



# ***CITY COUNCIL AGENDA REPORT***

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MEETING DATE: March 4, 2008

ITEM NUMBER: IX-2

**SUBJECT:** Adoption of Policy Direction Regarding John Wayne Airport, Orange County

**DATE:** February 29, 2008

**FROM:** City Manager's Office

**PRESENTATION BY:** Council Member Katrina Foley

City Manager Allan L. Roeder

**FOR FURTHER INFORMATION CONTACT:** Allan L. Roeder, City Manager

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## **RECOMMENDATION:**

The City Council consider Council Policy 500-15 and provide direction to staff.

## **BACKGROUND:**

At the regular City Council meeting of February 19, 2008, Council Member Foley requested that the City Manager calendar for the next City Council meeting the subject of adoption of the City of Newport Beach's Council Priority pertaining to John Wayne Airport (JWA). The Council Member presented the Newport Beach Priority in connection with the agenda item on Costa Mesa's "Go Local" application to the Orange County Transportation Authority. It was noted by the City Manager at the time that due to the short turn around time between City Council meetings, staff analysis on the item would be very limited. Essentially, staff would simply convert as best as possible the Newport Beach Council Priority to a Costa Mesa Council Policy.

## **ANALYSIS:**

It should be noted that Priority statements adopted by the Newport Beach City Council differ somewhat from Council Policies as adopted by the Costa Mesa City Council. With regard to the later, staff has included as Attachment A a copy of Council Policy 000-1 which spells out the basic purpose behind Council Policies. The Priority statements as adopted by the Newport Beach City Council are a somewhat more detailed, near-term list of steps to be taken on given Council priority efforts. However, there is a level of commonality between "Policy" and "Priority" statements sufficient to carry out Council Member Foley's request with some subsequent, follow-up actions.

Attachment B is the proposed Council Policy 500-15 as requested. Staff is recommending that the proposed policy be placed under the "Planning and Zoning"

section of the Council Policy Manual. The proposed Council Policy mirrors most of the Newport Beach Priority statement with some minor exceptions. There are certain tenants of the proposed Council Policy that would require subsequent consideration/action by the City Council in order for the Policy to be implemented. Those subsequent actions are noted as follows:

- The City of Costa Mesa does not at present have an Aviation Committee. This is a subject that Council Member Foley and other members of the City Council have raised on prior occasions. If the proposed Council Policy is adopted, staff will prepare a Committee Formation Application to present to the City Council for formal adoption.
- At present, there is no formalized process for meetings with AWG or Air Fair although individual members of the City Council and staff have met on many occasions with both organizations. Upon adoption, staff will begin the process of scheduling appointments as referenced in the policy.
- In order for the proposed Council Policy to be effective, both the City Council and the City Manager will need to make a series of assignments to carry out the specified actions. As an example - in establishing an Aviation Committee, the City Council will want to assign a Council Liaison to the Committee and the City Manager will assign an appropriate staff person(s) to work with the Committee. There will most likely need to be appropriations made in the budget for support of the Committee and its activities. Similar actions will be needed for the quarterly meetings with AWG/Air Fair/Aviation Committee.

#### **ALTERNATIVES CONSIDERED:**

Given the time constraints in preparation of this report, alternatives have not been considered by staff. However, the City Council can certainly add or delete provisions in the proposed policy or request further research on this matter, as necessary.

#### **FISCAL REVIEW:**

There is no direct fiscal impact with the adoption of Council Policy 500-15. It is likely that there will be fiscal impacts associated with the implementation of the individual provisions of the policy that will be addressed as those are brought forward for separate City Council action.

#### **LEGAL REVIEW:**

As a statement of Council Policy, no legal review is required for this item.

**CONCLUSION:**

City staff has endeavored to fulfill the request of Council Member Foley from the regular meeting of February 19, 2008 in the preparation of this report and the attached policy. It should be noted that this task was made appreciably easier as a result of the sound work by the staff of the City of Newport Beach in preparing its Council Priority, which was used as the basis for this item.

