



CITY COUNCIL AGENDA REPORT

MEETING DATE: NOVEMBER 6, 2007

NUMBER:

SUBJECT: PRIORITIZATION OF CURRENT CITY PROJECTS

DATE: OCTOBER 25, 2007

FROM: PUBLIC SERVICES DEPARTMENT/ADMINISTRATION

PRESENTATION BY: WILLIAM J. MORRIS, DIRECTOR OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: WILLIAM J. MORRIS AT (714) 754-5343

RECOMMENDATION:

Provide direction to staff on any additional adjustments to be made to the attached priority list of current City projects (Attachment 1).

BACKGROUND:

Each year, through the budget process, the City Council approves and allocates funds to certain Capital Improvement Projects (CIP) and Operations/Maintenance projects to be accomplished in the upcoming fiscal year. In addition, from time to time, and as the fiscal year progresses, certain other projects are added by City Council to the list of projects to be accomplished. With the significant work load that results each year, it sometimes becomes difficult for staff to ascertain the priority order in which the projects are to be addressed. In a number of instances, and over short periods of time (i.e., less than one year), available manpower may not be sufficient to address all projects at the same time, or within that fiscal year. In this case, they are "carried over" and added to the list of projects for the subsequent fiscal year.

ANALYSIS:

At the October 9, 2007, Study Session, City Council reviewed staff's proposed priority list for projects currently budgeted and/or in-work (Study Session Report-Attachment 2). The following comments were received at that meeting, and have been incorporated into the attached list. These comments/adjustments were as follows:

- Joann Street Bike Trail – A concern was raised regarding this project being in "Tier 3." Staff has moved it to Tier 2 (Page 2 of Engineering Division). Also, the trail needs to be upgraded with colorful landscaping and trees.
- Flood Control Channel/Bike Trail (Tier 1, page 1 of Transportation Services Division) – This phase is for preliminary/conceptual design and public outreach only. This phase should begin in early 2008.
- Harbor Boulevard at I-405 Interchange – Staff will look at directional signage on Harbor Boulevard and on the freeway to better inform motorists of onramp and offramp locations and access points.
- Storm Drains/Drainage in Area of 18th Street and Anaheim Avenue – Staff will prepare an informational memo to City Council on this item.

- Charle/Hamilton Community Garden – Staff is working on possible sale of the property, as well as possible relocation of the current gardening operation.
- Placentia Avenue Median Islands – This location is next on the priority list as funds become available in the future.
- Estancia Adobe – This project was inadvertently left off the list. It is now placed on Tier 1 of the Maintenance Services Division’s list. The building has been made watertight at this time to prevent any rain damage. Grants will be investigated from the County Supervisor’s office and State offices.
- Cell Site at Lions Park – Staff is negotiating a possible lease at this location, with an annual revenue stream to the City.

ALTERNATIVES CONSIDERED:

No additional alternatives were considered, as Council comments have been incorporated into the project priority lists.

FISCAL REVIEW:

Funding for most of the listed projects is included in this fiscal year’s adopted budget, or within a prior year’s adopted budget.

LEGAL REVIEW:

No legal review is required for this report.

CONCLUSION:

Since there are currently a significant number of projects on which staff is working, and due to existing manpower allocations, staff is requesting input from City Council on a prioritization of these projects for the foreseeable future. Staff has attempted to group current projects based on a certain level of importance, in order that the projects may be addressed appropriately and timely by staff over the next six months to one year.

- Attachment: 1 - [Priority List of Current Projects as of October 2007-Engineering](#)
 1 - [Priority List of Current Projects as of October 2007-Transportation](#)
 1 - [Priority List of Current Projects as of October 2007-Maintenance Services](#)
 2 - [Study Session Report – October 9, 2007](#)

WILLIAM J. MORRIS
 Director of Public Services

/ch

- Distribution: City Manager
 Assistant City Manager
 City Clerk
 City Engineer
 Transportation Services Manager
 Maintenance Services Manager
 Management Analyst, Public Services