



CITY COUNCIL AGENDA REPORT

MEETING DATE: September 4, 2007

ITEM NUMBER:

SUBJECT: RECOMMENDED ALLOCATION OF FUNDS FOR THE 2007-08 COPS/SUPPLEMENTAL LAW ENFORCEMENT FUNDS

DATE: AUGUST 22, 2007

FROM: POLICE DEPARTMENT

PRESENTATION BY: RON SMITH, SUPPORT SERVICES CAPTAIN

FOR FURTHER INFORMATION CONTACT: JOCELYN SCHAMBER 714-754-5193

RECOMMENDATION:

Approve staff's recommendation to allocate the Citizen's Options for Public Safety/Supplemental Law Enforcement Services Fund (COPS/SLESF) for fiscal year 2007-2008 to the Police Department's operating budget.

Approve the attached budget adjustment BA #08-008 in the amount of \$54,150 to increase revenue and appropriations in the SLESF fund for the purchase of various equipment as follows:

ILJAO Countywide Law Enforcement Database	\$ 19,740
Mobile Shelving Unit	\$ 15,000
GPS System	\$ 10,300
Media Servers	\$ 4,400
"Virtual Briefing" Equipment	\$ 3,400
Multifunction Printer for Detectives	\$ 800
Mini-Swipe Readers	\$ 510

BACKGROUND:

Assembly Bill (AB 3229) Citizen's Option for Public Safety was passed in 1996-1997 fiscal year to provide local government supplemental funds for front-line law enforcement services. The City of Costa Mesa has participated in the program since that time and has received over \$2.1 million from SLESF allocations. Through written requests from the chief of police, the funds have enabled the Police Department to acquire needed additional personnel, equipment, and technology.

AB 3229 also requires the recipient agency to conduct a public hearing regarding allocation of the SLESF fund.

ANALYSIS:

In fiscal year 2002-2003, the Citizens' Option for Public Safety/Supplemental Law Enforcement Services Fund changed its format to require a General Description of

Planned Expenditures before appropriating funds to the recipient agencies. Having no knowledge of the City of Costa Mesa's expected funding allocation, planned expenditures have been set at \$189,098, which is a fair average based on previous years' awards. In the event the fund allocation is less than anticipated, expenditures will be made on a prioritized basis as determined by the chief of police.

Police Department staff considered various options for the use of these funds and evaluated alternatives in conjunction with short-term and long-term needs of the department. This evaluation primarily focused on three areas: personnel, equipment, and technology. In addition, this review was conducted with regard to two specific conditions of the grant: funds are for front-line law enforcement use and funds cannot supplant existing equipment or programs. Based on that evaluation, the Police Department submits these recommendations to the City Council for consideration and approval.

Police Sergeant/Field Operations

Since 1998, a portion of the COPS/SLESF fund has been allocated for an additional police sergeant position. This position was required to provide additional field supervision to meet the factors of performance expectation, liability potential, and proximity supervision to subordinates. To continue this supervision requirement, staff recommends that the police sergeant position initially funded in the 1998-1999 fiscal year again be funded from the SLESF fund.

This amount includes the full salary and benefits compensation package. The continued funding of personnel is in compliance with the legislative intent of the SLESF funding, which is to expend these funds for additional personnel and/or overtime.

ILJAO Countywide Law Enforcement Database Membership

Integrated Law and Justice Agency membership provides front line officers with access to an integrated and shared countywide database that includes: case, crime, and arrest data, including names, addresses, physical descriptions, photos, vehicle descriptions, weapons, property, and document searches; as well as subpoena information, court disposition information, etc.

Mobile Shelving Unit

This unit will securely house master case files, as well as be a central location for all archived cases and special handling documents such as homicides, fatal traffic collisions, and other "do not purge" reports. Proper storage is essential for officers, investigators, city attorney, courts, and/or the Department of Justice to quickly access these cases.

GPS System

This electronic device tracks movement of vehicles pursuant to ongoing investigations.

Media Servers

Media servers will replace existing DVD recording devices used by detectives during interviews and interrogations. The new servers produce DVD recordings and internally

store the audio and visual data, which allows duplication of DVDs and prevents compromised recordings due to a faulty disk.

“Virtual Briefing” Equipment

Includes work station, projector, screen, and licenses. Integrates into daily muster such online resources as Costa Mesa’s local jail booking system, the Tactical Crime Information System, the California Department of Corrections parolee database, and Hummingbird report generation.

Multifunction Printer for Detectives

The Detective Bureau routinely sends and receives documents via fax machine. The color copier capabilities are very useful, especially when duplicating photographs. The scanner allows investigators to store large amounts of written documents on a PDF file. This makes the transportation of these files possible through e-mail and reduces potential paper waste. The scanner can also automatically count and number each page, which is useful during the legal discovery process.

Mini-Swipe Readers

These devices reveal personal data that is stored on a credit card’s magnetic strip. This can help identify fraudulent or counterfeit cards and potential identity theft victims.

ALTERNATIVES CONSIDERED:

Not required on this item.

FISCAL REVIEW:

The adopted budget for fiscal year 2007-2008 anticipated receiving approximately \$165,000 from the state for the SLESF fund plus \$9,000 in estimated investment earnings. Based on these estimates, \$189,098 has been appropriated to fund a police sergeant position, including overtime cost. The difference between the anticipated revenue and the appropriation is covered by available fund balance in the SLESF fund.

The attached budget adjustment BA #08-008 in the amount of \$54,150 increases revenue and appropriations in the SLESF fund for the purchase of various police equipment as listed in the “Recommendation” section of this document.

LEGAL REVIEW:

Not required on this item.

CONCLUSION:

Based upon the criteria outlined in the Citizen's Option for Public Safety/Supplemental Law Enforcement Services Fund, staff recommends that the fiscal year 2007-2008 allocation of funds be used for the purposes presented.

CHRISTOPHER SHAWKEY
Chief of Police

RON SMITH
Support Services Captain

MARC R. PUCKETT
Director of Finance

Attachment 1: [Budget Adjustment #08-008](#)

2007-08 COPS/SLESF FUND

| 08/22/07

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