  
ALLAN L. ROEDER  
City Manager

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DISTRIBUTION: City Attorney  
Assistant City Manager  
Finance Director  
City Clerk  
Development Svcs Director  
Public Svcs Director

ATTACHMENTS: A Council Policy 000-1  
B Draft Council Policy 500-15

AgendaRpt-JWA

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## CITY OF COSTA MESA, CALIFORNIA

## COUNCIL POLICY

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
COUNCIL POLICY MANUAL	000-1	10/17/77	Page 1 of 2

BACKGROUND

The City Council of the City of Costa Mesa is charged with the responsibility of establishing municipal policies to guide the various functions of the City, and to establish procedures by which functions are performed. Regulatory policies established by the City Council usually are adopted by ordinance or resolution and included in the Municipal Code. However, other policies also are established which by their nature do not require adoption by ordinance or resolution because they are intended to be guidelines only. These policy statements adopted by the City Council need to be consolidated in a reference document for easy access.

PURPOSE

It is the purpose of this policy to:

1. Clearly state and compile policy guidelines of the City Council not covered by ordinance or resolution.
2. Provide for the distribution of these policies to all concerned.
3. Establish procedures for the preparation, distribution, and maintenance of Council policies and the "Council Policy Manual."

POLICY

1. There is hereby established a "Council Policy Manual" which shall contain all City policy statements adopted by motion of the City Council.
2. Generally, policy statements in this "Council Policy Manual" will include only such municipal matters for which the City Council is responsible by virtue of the Municipal Code, or specific ordinances and resolutions and are to be used as guidelines in applying other applicable laws.
3. All policy statements shall be prepared in writing and approved by the City Council by motion. Once approved, statements of policy will be reproduced, distributed, and included in the "Council Policy Manual".
4. Each policy statement shall include:
  - (a) background, if applicable
  - (b) the purpose of the policy; and
  - (c) other criteria or procedural sections as required.

CITY OF COSTA MESA, CALIFORNIA

COUNCIL POLICY

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5. The City Manager's office shall be responsible for the preparation, continuing maintenance, and distribution of the "Council Policy Manual," and additions or deletions thereto.

PROCEDURE

The City Council or the City Manager may originate draft policy proposals for formal consideration of the City Council.

The City Manager shall be responsible for the assignment of final policy numbers and titles to a policy.

After official adoption by the City Council, the City Manager shall be responsible for duplication of the statement of policy and distribution.

As required, the City Manager shall update the Table of Contents and Cross Reference in the "Council Policy Manual."

## CITY OF COSTA MESA, CALIFORNIA

## COUNCIL POLICY

SUBJECT	POLICY NUMBER	EFFECTIVE DATE	PAGE
John Wayne Airport, Orange County	500-15	March 5, 2008	1 of 1

**BACKGROUND**

The operation of John Wayne Airport, Orange County (JWAOC), brings both benefits to the local community as well as adverse impacts. While providing convenient access to commercial air carriers for local business travelers, residents and the tourism industry, JWAOC is an important part of the local and county-wide economy and lifestyle. At the same time, the operation of JWAOC has significant adverse impacts on Costa Mesa residents, businesses, local schools and other constituents in the community. Noise, traffic, environmental contamination, a continuing threat to public safety including aircraft related accidents, parking and other highly undesirable side-effects accompany the airport's operation.

The City of Costa Mesa recognizes that JWAOC cannot meet the near-term or long-term need for air transportation for Orange County and that alternatives to expanded use of JWAOC must be developed. The City opposes any physical or operational expansion of JWAOC that in any way exceeds the provisions of the 1985 Settlement Agreement as amended and extended through 2015. Furthermore, it is imperative JWAOC be recognized as permanently constrained to its existing legal, environmental and physical limitations and that the City takes those steps it deems necessary to ensure those restrictions remain in place in perpetuity.

**POLICY**

In order to address the issues surrounding the operation of JWAOC, the City Council hereby directs the following:

1. Hold Aviation Committee meetings monthly from January through November to discuss JWAOC issues and gain greater understanding of factors that influence JWAOC's operations and growth pressures.
2. Hold joint meetings with the Airport Working Group (AWG)/Air Fair/Aviation Committee on a quarterly basis in January, April, July and October to discuss JWAOC issues and maintain open communications.
3. Hold Corridor Cities meetings with City Managers and City Attorneys every other month (February, April, June, August and October) to strengthen the group's understanding of JWAOC issues and its political clout. Explore mechanisms for formalizing the coalition, including participation by elected officials.
4. Submit a "Go Local" grant application to OCTA in partnership with Newport Beach for a preliminary determination of whether an effective transportation means is feasible for orange County residents to utilize in traveling to airports other than JWAOC. If approved by OCTA, conclude the "Go Local" funded study by July 31, 2008.
5. Provide the City Council a presentation of the "Go Local" study results by September 2008 and consider other studies needed to complete the assessment.