Attachment #1

BUDGET ADJUSTMENT AUTHORIZATION

Unit	Department	Division	Serial Number
CITY	Public Services	Maintenance Services	07-030

Type of Transaction
- ☐ Revenue Estimate
  - ☐ Estimate Increase
  - ☐ Estimate Decrease
- ☒ Source
  - ☒ From Existing Budget Appropriations
  - ☐ From Donations, Fees, or Grants
  - ☐ From Unappropriated Fund Balance

- ☒ Expenditure Appropriation
  - ☒ Intra-Departmental Transfer
  - ☐ Inter-Departmental Transfer
  - ☐ Project-To-Project Transfer
  - ☐ Appropriation Increase
  - ☐ Appropriation Decrease

Reason for Request:

To transfer funds from Undesignated funds to award landscape maintenance contract, as recommended to Council on 10/17/06.

Unit	Account	Name	Fund	Organization	Program	Project/Grant	Increase	Decrease
CITY	340295	Undesignated	101	90000	50240	-	-	$44,666
CITY	525200	Landscaping & Sprinklers	101	19500	20111	-	$44,666	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-

Department Authorization:

BH Bill Mu — Department Director — 10/6/06 Date

Budget Verification:

The above information has been reviewed, is complete and accurate, and the appropriations and/or unappropriated funds are sufficient to support the request.

☒ Yes ☐ No

Mark Robbins — Budget and Research Officer — 10-6-06 Date

Recommendation: ☒ Approval ☐ Disapproval

Reasons For Disapproval:

Mark Robbins — Director of Finance — 10-6-06 Date

City Manager Action:

☐ Approved ☐ Disapproved ☐ Not Required

City Manager — Date

City Council Action:

☐ Approved ☐ Disapproved ☐ Not Required

Date