recommendations
- 5). Agenda Items for the Next Committee Meeting
- 6). Public Comments
- 7). Adjournment

ATTACHMENT 6

-----Original Message-----

From: Pete [mailto:PPeterson@ctf1.com]
Sent: Friday, September 05, 2003 3:28 PM
To: SETHURAMAN, RAJA; Bruce Garlich; Craig Silva; Dan Perlmutter;
Jessica Palanjian; MANSOOR, ALLAN; Mark Reader; Paul Wilbur; Randy
Garell; Sandy Johnson; Sharon Courtway; Ted Crisell; Tom Egan; Tom Sutro
Cc: ROEDER, ALLAN; MORRIS, WILLIAM; NAGHAVI, PETER; ROBINSON, MIKE;
BRANDT, KIMBERLY; SORGE, DAVE
Subject: Pete Peterson - resignation

This is to inform everyone I will not be able to continue as the Chairman of the Downtown and Eastside Traffic Committee. My family and I have decided to leave the state of California and to take residency elsewhere.

I have thoroughly enjoyed the opportunity to serve on this important committee, and it has been a pleasure working with each and every one of you.

Staff has done an excellent job in working with us and I thank them for their efforts.

I will take this opportunity to give you my final thoughts on the Committees work:

I came to this committee with an open mind, wanting to get involved in the community which I lived and I was happy to be participating. The year and a half I spent as Chairman listening to the presentations, reading the reports, hearing the direction from City Council, leads me to the following decision. The only benefits of widening Newport Blvd. will be to increase the LOS and help everyone get to the beach quicker. I also think that the widening project will have little to no effect on the removal of SR55 from the Master Plan of Highways, it will have only a short term positive effect on LOS, it will be bad for the area merchants, it will not improve the esthetics, and it will make the "Downtown Area" less accessible to pedestrians. I believe that a long term solution should be studied in detail before any decisions are made on the short term solution of the widening of Newport Blvd.

I would like my thoughts shared with City Council members so if this memo could be forwarded accordingly it would be appreciated.

I am happy to answer any questions, I can be reached on my cell @
949-829-2024.

Again, I thank everyone for their participation and assistance.

ATTACHMENT 7

FINAL COMMITTEE VOTING

Legend: Y - Yes; N - No

Recommendation	Meeting Attendance on Day of Vote										Absence Votes			Members Absent	
	Resident					Newport Blvd. Business					E-17 St. Bus		Resident	Resident	
	Chamber	Sandy Johnson	Joanne Miller Tarasewich	Tam Graber	Judith Connell	Randy Carr	Mark Reader	Jessica Panjani	Sharon Courtney	Final Vote	Don Reinhalter	Final Vote	Craig Sileo	Paul Wilbur	Tom Egan
2.1 Streetscape Design Element															
Landscaping															
1	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y			
2	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y			
3	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y			
4	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y			
Lighting															
5	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y			
Sidewalks															
6	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y			
7	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y	N		
8	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	9-0	Y	Y		

Meeting Minutes on Day of Vote													Absentee Votes		Members Absent	
Representation													E / T / B		Resident	
Representation													E / T / B		Resident	
Chairman	Resident			Newport Elvet Business			E / T / B			Resident		Members Absent				
	Sandy Johnson	James Miller Tanzawa	Tim Gordon	Julith Corral	Stacy Corral	Mark Bealer	Jessica Palujan	Sharon Courtney	Final Vote	Don Permuter	Craig Silken	Paul Wilbur	Tom Egan			
Recommendation	Tom Suilo															
Downtown Character																
9. E Downtown is "quirky", has some of the unique features.	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	Y	Y	Y			
10. Maintain village atmosphere with small stores, independently owned businesses, and boutiques.	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	Y	Y	Y			
11. Control the size of new stores that could operate in the areas that enhance the village atmosphere.	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	Y	Y	Y			

Meeting Attendees on Day of Vote												Absentee Votes			Members Absent		
Recommendation	Representatives											E. 17 St. Bus	Don Perlmutter	Craig Silva	Paul Willard	Tom Egan	
	Resident			Newport Blvd. Business			Resident		Resident								
	Chamber	Scotty Miler	Justin Conzel	Randy Gurell	Mark Reader	Jessica Palatjan	Sharon Courtney	Final Vote	Final Vote	Final Vote							
	Tom Sastro	Sandy Johnson	Scotty Miler	Justin Conzel	Randy Gurell	Mark Reader	Jessica Palatjan	Sharon Courtney	Final Vote	Final Vote	Final Vote						
2.2 Funding and Pedestrian Element																	
2.2.1 Parking Analysis																	
Short-term:																	
1	The loss of two on-street parking spaces north of Flower Street to accommodate the modified 7-lane configuration of Newport Boulevard is not significant.																
2	Increase spaces to city-owned parking lots #1 and #2. Site Figure 1 for parking lot locations.																
3	Improve the city-owned parking lot #1 by re-landscaping.																
4	Add landscaping, lighting, and beautification to the city-owned parking lots.																
5	Improve pedestrian access from off-street parking lots to Newport Boulevard.																
8	Develop a partnership with private business owners to implement a program of parking lot improvements.																
Long-term:																	
1	Allocate funds to study future parking needs in the downtown area assuming increased commercial activity and higher intensity land uses such as restaurants, and if found necessary, conduct a feasibility of constructing a parking structure at parking lot #1.																
2.2.2 Pedestrian Access Analysis																	
Short-term:																	
1	Maintain the existing width of the sidewalk located on the outside of Newport Boulevard.																
2	Explore opportunities for a landscape buffer between travel lanes and sidewalk. Add additional landscaping in the sidewalk area, where possible.																
3	Where feasible, add additional sidewalk at missing locations in the downtown area.																
4	Construct enhanced crosswalks with stamped concrete or pavers consistent with Downtown Redevelopment Project Area Comprehensive Design Plan.																

Meeting Attendance on Day of Vote												Absentee Votes		Members Absent	
Chair	Resident				Newcomer Blvd. Business				E. 17 St. Bar		Resident	Absent			
	Sandy Johnson	Leanne Miller-Tanzeris	Tina Stuber	Judith Cooper	Franky Buehl	Mark Roeder	Jessica Palamjan	Sharon Courtney	Final Vote	Dan Per-muller			Craig Silva		
Tom Szabo	Y	Y	Y	Y	Y	Y	Y	Y	9-0	Y	Y				
Recommendation															
Long-term:															
1. Conduct a feasibility study for grade-separated pedestrian crossings in the Downtown area in conjunction with increased future pedestrian activity.															
2.3.3 Existing Transit Services Analysis															
Short-term:															
1. Continue to provide transit services in the Downtown area.															
2. Expand transit amenities such as bus stops, shelters, and benches throughout the Downtown area with a focus on the Downtown area.															
3. Explore possibilities of a local shuttle service operation in Downtown area as demand for such service is experienced and/or when off-street parking lots are authorized or reestablished.															
Long-term:															
1. Provide shuttle connections to the proposed CenterLine Light Rail System to Downtown area.															