



CITY COUNCIL AGENDA REPORT

MEETING DATE: May 6, 2008

ITEM NUMBER: VII-3

SUBJECT: 2008-2009 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC SERVICE GRANT ALLOCATIONS

DATE: APRIL 14, 2008

FROM: CITY MANAGER'S OFFICE / HOUSING AND COMMUNITY DEVELOPMENT

PRESENTATION BY: MIKE LINARES CDBG/HOME COORDINATOR

FOR FURTHER INFORMATION CONTACT: MIKE LINARES AT (714) 754-5678

RECOMMENDATION

1. Approve Community Development Block Grant Public Service Grants for fiscal year 2008-2009.

BACKGROUND

The City of Costa Mesa has been informed by the U.S. Department of Housing and Urban Development (HUD) that it will receive \$1,348,944 in Community Development Block Grant (CDBG) funds for Fiscal Year 2008-2009. HUD program regulations allow a maximum of 15% of these funds to be used for public service programs that benefit low- and moderate-income Costa Mesa residents. Examples of public service programs include senior health care, youth counseling, and programs that assist the homeless. For Fiscal Year 2007-2008 the City's 15% public service cap equals \$202,341. HUD defines a low- and moderate-income individual as a person with an annual household income equal to, or less than, 80% of the county median income. Current maximum income eligibility by household size is as follows:

<u>1 Person</u>	<u>2 Persons</u>	<u>3 Persons</u>	<u>4 Persons</u>
\$52,100	\$59,500	\$66,950	\$74,400
<u>5 Persons</u>	<u>6 Persons</u>	<u>7 Persons</u>	<u>8+ Persons</u>
\$80,350	\$86,300	\$92,250	\$98,200

Over the course of several years, application funding and rating criteria has been established by the City Council. For example, current policies state that no more than 20 grants can be funded during a fiscal year and the minimum grant amount is \$5,000.

In November 2007, a request for applications was sent to approximately 40 nonprofit agencies that provide some type of service to Costa Mesa residents. The City received 19 applications requesting over \$400,000. As delineated in the City's Policies and Procedures, a subcommittee of the Redevelopment and Residential Rehabilitation (3R) Committee was assembled. In February, a six-member subcommittee of the 3R Committee interviewed all applicants over the course of three evenings. This subcommittee utilized the application rating criteria that had been approved by the City Council in October 2006. The subcommittee developed a preliminary funding

recommendation, which was presented to the full 3R Committee on March 25, 2008. At that meeting, the 3R Committee endorsed the subcommittee's public service grant recommendations voted to recommend that the City Council approve 2008-2009 public service grant funds as delineated in **Attachment A**. Pursuant to Council direction, a preliminary review of this recommendation was scheduled for the City Council Study Session of April 8, 2008; this meeting was cancelled due to a lack of quorum.

The City Council has already received a copy of the applications submitted for 2008-2009 CDBG funding consideration under a separate cover (memo dated April 14, 2008). The following additional materials are provided with this report for the City Council's consideration:

- CDBG Public Service Grant Policies and Procedures (last modified October 2006) (**Attachment B**)
- Three-year funding history of CDBG public service grants (**Attachment C**).
- Summary of 2007-2008 CDBG Public Service Grant applications (**Attachment D**)
- 2007 CMPD Service Calls for Costa Mesa-Based Applicants (**Attachment E**).

ANALYSIS

HUD program regulations allow the City to allocate a maximum of 15% of CDBG funds for public service grants. In order to allocate these limited resources in an efficient and effective manner, the City Council has adopted funding guidelines. Based on these funding guidelines, the 3R Committee has prepared the attached funding recommendations for Fiscal Year 2007-2008 (**Attachment A**). Fifteen grants are recommended for funding totaling \$202,341.

ALTERNATIVES CONSIDERED

Two alternatives are presented for City Council consideration with respect to funding recommendations:

1. The City Council could revise the 3R Committee-recommended funding allocations and reallocate funds as it desires for public services.
2. The City Council could choose not to fund public service grant funds and use CDBG funds for other eligible activities; however, this action would be inconsistent with the community needs identified in the City's 2005-2009 Consolidated Plan.

FISCAL REVIEW

A total of \$202,341 in federal grant funds will be allocated for public service grant funds (207 11310 20421). There is no fiscal impact to the City's general fund.

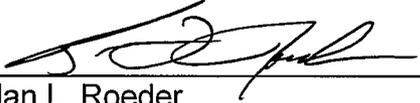
LEGAL REVIEW

There is no legal impact connected with this action.

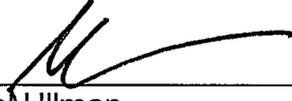
CONCLUSION

It is recommended that the City Council:

Approve the 2008-2009 CDBG Public Service grants as recommended by the 3R Committee.



