



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: DECEMBER 4, 2007

ITEM NUMBER:

**SUBJECT: AWARD PROFESSIONAL SERVICES CONTRACT FOR CONCEPTUAL DESIGN AND PUBLIC OUTREACH SERVICES FOR THE PROPOSED MULTIPURPOSE TRAIL AT PAULARINO AND SANTA ANA DELHI FLOOD CONTROL CHANNELS**

**DATE: NOVEMBER 19, 2007**

**FROM: PUBLIC SERVICES DEPARTMENT - TRANSPORTATION SERVICES DIVISION**

**PRESENTATION BY: PETER NAGHAVI, TRANSPORTATION SERVICES MANAGER**

**FOR FURTHER INFORMATION CONTACT: PETER NAGHAVI, TRANSPORTATION SERVICES MANAGER - (714) 754-5182**

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## **RECOMMENDED ACTION:**

1. Award a Professional Services Contract (Attachment 1) for an amount not to exceed \$92,277 to KFM Engineering, Inc., 26672 Towne Center Drive, Suite 300, Foothill Ranch, California 92610 for conceptual design and public outreach services.
2. Authorize the Mayor and the Deputy City Clerk to execute the professional services agreement.
3. Approve Budget Adjustment No. 08-011 (Attachment 2) in the amount of \$29,500 to appropriate funds from AB 2766 Air Quality Improvement Fund into existing capital improvement project account for public outreach part of this project.

## **BACKGROUND:**

The Transportation Services Division continuously seeks ways to improve and increase bicycle and multipurpose trail facilities within the City. In August 2006, staff conducted a comprehensive review of all flood control channels in the City and found that only Paularino and Santa Ana/Delhi Channels may be suitable to possibly provide a multipurpose trail on existing and/or improved maintenance roads serving the facility. City staff met with the Orange County Flood Control District (OCFCD) staff in September 2006 and January 2007 to present this concept. OCFCD staff is supportive of the concept with certain conditions, and believes that the project may be accomplished through a permit and agreement with the County.

The proposed project was presented to City Council during the Study Session meeting of May 8, 2007. At their regular meeting of June 5, 2007, City Council approved Budget Adjustment No. 07-078 in the amount of \$75,000 for appropriation of AB 2766 Air Quality Improvement Funds for conceptual design and public outreach services.

**ANALYSIS:**

In August 2007, The Transportation Services Division requested proposals from eight (8) civil engineering firms for conceptual design services. In response to the Request For Proposal (RFP), the City received three (3) proposals and the costs ranged from \$72,615 to \$129,826.

Transportation Services staff has thoroughly reviewed all proposals and has determined that KFM Engineering's proposal meets City standards based on qualifications and relative experience. Staff has negotiated with KFM Engineering to include public outreach services within the proposed scope of work. The proposed public outreach program will allow staff to introduce this plan to every affected resident and homeowner association in the vicinity of the project to receive their input regarding the proposed plan. Several neighborhood meetings are proposed to be conducted to allow staff to meet directly with affected residents to address all concerns. The public outreach program is considered to be a vital component of this project.

At the conclusion of the preliminary conceptual design and public outreach program, staff will present findings to City Council for further consideration and direction. If approval is received at that time from Council, staff will propose final design and construction through a phased program and through competitive grant sources as they become available.

**ALTERNATIVES CONSIDERED:**

An alternative to this Council action would be to not award the contract to the above-named consultant and have staff perform the work. However, staff does not have the necessary manpower, tools, and other resources to complete the project in a comprehensive and timely manner.

Another alternative is to suspend any further work on the project at this time.

**FISCAL REVIEW:**

At their regular meeting of June 5, 2007, City Council approved Budget Adjustment No. 07-078 in the amount of \$75,000 for appropriation of AB 2766 Air Quality Improvement Funds for conceptual design and public outreach services for the flood control channel multipurpose project. However, this amount is inadequate to conduct both conceptual design as well as a comprehensive public outreach program. The attached Budget Adjustment No. 08-011 in the amount of \$29,500 will appropriate additional AB 2766 funds into the existing capital improvement project account for this project to conduct both conceptual design and public outreach services. If Budget Adjustment No. 08-011 is approved, the capital improvement project account will have a total allocation of \$104,500 of AB 2766 funds.

**LEGAL REVIEW:**

The City Attorney's office has reviewed the attached professional services agreement and has approved the document relative to form and content

**CONCLUSION:**

After careful review of the various proposals for conceptual design, and public outreach services, staff recommends that the City Council award a professional services contract to KFM Engineering, Inc. in an amount not to exceed \$92,277 and approve the attached

Budget Adjustment No. 08-011 (Attachment 2) in the amount of \$29,500. Further, staff requests that the City Council authorize the Mayor and the Deputy City Clerk to execute the attached Professional Services Agreement (Attachment 1).

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**PETER NAGHAVI**

Transportation Services Manager

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**MARC R. PUCKETT**

Director of Finance

ATTACHMENTS:    1    [Professional Services Agreement for KFM Engineering, Inc.](#)  
                          2    [Budget Adjustment 08-011](#)  
                          3    [Proposed Multipurpose Trail](#)

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