

**MIR3 Notification Program
STATEMENT OF UNDERSTANDING
FOR THE
ALLOCATION OF PRE-PAID MINUTES,
ALLOCATION OF ADMINISTRATOR, INITIATOR ACCESS
AND TRANSACTION FEES**

A bulk of pre-paid minutes and Administrator/Initiator accounts were purchased in the initial investment of the MIR3 Notification system, through the 2004 Homeland Security Grant. Funding through the 2005 Homeland Security Grant has been allocated to sustain service for MIR3 through December 31, 2007.

Pre-paid Minute distribution and transaction fees:

1. Allocation of minutes was based upon population and law enforcement/fire service contracts. Please see ATTACHMENT A for each cities pre-paid minutes allocation.
2. Any allotted minutes not used by a jurisdiction will rollover and will be added to the next year's allocation.
3. Transaction fees:
 - a) Telephonic (outbound/inbound) notifications will be billed at \$0.25 per minute.
 - b) All telephonic transactions will be billed in 30-second increments.
 - c) Facsimile notifications will be billed at \$0.20 per page.
 - d) Short Message Service (SMS) notifications will be billed at \$0.20 per message.
 - e) **Email and text pager notifications will be sent at No Charge.**
 - f) The priority option, if selected by the Initiator when creating notifications, allocates at 4 times the capacity (up to the purchased port capacity) than allocated for a standard notification and will be billed at 40% more than the standard rate.
4. Any jurisdiction that goes over their allocated minutes will be invoiced and responsible for payment of the overage. The transactions fees listed above will be used.

Administrator/Initiator accounts:

1. Each jurisdiction will be allotted one administrator account and several initiator account accesses, see ATTACHMENT A for each cities Administrator and Initiator accounts allocation.

Definition – Administrator

Means a user capable of managing access rights to their system by initiators and recipients, importing and exporting data out of the system, creating, initiating MIR3 notifications for their jurisdiction and viewing reports.

Definition – Initiator

Is a user capable of creating and issuing MIR3 notifications, creating recipients, groups of recipients and viewing reports.

Definition – Recipient

Is a user capable of only receiving MIR3 notification.

Each Jurisdiction will need to complete the Administrator – Point of Contact form, ATTACHMENT B, and return the form to Emergency Management Bureau. Upon receipt of the completed paperwork, Login ID and passwords will be issued in order to access the MIR3 system.

Should you have any questions please contact OCSD/Emergency Management Bureau/Senior Program Coordinator, Peggy Erdner at 714-628-7156 or by email perdner@ocsd.org.