Allan L. Roeder
City Manager



Muriel Ullman
Neighborhood Improvement Manager



Mike Linares
CDBG/HOME Coordinator



FOR

Marc R. Puckett
Director of Finance

- Attachments:
- A. 2008-2009 CDBG Public Service Grant Recommendations
 - B. Public Service Grant Policies and Procedures
 - C. CDBG Public Service Grant 3-Yr Funding History
 - D. 2008-2009 CDBG Public Service Grant Applications Summary
 - E. 2007 CMPD Service Calls for Costa Mesa-Based Applicants

**Attachment A
2008-2009 CDBG Public Service Grant Applicants**

APPLICANT	CATEGORY	Raters' Scores						Avg Score	AMOUNT REQUESTED	AMOUNT RECOMMENDED	CURRENT YR GRANT *	COMMENTS
		#1	#2	#3	#4	#5	#6					
Youth Employment Services	Youth	97	85	95	90	96	89	92.0	\$20,000	\$20,000	\$15,000	
Colette's Children's Home	Hmls	90	90	75	84	84	81	84.0	\$40,000	\$25,000	\$15,000	
CM Sr Corp - Social Svcs	Seniors	83	70	80	84	86	89	82.0	\$30,700	\$20,000	\$20,000	
Women Helping Women	Low/Mod	77	81	81	73	77	70	76.5	\$18,000	\$15,000	\$18,000	
Community SeniorServe	Seniors	84	60	85	69	75	80	75.5	\$25,000	\$22,500	\$20,000	
Mercy House (Transitional)	Hmls	88	75	75	67	78	68	75.2	\$15,000	\$15,000	\$15,000	
CM Sr Corp - Lunch Box	Seniors	71	70	75	66	87	81	75.0	\$16,000	\$12,000	\$14,000	
Project Independence	Disabled	64	81	59	73	85	81	73.8	\$15,000	\$12,841	NA	
Mike	Youth	70	70	64	80	75	83	73.7	\$20,000	\$5,000	NA	New applicant
Alzheimer's Family Service Center	Seniors	80	85	55	70	68	82	73.3	\$10,000	\$10,000	\$10,000	
Mercy House (Prevention)	Hmls	90	30	53	71	86	87	69.5	\$51,900	\$0	NA	All or none aspect of program - amount was too high
Wilson Street Learning Center	Youth	73	80	59	44	76	83	69.2	\$15,000	\$5,000	NA	New applicant
CM Sr Corp - Preventive Health	Seniors	62	66	81	64	70	70	68.8	\$22,243	\$10,000	\$20,000	
Healthy Smiles	Youth	60	60	75	74	78	61	68.0	\$25,725	\$0	\$0	New applicant; funding from other sources
Eiwyyn	Disabled	80	55	63	59	77	67	66.8	\$20,500	\$15,000	\$15,000	
Council on Aging	Seniors	45	60	85	59	75	71	65.8	\$10,000	\$5,000	NA	
Human Options	Low/Mod	63	55	80	58	65	68	64.8	\$28,943	\$10,000	\$22,395	
Save Our Youth	Youth	69	50	50	61	65	65	60.0	\$12,500	\$0	\$5,786	New program that does not support overall SOY mission
Saint Vincent de Paul	Low/Mod	0	0	0	0	0	0	0.0	\$13,000	\$0	NA	No show
Serving People-In Need	Low/Mod	0	0	0	0	0	0	0.0	\$9	\$9	NA	Withdrew application
									\$409,511	\$202,341	\$190,181	
										\$202,342	\$202,341	
										-\$207,169	\$0	

* Total does not include \$20,000 in grants awarded that did not apply for funding in 08-08 (ATSC, Community & Schools Collaborative & OCIS). Total awarded 07/08 = \$210,181

Attachment B
COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC SERVICE GRANT
POLICIES AND PROCEDURES
&
APPLICATION RATING CRITERIA

I. INTRODUCTION

Costa Mesa is a Housing and Urban Development (HUD) entitlement City and as such, is automatically eligible to receive Community Development Block Grant (CDBG) funds. Program regulations (found in 24 Code of Federal Regulations 570) state that up to fifteen percent (15%) of CDBG funds may be used annually to provide public services (including labor, supplies and materials), provided the service meets one of the three national objectives established by HUD:

- Services of benefit to low and moderate income persons.
- Services to aid in the prevention or elimination of slums and/or blight.
- Services meeting an urgent need.

Public services may be any of a variety of programs or activities designed to address the objectives listed above including child care, youth services, homeless services, drug abuse counseling and treatment, health care, senior services and many others.

II. PUBLIC SERVICE GRANT DISTRIBUTION

Prior to 1994, grants were awarded to nonprofit organizations without preference for any specific type of service. In February 1994, the City Council adopted a funding policy in an effort to streamline the public service grant process. In January 2004, the City Council amended their original funding policy to the following:

1. A maximum of twenty (20) grants may be awarded per year.
2. Minimum grant amount \$5,000.
3. All applicants must provide most recent copy of 990 Tax Filing.
4. As a general guideline, applicants spending more than 20% of agency funds for administration and fundraising should not be funded.
5. Staff must obtain a copy of police incident reports for all applicants with Costa Mesa-based facilities that provide direct services to the public

III. PROCESS

Housing and Community Development (HCD) staff will handle the recruitment, distribution and collection of funding requests from local social service providers. Staff will request volunteers from the 3R Committee to serve on the Public Service Grant subcommittee. All 3R Committee members, including alternates, are eligible to participate. The minimum number of participants on the subcommittee is three (3) and the maximum is twelve (12).

IV. APPLICANT INTERVIEWS

Staff will arrange interviews with applicants and inform subcommittee members of times and locations. Prior to the interviews, subcommittee members will be provided with a copy of each applicant's complete funding request packet. Subcommittee members should review these packets prior to the interviews. On the first evening of interviews, the subcommittee will be asked to select a spokesperson.

1. Structure of Interviews

Interviews will be set up to allow for a presentation by applicants of no more than ten (10) minutes followed by a brief question and answer period. Between interviews, time will be allowed for the subcommittee to rate the applicant prior to proceeding to the next interview. Discussions regarding funding distribution should not be held at this time.

