



# *CITY COUNCIL AGENDA REPORT*

---

MEETING DATE: OCTOBER 17, 2006

ITEM NUMBER:

**SUBJECT:** AWARD FORMAL BID#1102 FOR FIVE (5) NEW 2006 OR 2007 STANDARD CAB TRUCKS

**DATE:** SEPTEMBER 28, 2006

**FROM:** FINANCE DEPARTMENT/PURCHASING

**PRESENTATION BY:** MARC R. PUCKETT, DIRECTOR OF FINANCE

**FOR FURTHER INFORMATION CONTACT:** TERESA ROMERO (714) 754-5227

---

## **RECOMMENDATION:**

Staff recommends the award of Formal Bid #1102 for the purchase of five (5) new 2007 Ford standard cab trucks from Theodore Robins Ford, 2060 Harbor Boulevard, Costa Mesa, California 92628 for a total of \$105,529.38.

## **BACKGROUND:**

This purchase provides for five (5) new 2007 Ford standard cab trucks to be used in the City's fleet pool of maintenance vehicles. The fleet manager requested new cab trucks to upgrade existing aged vehicles, Units 126B, 129A, 130A, 132B, and 196A.

As required by the City of Costa Mesa Municipal Code, the "Notice Inviting Bids for Five (5) New 2006 or 2007 Standard Cab Trucks" solicited qualified vendors listed on the bidder's list for Fords, Chevrolet, and GMC/Pontiac. Thirteen prospective bidders were invited to bid. A "Notice Inviting Bids" was also published on the City of Costa Mesa website, public bulleting board in City Hall, and in the Daily Pilot. On September 25, 2006, the City Clerk received and read two bid submittals.

## **ANALYSIS:**

Of the two bid submittals received, Theodore Robbins Ford of Costa Mesa submitted the lowest responsive and responsible bid for \$105,529.38. Although Ordinance 11-03, of the City of Costa Mesa Municipal Code Title 15, Chapter V, Article 2, Section 2-171(e), allows for a 5% preferential discount for Costa Mesa vendors, the local vendor's bid-without discount-still provided the lowest bid by \$5,351.37. See Attachment I – Formal Bid Tabulation.

## **ALTERNATIVES CONSIDERED:**

An alternative to purchasing new trucks would be to retain the existing vehicles. However, the mileage for these units ranges from 111,971 to 169,760 with models dating from 1988 to 1995. The cost of maintenance and repair for these units, in addition to the poor fuel efficiency, prevents staff from recommending this alternative.

**FISCAL REVIEW:**

The FY 06-07 adopted budget provides funding for the replacement of these vehicles in the Equipment Replacement Fund.

**LEGAL REVIEW:**

There is no legal review required on this item.

**CONCLUSION:**

Staff recommends that City Council approve the purchase of the five (5) new 2007 Ford standard cab trucks from Theodore Robins Ford.

---

MARC R. PUCKETT  
Director of Finance

---

TERESA M. ROMERO  
Buyer

Attachments: [Attachment I, Bid Tabulation #1102](#)

Distribution: City Manager  
Public Services Director  
Deputy City Clerk