# GUIDELINES CLOVIS COMMITTEE ON AGING

1. **Committee Make-up**

Seven members - appointed as follows:

One member - Clovis City Council
One member - Hot Meals with one alternate
One member - Clovis Veterans' Memorial District
Two members - Jolly Times Senior Citizens' Club
One member – Senior Center Participant
One members - Clovis Chapter, American Association of Retired Persons.

The committee members will serve for two year. The committee makeup will be held on the first meeting in January each year.

2. **Goals and Objectives**

a) Acts in an advisory capacity to the Joint Power Agencies, (Clovis Memorial District and City of Clovis) in the general area of problems faced by the aging within the two agencies.

b) Coordinates and assists, on a community-wide basis, the work of organizations, professions, and agencies engaged in activities with the aging.

c) Provides a liaison between community and governmental agencies to take responsibility for meeting needs as they are discovered.

d) Assist in planning and coordination of senior citizen activities and programs.

e) Reviews and comments on all proposals and applications for funding senior citizen programs submitted to the state and federal governments.

f) Carries out such functions as are from time to time assigned to it by the Joint Powers Agreement.

g) Makes recommendations to the State of California Commission on Aging and the State of California Department of Aging concerning needed services and programs.

h) On activities and projects of a metropolitan nature, insures that liaison and coordination with the Fresno Madera Area Agency on Aging is accomplished.

3. **Funds**

Inasmuch as the Committee on Aging is advisory to the two Joint Power agencies, (City of Clovis and Clovis Veterans' Memorial District - working under a Joint Powers Agreement, renewed annually), the committee will not have any funds directly under its control. The City of Clovis has established a Memorial Fund in which allocations for spending must be approved by COA.

4. **Staff Support**

The City of Clovis will be designated the Senior Services Project Provider and is responsible for fiscal administration, performance reporting and accountability of the project under the federal grant.

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City Pub\1SENIOR SERVICES\
9/14/1987
5/2/1991
3/18/96
9/21/2006