2. Question and Answer Period

Every attempt will be made to allow ample time for subcommittee members to ask questions of applicants. However, due to time constraints, the duration of the question and answer period may be limited. Staff will be responsible for limiting questions to ensure interviews proceed in a timely manner in order to accommodate all scheduled interviews.

In an effort to provide a fair and equal environment to all Public Service Grant applicants, a list of questions/topics has been compiled and will be provided to subcommittee members prior to the interviews (Exhibit A). A summary of the current rating criteria is also included in Exhibit A. Subcommittee members should focus questions that fall within this list of topics and make every attempt to tailor questions to the specific area for which funding is being requested. For example, if an applicant has requested funds for administrative salaries and benefits then appropriate questions might revolve around salaries, duties, responsibilities, etc. of positions that fall within this description. However, if an applicant has requested funds to purchase equipment, it would be more appropriate to ask questions specifically pertaining to equipment needs.

Staff coordinating the interviews will be responsible for informing subcommittee members if they stray substantially from the guidelines of "Topics/Questions" in Exhibit A, and/or into territory not relevant to the application review process.

V. RATING AND FUNDING DETERMINATIONS

1. Applicant Rating

At the beginning of each round of interviews, Staff will distribute rating sheets for use that evening. One rating sheet per program will be completed by each subcommittee member. Subcommittee members should rate each applicant individually on each set of criteria listed on the rating sheet. A maximum one hundred (100) points is possible for each applicant, with the exception of any coalitions which are also eligible for an additional ten (10) points. Rating sheets will be collected by staff at the end of each evening of interviews.

At the conclusion of all interviews, Staff will compile the data from all the rating sheets and provide the subcommittee with a tally for each applicant, broken down into categories by type of service (Youth, Senior, etc.)

2. Funding Determinations

Utilizing the applications packets, the interviews and the ratings as tools, the subcommittee will formulate a recommendation on how the public service grant funds should be disseminated.

In order to facilitate comparison, applicants are ranked with like applicants by category with the higher rated applicants within each category being selected for funding. However, simply having the highest score within a category does not guarantee full funding for an applicant. The subcommittee reserves discretion to determine the amount of funding as well as the number of applicants funded within each category in order to comply with the City Council's directive on the maximum number of grants. Other factors to be considered include the amount requested, the number of applicants in a category and the type of service. The subcommittee also reserves the discretion to not fund an entire category if they feel that there is a more pressing need in other categories so long as this is consistent with City Council policy and the City's Consolidated Plan.

For applicants applying as a coalition, any awarded funds will be designated as one total grant. The distribution of any awarded funds to the individual agencies will be at the discretion of the coalition's administrating agency. However, the subcommittee reserves the option to exclude from funding one or more individual member agencies of the coalition. If the subcommittee chooses to exercise this option and excludes one or more individual member agencies from funding, it will be necessary for the rationale behind this decision to be included in the Public Service Grant Staff Report presented to Council for approval.

Once the subcommittee has made their final recommendations, this information will be presented to the 3R Committee and subsequently to the City Council for approval of the recommendations. The subcommittee will be asked to designate a spokesperson to represent them at the City Council Public Hearing. Applicants will be notified of their recommendations for funding prior to the 3R Committee and City Council Meetings so that they may provide comment on the subcommittee's recommendations.

TOPICS/QUESTIONS

EXHIBIT A

The following is a list of topics for questions that may be asked of applicants during public service grant interviews. All questions should relate directly to one of the topics, which were taken directly from the rating criteria and the application.

1. "Demonstrated need for service" –
 - Data/evidence of need in the community?
 - Costa Mesa vs. regional needs – why higher or lower in CM?
 - How differs from other programs that meet this need?
 - Why this agency is better than other programs that meet this need?
 - Is this a NEW program or an increase in service from prior year?

2. "Capacity to implement program and meet projected service goals"
 - Previous year's goals vs. actual assisted – higher or lower than expected? Why?
 - Agency background questions – years in service, staff qualifications, etc.
 - Program successes and failures - any changes implemented for this year?
 - Other programs implemented by this agency
 - Goal determination – process?
 - Input from Staff regarding issues/trends of applicant's prior year activity

3. "Cost effectiveness of the program"
 - Cost vs. number of Costa Mesa residents served
 - Budget variances from previous years
 - Budget determination – process?

4. "Proportion of low-income clients served"
 - Statistics – how low-income tracked? How low-income calculated?
 - Variances of low-income from previous years
 - Low-income referrals and efforts to recruit – process?

5. "Percentage of program budget requested"
 - Costa Mesa funds versus total program budget
 - What would happen if not funded?
 - Other cities requesting CDBG funds from – this year? Past years?
 - Other funds solicited – process? Successful in solicitation?

6. "Financial and client tracking systems"

- Statistics – how clients are tracked through program? How client population calculated?
 - Variances of total clients from previous years
 - Any follow-up provided once client completes program?
7. “Percentage of overall program budget servicing Costa Mesa residents”
- Percentage of budget equal to percentage of residents serviced?
 - Percentage variances from previous years?
8. “Number of Costa Mesa residents served by the program”
- Statistics – how residency verified? How residency tracked/calculated?
 - Variances from previous years - higher or lower? Why?
 - Costa Mesa referrals and efforts to recruit – outreach process?
 - How is ‘double counting’ avoided in service level reporting?
9. “Coalition points”
- Optional five points for being part of a coalition or collaborative
 - How does coalition operate?
 - Are funds only for coalition clients or will non-coalition clients also be served?

