

CITY OF COSTA MESA, CALIFORNIA Purchase Requisition

Requisition Number
(Assigned by Purchasing)
FINANCE DEPARTMENT

Purchase Order Number
(Assigned by Purchasing)

05 NOV -2 AM 8:03

| | |
|---|------------------------------------|
| Business Unit: CITY | Date Requisitioned: 10-31-05 |
| Department: PUBLIC SERVICES | Division: ENGINEERING/CONST. MGMT. |
| Ship To Address: 77 FAIR DRIVE, 4 TH FLOOR, COSTA MESA, CA 92626 | Phone Number: 5096 |
| Contact Person: SUSAN SANTORO | |

| Item No. | Quantity | Unit | Items (Give Full Description: Size, Catalog No. Etc.) | Unit Price | Estimated Amount |
|----------|----------|------|--|------------|------------------|
| 1 | 1 | LT | CONSTRUCTION CONTRACT: COSTA MESA POLICE SUBSTATION ABATEMENT, 567 W. 18 TH STREET, COSTA MESA - CITY PROJECT NO. 05-25 NOTE: CITY COUNCIL APPROVAL/AWARD NOVEMBER 15, 2005 | | \$27,989.00 |

Const./Prof. Svs. Agmt. Completion Date: DECEMBER 23, 2005 Estimated Total Cost \$ 27,989.00

| Item No. | Account | Fund | Dept./Org. | Program | Project | Amount |
|----------|----------------------------------|------|------------|---------|---------|-------------|
| 1 | 5251 ⁰⁵ XX | 101 | 19700 | 50910 | | \$27,989.00 |
| Total \$ | | | | | | \$27,989.00 |

Dept's Suggested Vendor: ENKAY ENGINEERING
 Address: 1639 MONROVIA AVENUE
 City, State, Zip Code: COSTA MESA, CA 92627
 Phone: (949) 548-5088
 Vendor's Contact Person: CHARLES B. BAUR, JR.

Ordered By: *EP* 11-1-05
Department Director/Authorized Signature
 Approved By: *[Signature]*
Director of Finance/Purchasing Officer
 Approved By: _____
City Manager (when required)

| PURCHASING DIVISION USE ONLY | |
|-------------------------------|-----------------|
| Purchase Order Vendor ID: | Buyer: |
| Ship To: | Location: |
| Standard Comments: | Ship Via: |
| Delivery/Completion Due Date: | Payment Terms: |
| Freight Terms: | Freight Amount: |

| FINANCE DEPARTMENT USE ONLY |
|--|
| Available Appropriation: <u>11/2/05 \$ 271,857 avail</u> |