



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: January 15, 2008

ITEM NUMBER:

**SUBJECT:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE AGREEMENT TO TRANSFER OR PURCHASE EQUIPMENT OR SERVICES FOR THE FY 2007 SANTA ANA URBAN AREAS SECURITY INITIATIVE (UASI)

**DATE:** DECEMBER 11, 2007

**FROM:** FINANCE DEPARTMENT – GRANT ADMINISTRATION

**PRESENTATION BY:** LYNDA M. JENKINS  
GRANT ADMINISTRATOR

**FOR FURTHER INFORMATION CONTACT:** LYNDA JENKINS  
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## **RECOMMENDED ACTION:**

- 1) Adopt a resolution that authorizes the city manager or his designee to execute the Agreement to Transfer or Purchase Equipment or Services for the FY 2007 Urban Areas Security Initiative Grant (UASI).
- 2) Authorize the Police Department to accept FY 2007 UASI reimbursement funds allocated to the City of Costa Mesa in an amount not to exceed \$56,651. This amount will reimburse training costs included but not limited to tuition, overtime, and backfill for pre-approved Office of Domestic Preparedness approved training for police, fire, and city personnel.
- 3) Approve Budget Adjustment No. 08-030 for appropriation of the grant funds to the Police Department's operating budget.

## **BACKGROUND:**

In late 2005, the City of Santa Ana was selected as our core city administrator of the Urban Areas Security Initiative Grant (UASI). The City of Santa Ana assigned the administration of the UASI Grant to the Homeland Security Division of the Santa Ana Police Department. The City of Costa Mesa falls within the boundaries of the FY 2007 Santa Ana Urban Area and as a member of this Urban Area, the city is eligible to apply for reimbursement of funds expended for any authorized Department of Homeland Security (DHS) approved equipment, services or training costs. The FY 2007 UASI Grant is a reimbursement grant meaning cities must expend their own funds for equipment, services or training costs, and then apply for reimbursement of these expenditures. In an effort to ensure each city does

not expend funds for equipment, services or training costs that are not allowable under the FY 2007 UASI Grant, each city will be required to obtain prior written approval from the Homeland Security Division of the Santa Ana Police Department for expenditures it plans to submit for reimbursement.

**ANALYSIS:**

The City of Costa Mesa falls under the auspices of the Santa Ana Police Department for the purposes of receiving grant monies from the Urban Areas Security Initiative. The grant is to fund approved, terrorism-related, Office of Domestic Preparedness and Office of Homeland Security equipment and training. This grant provides for up to \$56,651 for reimbursable training costs. The City Council has approved similar requests for UASI funded training and equipment for the past several years.

The Police Department's Training Bureau, with the assistance of the Finance Department, has been tracking city expenditures associated with this reimbursable training. City personnel from the Police, Fire, Finance and Administrative Services Departments have benefited from this training. If approved, the Police Department will process the training reimbursement request to UASI Grant staff on behalf of the city. Additional reimbursable training is planned to be accomplished before the end of the grant period (March 2009).

**ALTERNATIVES CONSIDERED:**

The City Council could elect not to accept the reimbursable funds made available through the FY 2007 UASI Grant. This would mean any previously completed reimbursable training, and any additional reimbursable training under consideration, would have to be expensed to the city's current budget.

**FISCAL REVIEW:**

This agreement will generate additional revenue for the city to offset training costs associated with terrorism and disaster-related preparedness.

**LEGAL REVIEW:**

The City Attorney's Office has reviewed the agreement between the City of Santa Ana and the City of Costa Mesa and has approved it as to form.

**CONCLUSION:**

Staff recommends City Council adopt the attached resolution and authorize the Police Department to accept FY 2007 UASI reimbursement funds allocated to the City of Costa Mesa in an amount not to exceed \$56,651. This amount will reimburse training costs included but not limited to tuition, overtime, and backfill for pre-approved Office of Domestic Preparedness-approved training for police, fire, and city personnel.

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LYNDA M. JENKINS

Grant Administrator

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CHRISTOPHER SHAWKEY

Police Chief

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MARC R. PUCKETT

Director of Finance

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KIMBERLY HALL BARLOW

City Attorney

DISTRIBUTION: City Manager  
City Attorney  
Finance Director  
City Clerk  
Grant Admin

ATTACHMENTS: 1 [Council Resolution](#)  
2 [Budget Adjustment No. 08-030](#)

UASI FY 2007

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