COSTA MESA CDBG PUBLIC SERVICE GRANT APPLICATION RATING CRITERIA SUMMARY

■ **CRITERIA 1 - DOES THE PROPOSED PROGRAM MEET A CONSOLIDATED PLAN PRIORITY NEED?**

The Consolidated Plan process has identified the priority needs for programs and services in the community. Applications will be scored on the "relative priority" of the "Consolidated Plan Priority Need" the proposed program, that is does the proposed program address a high, medium or low priority need. Points are weighed toward an application that addresses a high priority.

Staff will screen all applications and will enter the corresponding score on the respective rating sheet.

Maximum Points:	High Need =	10 Pts
	Medium Need =	6 Pts
	Low Need =	2 Pts

■ **CRITERIA 2 - THE CAPACITY OF THE APPLICANT TO IMPLEMENT THE PROPOSED PROGRAM TO MEET PROJECTED SERVICE GOALS.**

"Capacity" evaluation should be based on objective data such as the percentage of a stated goal has the applicant has met on a consistent basis.

Staff will prepare a three-year funding/accomplishment history report for all applicants that have previously received CDBG funding from the City. For new applicants, program staff will make an effort to contact prior funders and ascertain a history of meeting stated goals.

Maximum Points: 20 Pts

■ **CRITERIA 3 - COST EFFECTIVENESS OF THE PROPOSED PROGRAM.**

Application evaluation should focus on program cost factors such as:

- Percent of overhead, i.e., agency administration and fundraising
- Dollars per unit of service
- Comparison of proposed program per unit cost to other like programs
- Evaluation of the accomplishment rate of the proposed program

Staff will provide a summary of the percentage of program funds spent on program overhead as reported in an agency's most recent 990 IRS filing. Existing policy states that agencies recommended for funding should not expend more the 20% of program funds for agency administration and fundraising.

Maximum Points: 20 Pts

■ **CRITERIA 4 - LEVERAGING OF COSTA MESA CDBG FUNDS.**

Evaluation of leveraging should focus, but not limited to:

- The amount of additional funds the program will bring to the table
- Evaluate if the City's CDBG funds will be matched by other applicant resources
- Evaluate if the City's CDBG funds will be used as seed money designed to create additional funding opportunities
- Evaluate if the City's CDBG funds will be used to initiate a new program

Maximum Points: 15 Pts

▪ **CRITERIA 5 - FINANCIAL AND CLIENT TRACKING SYSTEMS**

The application review should focus on objective information such as:

- Timeliness of the applicants' reports
- Are funds being spent in a timely manner
- Is sufficient documentation to back up payment provided
- Are performance results measured against established goals

Staff will provide a three-year funding history and accomplishment report prior to deliberations.

Maximum Points: 20 Pts

▪ **CRITERIA 6 - PERCENT OF OVERALL PROGRAM BUDGET BENEFITING COSTA MESA RESIDENTS**

Staff will evaluate applications and provide a summary of the percentage of the overall program budget that will serve Costa Mesa residents. To encourage the support of programs that predominately serve Costa Mesa, a sliding scale of points should be used:

Staff will screen all applications and will enter the corresponding score on the respective rating sheet.

Maximum Points: 100% - 70% if program budget benefits CM residents = 10 Pts
 69% - 30% if program budget benefits CM residents = 6 Pts
 29% - or less if program budget benefits CM residents = 0 Pts

▪ **CRITERIA 7 - EFFECTIVENESS OF INTERVIEW**

There should be an incentive for applicants to be well prepared to answer questions from the Application Review Subcommittee so the latter can best evaluate the application as objectively as possible. Applicants have been encouraged to send knowledgeable program representatives to make concise presentations to the subcommittee and that can respond to questions regarding the application.

Maximum Points: 5 Pts

▪ **CRITERIA 8 - COALITION POINTS (UP TO 10 POSSIBLE POINTS)**

The City encourages innovative partnerships among applicants in an effort to reduce program administrative costs. The type of coalition/collaborative that are eligible for extra points has been delineated in the application.

Subcommittee members should allocate extra points based on the strength of the coalition's/collaborative's relationships, ability to provide effective/efficient services to clients, and to reduce administrative costs for the City.

Maximum Points: 10 Pts

▪ **Other evaluation factors**

- Does the application meet the minimum HUD requirement that 51% of all clients serviced by a public service grant qualify as Low-/Mod-Income, and also meets the City's requirement that 70% of clients qualify as Low-/Mod-Income clients? Staff will provide the information.
- Police Service call information will be provided. No rating score is directly attributable to this information; however raters may consider the information as it deliberates. Staff will provide the information.

