



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 2, 2006

ITEM NUMBER:

SUBJECT: TRAFFIC MANAGEMENT SERVICES AGREEMENT WITH THE 32ND DISTRICT AGRICULTURAL ASSOCIATION.

DATE: MARCH 23, 2006

FROM: POLICE DEPARTMENT- FIELD OPERATIONS DIVISION

**PRESENTATION BY: RICH ALLUM, SGT.
TRAFFIC SAFETY BUREAU, SPECIAL EVENTS SUPERVISOR**

**FOR FURTHER INFORMATION CONTACT: RICH ALLUM, SGT
(714) 754-4963**

RECOMMENDED ACTION:

Approve the 2006 contract for traffic management services between the Costa Mesa Police Department and the 32nd District Agricultural Association for the Orange County Fair. Authorize the City Manager, or his designee, to sign the contract. The term of the agreement is July 7, 2006 through July 30, 2006 and the maximum amount of the agreement is \$230,000.

BACKGROUND:

Each year, the Police Department enters into a contract agreement to provide traffic management services to the 32nd District Agricultural Association. This contract only applies to the annual Orange County Fair.

The State of California requires the governing agency (City Council) to approve all contracts before payment can be made.

ANALYSIS:

The Costa Mesa Police Department requests to enter into a contract with the 32nd District Agricultural Association for traffic management during the 2006 Orange County Fair at the Orange County Fairgrounds and Exposition Center. The contract exclusively covers payment to Police Department personnel involved in traffic management during the Fair, which runs from July 7, 2006 through July 30, 2006. The contract is not to exceed two hundred thirty thousand dollars (\$230,000).

Cost estimates are based on the City of Costa Mesa Administrative Regulation governing special event rates per employee, (A.R. 2.13 Section 1-4).

The 2006 contract services include:

1. Coordinating traffic control and parking for all entering and exiting the Fairgrounds.
2. Provide safety for all pedestrians entering the roadway for purposes of attending the Fair.
3. V.I.P. escorts.
4. Street closures when necessary, providing alternate routes.
5. Parking enforcement in surrounding neighborhoods.
6. Coordinating with other agencies;
 - a. California Department of Transportation
 - b. California Highway Patrol
 - c. Orange County Transit District
 - d. Orange County Sheriff's Department
 - e. Orange Coast College
 - f. Fairground Security
 - g. Costa Mesa Traffic Engineering
 - h. Costa Mesa Street Department

ALTERNATIVES CONSIDERED:

None

FISCAL REVIEW:

The 32nd District Agricultural Association reimburses all personnel costs for the City traffic management services at the Orange County Fairgrounds and Exposition Center.

LEGAL REVIEW:

The City Attorney's Office has reviewed the contract and has approved it as to form and content.

CONCLUSION:

Staff recommends approval of the contract covering the annual Orange County Fair at the Orange County Fairgrounds and Exposition Center. Approval is necessary to process billing for services with this State Agency.

RICH ALLUM
Traffic Safety Bureau, Special Events

JOHN D. HENSLEY
Chief of Police

MARC R. PUCKETT
Director of Finance

KIMBERLY HALL BARLOW
City Attorney

DISTRIBUTION: City Manager
City Attorney
Finance Director
City Clerk

ATTACHMENTS: 1 ["City of Costa Mesa Request for Police Service"](#)
2 [State of California "Standard Agreement"](#)
3 [Payee Data Record](#)

OC FAIR CONTRACT

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