



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: NOVEMBER 14, 2006

ITEM NUMBER:

**SUBJECT: APPROVE THE BUDGET ADJUSTMENT FOR THE PURCHASE OF TEN 2007 POLICE INTERCEPTOR BLACK & WHITE FORD CROWN VICTORIA VEHICLES AND APPROVE THE PURCHASE THROUGH THE COUNTY OF LOS ANGELES PRICE AGREEMENT WITH CLIPPINGER FORD**

**DATE: OCTOBER 11, 2006**

**FROM: FINANCE DEPARTMENT- FINANCIAL PLANNING DIVISION**

**PRESENTATION BY: MARC R. PUCKETT, DIRECTOR OF FINANCE**

**FOR FURTHER INFORMATION CONTACT: DEBBIE DOBROTT AT 714/754-5212**

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## **RECOMMENDATION:**

1. Approve the attached budget adjustment BA# 07-025 for \$310,000 to appropriate available balance in the Equipment Replacement Fund for replacement of ten police units.
2. Staff recommends the purchase of ten 2007 Police Interceptor black and white Ford Crown Victoria vehicles with the police package available from Clippinger Ford; 2000 E Garvey South, West Covina, California, 91791, for \$247,395.30.

## **BACKGROUND:**

The City has a police patrol fleet of 44 marked units that are used by Patrol, Traffic, Gangs and SED. Twenty two (22) of the vehicles have over 90,000 miles. It is estimated that an additional seven (7) police units will exceed 90,000 miles by the end of the calendar year. While the mechanical condition of the vehicles is better than fair, the police fleet is showing physical signs of wear.

The Police interceptor vehicle is a tool that provides a work environment and transportation for a patrol officer for at least ten hours each day. Discussions regarding the condition of the vehicles and the method of replacement have resulted in a request for replacement of ten additional police vehicles this budget year. Eight police interceptor vehicles (seven that were budgeted and one that was totaled in an accident) were ordered in August 2006. Delivery of these units is anticipated in late November.

With the arrival of the police cars on order, and the purchase of ten additional units, the City may need to contract with a vendor to assist in transferring equipment from the vehicles replaced to the new cars. City staff doesn't currently have the resources to get this number of vehicles prepared for use quickly. The change out of an old police unit to a new one takes City staff approximately two weeks per unit.

BA 07-025 will provide funding for the purchase of ten police interceptors, including the light bars and accessories needed for each of the vehicles. Funding for the change out of the vehicles is included.

**ANALYSIS:**

The City Council approved participation in other public agencies' purchasing bids and contracts with the adoption of Resolution 94-11 on March 7, 1994. The City's Purchasing Policies & Procedures Manual Section 3.3 I. states: "City Council will be advised by the Purchasing Officer or City Manager of procurements over \$25,000 which were exempt from the formal bid process". Section 3.3 D. also states that a purchase may be exempt from the bidding process when the City is participating in an established governmental cooperative purchasing agreement.

To take advantage of volume discount pricing, save administration time, and expedite the ordering of Police vehicles, Purchasing staff contacted the County of Los Angeles to review its recent awarded contract for the purchase of two hundred and forty (240) 2007 Police Interceptor black and white Ford Crown Victoria vehicles with the police package. If the order is placed in November, the expected delivery will be in February 2007.

Purchasing staff did not contact the local automobile dealerships because staff was aware that the County of Los Angeles went out to bid for the same vehicle in March 2006. The County went out for competitive bid and awarded purchase order 31080234 to the lowest responsive and responsible bidder, who met the required specifications. The County of Los Angeles sent the bids to 12 vendors and posted the bid on-line. Two of the vendors included in the solicitation were from Orange County (not Costa Mesa). Of the 12 bids, six vendors responded, with Clippinger Ford being the lowest responsive bidder. Clippinger Ford quoted the unit price of \$22,452.74 for each vehicle. The bid allows other agencies to "piggyback" off the contract and receive the same pricing.

Purchasing staff confirmed with Clippinger Ford that the same price is available to the City of Costa Mesa. Public Services requested a few modifications to the specifications of the models purchased by the County of Los Angeles which bring our price per unit to \$22,952.00

Please note that the City has been purchasing vehicles from our local vendors when the price is competitive and it is in our best interest to do so.

**ALTERNATIVES CONSIDERED:**

Purchasing staff could send out a formal bid for the purchase of ten (10) 2007 Police Interceptor black and white Ford Crown Victoria vehicles with the police package, however, staff anticipates that the pricing for ten units would be higher than purchasing through the Los Angeles County contract in which two hundred and forty (240) units were purchased.

The current lead time for delivery of the vehicles is 90 to 120 days upon receipt of the order. A formal bid would add an additional 30 to 60 days to the process of procuring these vehicles; staff does not recommend this.

**FISCAL REVIEW:**

The attached budget adjustment BA 07-025 appropriates \$310,000.00 of the available balance in the Equipment Replacement Fund to cover the cost of the unbudgeted police units.

**LEGAL REVIEW:**

There is no legal review required on this item.

**CONCLUSION:**

Staff recommends that City Council approve budget adjustment 07-025 to appropriate \$310,000.00 for the purchase of ten police interceptors. Staff concludes that it would be prudent to purchase these vehicles through the governmental cooperative agreement with the County of Los Angeles.

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MARC R. PUCKETT  
Director of Finance

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DEBBIE DOBROTT  
Purchasing Supervisor

Distribution:     Police Chief  
                      Public Services Director  
                      Deputy City Clerk

Attachment: [Budget Adjustment 07-025](#)