**Attachment C
CDBG PUBLIC SERVICE GRANTS 3-YEAR FUNDING HISTORY**

ORGANIZATION NAME	2005-2006						2006-2007						2007-2008					
	Funded Amount	Actual Spent	Projected to Serve	Actual Served	Funded Amount	Actual Spent	Projected to Serve	Actual Served	Funded Amount	Actual Spent	Projected to Serve	Actual Served	Funded Amount	Actual Spent	Projected to Serve	Actual Served		
Senior Citizen Services																		
Adult Day Services	\$10,000.00	\$10,000.00	28	27	\$10,000.00	\$10,000.00	25	24	\$10,000.00	\$2,500.00	24	21						
Costa Mesa Senior Corp - Lunch Box	NA	NA	NA	NA	\$14,000.00	\$14,000.00	56	152	\$14,000.00	\$3,425.09	71	31						
Costa Mesa Senior Corp - Prevent Health	\$22,738.00	\$22,738.00	136	140	\$20,000.00	\$20,000.00	140	144	\$20,000.00	\$4,762.00	145	40						
Costa Mesa Senior Corp - Social Svcs	\$22,738.00	\$22,738.00	246	238	\$20,000.00	\$20,000.00	205	249	\$20,000.00	\$4,544.50	246	86						
Community SeniorServe (Formerly Feedback)	NA	NA	NA	NA	NA	NA	NA	NA	\$20,000.00	\$10,000.00	110	158						
Senior Meals and Services	\$20,000.00	\$20,000.00	153	110	\$20,000.00	\$20,000.00	153	172	NA	NA	NA	NA						
Youth Services																		
ATSC	\$10,000.00	\$10,000.00	198	48	\$0.00	NA	NA	NA	\$7,500.00	\$0.00	90	0						
Boys and Girls Club	\$10,000.00	\$10,000.00	300	323	\$7,500.00	\$7,500.00	225	491	NA	NA	NA	NA						
Community Services Programs, Inc.	\$10,000.00	\$10,000.00	20	14	\$10,000.00	\$7,500.00	12	35	NA	NA	NA	NA						
Community & School Collaborative	NA	NA	NA	NA	NA	NA	NA	NA	\$7,500.00	\$5,000.00	325	205						
SOY	\$5,000.00	\$5,000.00	250	255	\$7,500.00	\$7,500.00	300	302	\$5,786.00	\$0.00	300	144						
Think Together	\$10,000.00	\$7,500.00	280	246	NA	NA	NA	NA	NA	NA	NA	NA						
YMCA	NA	NA	NA	NA	\$5,000.00	\$5,000.00	27	29	NA	NA	NA	NA						
Youth Employment Services	\$15,000.00	\$15,000.00	630	648	\$10,000.00	\$10,000.00	420	465	\$15,000.00	\$7,500.00	640	325						
Disabled Services																		
California Elwyn	\$15,000.00	\$15,000.00	39	42	\$15,000.00	\$15,000.00	39	40	\$15,000.00	\$3,750.00	30	30						
Dayle McIntosh Center for the Disabled	\$7,500.00	\$7,500.00	140	34	\$7,500.00	\$3,810.00	92	37	NA	NA	NA	NA						
Project Independence	\$15,000.00	\$15,000.00	30	29	NA	NA	NA	NA	NA	NA	NA	NA						
Other Low-Income Services																		
FISH - Home Meals	\$15,000.00	\$15,000.00	65	67	\$20,000.00	\$20,000.00	65	76	NA	NA	NA	NA						
Human Options Resource Center	NA	NA	NA	NA	NA	NA	NA	NA	\$22,395.00	\$0.00	128	0						
Women Helping Women	\$15,000.00	\$15,000.00	200	222	\$6,286.00	\$6,286.00	69	109	\$18,000.00	\$9,000.00	168	49						
Homeless Services																		
Collette's Children's Home	\$11,500.00	\$11,500.00	15	28	\$15,000.00	\$15,000.00	15	42	\$15,000.00	\$5,234.77	36	26						
FISH - Homelessness Prevention	\$0.00	NA	NA	NA	\$8,000.00	\$0.00	60	0	NA	NA	NA	NA						
Human Options - 2nd Step	\$15,000.00	\$15,000.00	40	49	\$10,000.00	\$10,000.00	24	34	NA	NA	NA	NA						
Mercy House (Transitional Housing)	\$5,000.00	\$5,000.00	10	7	\$5,000.00	\$5,000.00	8	6	\$15,000.00	\$10,121.65	10	7						
Orange Coast Interfaith Shelter	\$10,000.00	\$0.00	500	0	\$0.00	NA	NA	NA	\$5,000.00	\$0.00	300	0						

NA - No application submitted
 1. 07-08 information based on 1 quarter of reporting
 2. To date agency has not executed agreement
 3. Based on agreement, funds will not be spent until 3rd & 4th qtrs

Attachment D
2008-2009 CDBG Public Service Grant Applications Summary

Applicant	Application Summary
Alzheimer's Family Services Center	Program will provide persons with Alzheimer's or other forms of dementia with professional services including nursing care, medication management, rehabilitative & maintenance therapies, supportive counseling & nutritional monitoring. Patients' families are also provided case management, support groups & educational seminars. 25 CM residents to be assisted in FY 08-09.
Requested Amount: \$10,000	Recommended Amount: \$10,000

Applicant	Application Summary
Colette's Children's Home	Transitional housing for homeless women & children blended with support services needed to achieve self-sufficiency. Residents will attend weekly life skills classes & receive support services including: case management, job development & budgeting skills. Children will participate in program aimed at building self-esteem, language skills & motor skills. 37 CM residents to be assisted in FY 08-09.
Requested Amount: \$25,000	Recommended Amount: \$15,000

Applicant	Application Summary
Community SeniorServ	Provide nutritional meals at the CM Senior Center & at the homes of frail or isolated seniors. Congregate Meal Program provides donation-based, 5-day a week lunch program at the CM Sr. Center. The Home Delivered Meals Program assists frail, at-risk CM seniors to remain in their home following the on-set of a chronic or acute physical or mentally debilitating illness. Three meals are prepared and delivered Monday through Friday. Goal of programs is to alleviate poor nutrition & isolation among seniors. 300 CM residents to be assisted in FY 08-09.
Requested Amount: \$22,500	Recommended Amount: \$20,000

Applicant	Application Summary
Costa Mesa Senior Corp – Lunchbox Program	Provides supplemental non-perishable groceries, fresh fruits & vegetables for low-income seniors who qualify for the program based on income & lack of sufficient food from other sources. The program operates on the 2 nd & 4 th Friday of the month. The food is purchased from America's Second Harvest food bank as well as Costco, Smart & Final & grocery store sale items. 71 CM residents to be assisted in FY 08-09.
Requested Amount: \$16,000	Recommended Amount: \$12,000

