BUDGET ADJUSTMENT AUTHORIZATION

ATTACHMENT #4

Unit	Department	Division	Serial Number
CITY	Public Services	Administration	08-021

Type of Transaction

- ☐ Revenue Estimate
  - ☐ Estimate Increase
  - ☐ Estimate Decrease
- ☒ Source
  - ☒ From Existing Budget Appropriations
  - ☐ From Donations, Fees, or Grants
  - ☐ From Unappropriated Fund Balance

- ☒ Expenditure Appropriation
  - ☐ Intra-Departmental Transfer
  - ☐ Inter-Departmental Transfer
  - ☐ Project-To-Project Transfer
  - ☒ Appropriation Increase
  - ☐ Appropriation Decrease

Reason for Request:

To transfer funds from Undesignated Fund Balance Available to the TeWinkle Park Tot Lot Improvement, as recommended to Council at their November 20, 2007 meeting.

Unit	Account	Name	Fund	Organization	Program	Project/Grant	Increase	Decrease
CITY	340295	Undesignated Fund Balance	401	-	-	-	-	$245,000
CITY	500000	Expenditure – TeWinkle Park Tot Lot Improv	401	19200	40112	700074	$245,000	-
-	-	-	-	-	-	-	-	-
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Department Authorization:

Department Director _____ Date _____

Budget Verification:

The above information has been reviewed, is complete and accurate, and the appropriations and/or unappropriated funds are sufficient to support the request.

☒ Yes ☐ No

Budget and Research Officer _____ Date _____

Recommendation: ☒ Approval ☐ Disapproval

Reasons For Disapproval:

Director of Finance _____ Date _____

City Manager Action:

☐ Approved ☐ Disapproved ☐ Not Required

City Manager _____ Date _____

City Council Action:

☐ Approved ☐ Disapproved ☐ Not Required

Date _____