BUDGET ADJUSTMENT AUTHORIZATION

Attachment 1

Unit	Department	Division	Serial Number
CITY	**Finance**	**Financial Planning**	**06-040**

Type of Transaction

- ☒ Revenue Estimate
  - ☒ Estimate Increase
  - ☒ Estimate Decrease
- ☐ Source
  - ☐ From Existing Budget Appropriations
  - ☐ From Donations, Fees, or Grants
  - ☐ From Unappropriated Fund Balance

- ☐ Expenditure Appropriation
  - ☐ Intra-Departmental Transfer
  - ☐ Inter-Departmental Transfer
  - ☐ Project-To-Project Transfer
  - ☐ Appropriation Increase
  - ☐ Appropriation Decrease

Reason for Request:

To adjust various General Fund revenue sources at mid-year per attached Exhibit B.

Unit	Account	Name	Fund	Organization	Program	Project/Grant	Increase	Decrease
CITY	**340295**	**Undesignated**	**101**	**90000**	**50240**	**-**	**$2,655,900**	**-**
CITY	**4XXXXX**	**Various Revenue Sources**	**101**	**1XXXX**	**XXXXX**	**-**	**$2,655,900**	**-**
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Department Authorization:

Department Director _____ Date _____

Budget Verification:

The above information has been reviewed, is complete and accurate, and the appropriations and/or unappropriated funds are sufficient to support the request.

☒ Yes ☐ No

Budget and Research Officer _____ Date _____

Recommendation: ☒ Approval ☐ Disapproval

Reasons For Disapproval:

Director of Finance _____ Date _____

City Manager Action:

☐ Approved ☐ Disapproved ☐ Not Required

City Manager _____ Date _____

City Council Action:

☐ Approved ☐ Disapproved ☐ Not Required

Date _____