Applicant	Application Summary
Costa Mesa Senior Corp – Preventive Health Care Program	Provide education & prevention activities that promote positive behavioral changes resulting in improved health for seniors. Public Health nurse will assist seniors develop individual health plan & will provide screenings, assessments, nutrition counseling, home visits, case management & referrals. 150 CM residents to be assisted in FY 08-09.
Requested Amount: \$22,243	Recommended Amount: \$10,000

Applicant	Application Summary
Costa Mesa Senior Corp – Transitions Social Services Program	Program aims to improve seniors' physical, mental & emotional well-being by providing support & referral services. Seniors receive assistance with financial needs, health insurance issues, legal aid, transportation, housing, home care & food. Seniors also participate in groups counseling sessions that helps alleviate isolation & loneliness. 250 CM residents to be assisted in FY 08-09.
Requested Amount: \$30,700	Recommended Amount: \$20,000

Applicant	Application Summary
Council on Aging	The Ombudsmen program will conduct unannounced visits to nursing homes and residential care facilities in CM. Purpose of visits is to listening to complaints/concerns, verify & investigate complaints & (when possible) resolve problems to the resident's satisfaction. The Ombudsman program also advocates for the rights of the elderly living in long-term care. 800 CM residents to be assisted in FY 08-09.
Requested Amount: \$10,000	Recommended Amount: \$5,000

Applicant	Application Summary
Elwyn	Elwyn provides work skills training & supported employment services to adults with developmental disabilities (including mental retardation, epilepsy, cerebral palsy & autism). Purpose of program is to assist these individuals maintain/learn new skills that will be valued by employers. Via the work services program consumers are provided work skill training & earn an income. The supported employment programs provide adults with developmental disabilities with community-based employment services. 27 CM residents to be assisted in FY 08-09.
Requested Amount: \$20,500	Recommended Amount: \$15,000

Applicant	Application Summary		
Healthy Smiles	The program targets preschool through 6 th grade CM students. Using portable dental equipment, a team of licensed dentists, registered hygienists & registered dental assistants provide dental screening, oral health/nutrition education & referrals for treatment. The team will also apply dental sealants to approximately 15 students per visit. (Dental sealant is a resin-based material that is painted on the clean chewing surfaces of molars & premolars, acting as a physical barrier to seal out germs & food that can cause tooth decay.) Students identified with oral disease will be referred to the Healthy Smiles Smile Center or other dental providers for the treatment needed to restore their mouths to a healthy condition. 1,000 CM residents to be assisted in FY 08-09.		
<table border="1" style="width: 100%;"> <tr> <td data-bbox="150 527 752 573">Requested Amount: \$25,725</td> <td data-bbox="752 527 1390 573">Recommended Amount: \$0</td> </tr> </table>		Requested Amount: \$25,725	Recommended Amount: \$0
Requested Amount: \$25,725	Recommended Amount: \$0		

Applicant	Application Summary		
Human Options	Fund will be used for the Human Options Community Resource Center, which offers a variety of counseling & educational programs to help victims & their family members deal with the effects of domestic violence. Services include: crisis intervention counseling, support groups, legal advocacy, children's counseling, parent education groups, & information/referrals. 135 CM residents to be assisted in FY 08-09.		
<table border="1" style="width: 100%;"> <tr> <td data-bbox="150 915 752 963">Requested Amount: \$28,943</td> <td data-bbox="752 915 1390 963">Recommended Amount: \$10,000</td> </tr> </table>		Requested Amount: \$28,943	Recommended Amount: \$10,000
Requested Amount: \$28,943	Recommended Amount: \$10,000		

Applicant	Application Summary		
Mercy House – Homelessness Prevention	Program will provide rental assistance to families transitioning from homelessness into permanent housing or families at risk of being evicted due to extenuating circumstances, such as an illness or loss of a job. Households must have been in their home for at least 2 months or they just moved into secured housing from an emergency/transitional housing program. 75 CM residents to be assisted in FY 08-09.		
<table border="1" style="width: 100%;"> <tr> <td data-bbox="150 1308 752 1354">Requested Amount: \$51,900</td> <td data-bbox="752 1308 1390 1354">Recommended Amount: \$0</td> </tr> </table>		Requested Amount: \$51,900	Recommended Amount: \$0
Requested Amount: \$51,900	Recommended Amount: \$0		

Applicant	Application Summary		
Mercy House – Transitional Housing	Funding for transitional housing programs (Joseph House, Regina House & Emmanuel House) to serve homeless single men, single mothers with children & individuals living with HIV/AIDS. Programs have a manager who meets with resident on a regular basis. Services provided include housing referrals, health, finances & life skills. 10 CM residents to be assisted in FY 08-09.		
<table border="1" style="width: 100%;"> <tr> <td data-bbox="150 1667 752 1711">Requested Amount: \$15,000</td> <td data-bbox="752 1667 1390 1711">Recommended Amount: \$15,000</td> </tr> </table>		Requested Amount: \$15,000	Recommended Amount: \$15,000
Requested Amount: \$15,000	Recommended Amount: \$15,000		

Applicant	Application Summary
Mika Community Development Corp.	Mika will provide economic education program to Costa Mesa youths via economic learning experiences. Mika will use a free web based token economy, called Economis, as a way to teach students a basic understanding of the principles of earning, saving & investing. 100 CM residents to be assisted in FY 08-09.
Requested Amount: \$20,000	Recommended Amount: \$5,000

Applicant	Application Summary
Project Independence	Project Independence will serve adults with developmental disabilities with the goal of augment existing services to expand job opportunities for Costa Mesa residents. Employment training for this population includes: specific skill training, resume development, interview coaching, employer outreach, on-site employee training & support. 95 CM residents to be assisted in FY 08-09.
Requested Amount: \$15,000	Recommended Amount: \$12,841

Applicant	Application Summary
Saint Vincent de Paul	The Friends Outside Program was established to assist inmates, ex-offenders & their families overcome the effects of incarceration. The program provides in-jail visitations, pre-release preparation & ongoing support services once an offender has been released. Services include: clothing vouchers, housing referrals & employment referrals/placement. 1,554 CM residents to be assisted in FY 08-09.
Requested Amount: \$13,000	Recommended Amount: \$0

Applicant	Application Summary
Save Our Youth	Funds will be used for the Community Health & Fitness program. The program will engage low-income parents, youth & families to increase physical activity & healthy nutrition through a community-based approach. Program goal is to change the mentality toward health & fitness in the community. SOY's clients are typically low-income & have higher than average rates of childhood obesity & diabetes. Participants will participate in a 6-week exercise routine with a fitness program coordinator & also meet with a nutritionist to discuss strategies for better eating & nutrition in the home. 100 CM residents to be assisted in FY 08-09.
Requested Amount: \$12,500	Recommended Amount: \$0

Applicant	Application Summary
Wilson Street Learning Center	Sponsored by the Harbor Christian Fellowship, Wilson Street Learning Center provides after-school academic support & tutoring for students in grades 1 through 12. The learning center is located in West-side Costa Mesa. Volunteers will donate their time & experience to assist students. The learning center also partners with other local organizations to enhance the program – partners include Second Harvest Food Bank of Orange County which provides a daily snack for students before they begin their homework. 140 CM residents to be assisted in FY 08-09.
Requested Amount: \$15,000	Recommended Amount: \$5,000

Applicant	Application Summary
Women Helping Women	Program supports low-income women by providing free access to employment search support including career counseling, job development services, resume & interview skill building, computer training, financial literacy education, employment soft skill knowledge, professional image consulting & one-on-one assistance with clothing selection & accessorizing. One-on-one assistance with image consulting includes the selection of two complete business appropriate outfits including shoes, accessories & personal care products. 168 CM residents to be assisted in FY 08-09.
Requested Amount: \$18,000	Recommended Amount: \$15,000

Applicant	Application Summary
Youth Employment Services	YES' Walk In Services for Youth Program provides structured pre-employment skills training & individualized job counseling/employment referrals to Costa Mesa youth ages 14 to 22 - a majority of whom are economically disadvantaged & have significant barriers to employment. YES works with over 150 local employers to ensure that adequate & meaningful entry level jobs are available for program participants. YES staff provides follow up services to both youth & employers to assist in job retention & employer satisfaction. 650 CM residents to be assisted in FY 08-09.
Requested Amount: \$20,000	Recommended Amount: \$20,000

Applicant	Application Summary
Serving People In Need	Application withdrawn
Requested Amount: NA	Recommended Amount: NA

**COSTA MESA POLICE DEPARTMENT
 REPORTED INCIDENTS AT 695 W 19TH, COSTA MESA
 FROM: 01/01/2007 12:00:00 AM TO: 12/31/2007 11:59:59 PM**

<u>DATE</u>	<u>LOCATION</u>	<u>APT/SUITE #</u>	<u>INCIDENT TYPE</u>	<u>CASE</u>
01/09/07	695 W 19TH ST		PETTY THEFT	07-000518
01/20/07	695 W 19TH		CANCELLED - DR ISSUED IN	07-001162
01/24/07	695 W 19TH ST		DRUNK IN PUBLIC	07-001419
02/16/07	695 W 19TH ST		K9 ACTIVITY REPORT	07-002796
04/25/07	695 W 19TH ST		ASSAULT W/DEADLY	07-006683
06/07/07	695 W 19TH ST		PETTY THEFT	07-009132
08/03/07	695 W 19TH ST		TOWED/STORED VEHICLE	07-012529
08/18/07	695 W 19TH ST		GRAND THEFT FROM	07-013411
10/23/07	695 W 19TH ST		DRUNK IN PUBLIC	07-017225
10/27/07	695 W 19TH ST		PAROLE VIOLATION	07-017460
11/05/07	695 W 19TH ST		MISC MISDEMEANOR	07-017959
11/06/07	695 W 19TH ST		DRUNK IN PUBLIC	07-017992
11/07/07	695 W 19TH ST		LOST/FOUND PROPERTY	07-018057
11/19/07	695 W 19TH ST		NON CRIME REPORT	07-018779
11/21/07	695 W 19TH ST		WARRANT ARREST	07-018894
11/30/07	695 W 19TH ST		PETTY THEFT	07-019397

End of Report

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 Costa Mesa Police Department

HUMAN OPTIONS
STE #206

**COSTA MESA POLICE DEPARTMENT
REPORTED INCIDENTS AT 1500 ADAMS, COSTA MESA
FROM: 01/01/2007 12:00:00 AM TO: 12/31/2007 11:59:59 PM**

<u>DATE</u>	<u>LOCATION</u>	<u>APT/SUITE #</u>	<u>INCIDENT TYPE</u>	<u>CASE</u>
01/20/07	1500 ADAMS AV		TOWED/STORED VEHICLE	07-001188
08/11/07	1500 ADAMS AV		UNLICENSED DRIVER	07-013012
08/23/07	1500 ADAMS AV		DUI	07-013740
12/20/07	1500 ADAMS AV		WARRANT ARREST	07-020524

End of Report

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MLKA

**COSTA MESA POLICE DEPARTMENT
REPORTED INCIDENTS AT 846 CENTER, COSTA MESA
FROM: 01/01/2007 12:00:00 AM TO: 12/13/2007 11:59:59 PM**

<u>DATE</u>	<u>LOCATION</u>	<u>APT/SUITE #</u>	<u>INCIDENT TYPE</u>	<u>CASE</u>
03/19/07	846 CENTER ST		UNLICENSED DRIVER	07-004564

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**COSTA MESA POLICE DEPARTMENT
REPORTED INCIDENTS AT 661 HAMILTON, COSTA MESA
FROM: 01/01/2007 12:00:00 AM TO: 12/31/2007 11:59:59 PM**

<u>DATE</u>	<u>LOCATION</u>	<u>APT/SUITE #</u>	<u>INCIDENT TYPE</u>	<u>CASE</u>
01/08/07	661 HAMILTON ST		UNLICENSED DRIVER	07-000439
02/27/07	661 HAMILTON ST		AUTO THEFT	07-003371
03/08/07	661 HAMILTON ST		CANCELLED - DR ISSUED IN	07-003947
04/26/07	661 HAMILTON ST		MISC MISDEMEANOR	07-006705
04/26/07	661 HAMILTON ST		ASSAULT	07-006712
05/07/07	661 HAMILTON ST		ASSAULT AND BATTERY	07-007337
05/12/07	661 HAMILTON ST		TOWED/STORED VEHICLE	07-007657
06/14/07	661 HAMILTON ST		ASSAULT AND BATTERY	07-009566
08/03/07	661 HAMILTON ST		TERRORIST THREATS	07-012528
08/09/07	661 HAMILTON ST		GANG	07-012894
09/09/07	661 HAMILTON ST		POSSESS MARIJUANA	07-014718
09/26/07	661 HAMILTON ST		SUSPICIOUS REPORT	07-015727
10/17/07	661 HAMILTON ST		SUICIDE/ATTEMPT	07-016876
10/23/07	661 HAMILTON ST		LOST/FOUND PROPERTY	07-017184
10/31/07	661 HAMILTON ST		DISOBEY COURT ORDER	07-017637
11/23/07	661 HAMILTON ST		BURGLARY (VEHICLE)	07-018973
12/13/07	661 HAMILTON ST		PETTY THEFT OF BIKE	07-020176

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**COSTA MESA POLICE DEPARTMENT
REPORTED INCIDENTS AT 740 W WILSON, COSTA MESA
FROM: 01/01/2007 12:00:00 AM TO: 12/31/2007 11:59:59 PM**

<u>DATE</u>	<u>LOCATION</u>	<u>APT/SUITE #</u>	<u>INCIDENT TYPE</u>	<u>CASE</u>
10/10/07	740 W WILSON ST		LOST/FOUND PROPERTY	07-016513
11/09/07	740 W WILSON ST		BURGLARY (COMMERCIAL)	07-018170
11/30/07	740 W WILSON ST		GRAFFITI- TAGGING	07-019393

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FROM: 01/01/2007 12:00:00 AM TO: 12/31/2007 11:59:59 PM

<u>DATE</u>	<u>LOCATION</u>	<u>APT/SUITE #</u>	<u>INCIDENT TYPE</u>	<u>CASE</u>
01/13/07	711 W 17TH ST	.	BURGLARY (VEHICLE)	07-000741
01/19/07	711 W 17TH ST	B12	ANNOYING PHONE CALLS	07-001123
01/26/07	711 W 17TH ST	D10	BURGLARY (VEHICLE)	07-001492
01/26/07	711 W 17TH ST	J5	GRAND THEFT FROM	07-001512
01/27/07	711 W 17TH ST	B11	GRAND THEFT	07-001575
01/29/07	711 W 17TH ST	J5	GRAFFITI- TAGGING	07-001650
01/29/07	711 W 17TH ST	G9	GRAND THEFT	07-001659
03/27/07	711 W 17TH ST	E12	IDENTITY THEFT	07-005021
05/30/07	711 W 17TH ST	F1	CANCELLED - DR ISSUED IN	07-008655
06/11/07	711 W 17TH ST	C5	FORGERY	07-009350
06/29/07	711 W 17TH ST		LOST/FOUND PROPERTY	07-010427
07/12/07	711 W 17TH ST		PETTY THEFT FROM	07-011199
07/12/07	711 W 17TH ST		PETTY THEFT FROM	07-011200
08/09/07	711 W 17TH ST		GRAND THEFT FROM	07-012849
08/09/07	711 W 17TH ST		GRAND THEFT FROM	07-012850
08/29/07	711 W 17TH ST	G9	ANNOYING PHONE CALLS	07-014078
10/22/07	711 W 17TH ST	F1	GRAND THEFT	07-017142
11/18/07	711 W 17TH ST		BOMB REPORT	07-018759

End of Report

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YES

**COSTA MESA POLICE DEPARTMENT
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FROM: 01/01/2007 12:00:00 AM TO: 12/31/2007 11:59:59 PM**

<u>DATE</u>	<u>LOCATION</u>	<u>APT/SUITE #</u>	<u>INCIDENT TYPE</u>	<u>CASE</u>
<null>	<null>		<null>	<null>

End of Report

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