



CITY OF COSTA MESA, CALIFORNIA Purchase Requisition

Purchase Order
Number
(Assigned by Purchasing)

(Leave Blank for Time Stamp)

Business Unit: CITY Date Requisitioned: 6/18/08
 Department: Admin Svs Division: MIS
 Ship To Address: 011
 Contact Person: Rick Phone Number: 5154
 Send Copy of P.O. to: Contact Person and / or Norma

- Request is for Budgeted item(s)
- Request is for **UNBUDGETED** item(s)-(Memo Attached)
- Item(s) Pending Budget Amendment Request # _____
- Requesting Sole Source (Justification Form Attached)
- Fixed Asset Tag Request

Item No.	Qty	Unit	Items (Give Full Description: Size, Catalog No. Etc.)	Unit Price	Estimated Amount
1	1	LT	Gis Assistance And Contract Support	\$92,122.00	\$92,122.00
			On An "As Needed" Basis		

If additional lines are needed, please attach a second sheet

Const./Prof. Svs. Agmt. Completion Date: _____

Sales Tax (7.75%):

Include Shipping Fee:

Insurance Required: Yes (Certificate attached) No

Estimated Total Cost †

\$92,122.00

Item #	Account	Fund	Dept./Org.	Program	Project	Amount
1	525702	101	14600	50710		\$92,122.00

Comments:

Total † \$92,122.00

Period of Coverage: 8/1/08 to 7/31/09. Please see Eighth Amendment to the Agreement for Geographic Information System for details. Amount not to exceed \$92,122.00

Proper approvals are required before requisition can be processed.

Suggested Vendor: A.C.T. GIS, INC.

Address: US BANK PLAZA CENTER, 16TH FLOOR

City, State, Zip Code: 980 9TH St., Sacramento,

Phone: 866-422-2505 Fax: 866-422-2529

Vendor's Contact Person: KYLER DIERSHAW

Ordered By: _____
Department Director/Authorized Signature

Approved By: _____
Director of Finance/Purchasing Officer

Approved By: _____
City Manager (when required)

PURCHASING DIVISION USE ONLY		
Vendor ID:	Buyer:	Insurance valid thru _____
Ship To/Location:	Due Date:	
Standard Comments: ACC – ALL – ARR – BLA – CON – DCP – DIS – FCA – FCI – FIX – INS – IS – IST – ORG – QTR – REM – SUB – T&C		
FINANCE DEPARTMENT USE ONLY		
Available Appropriation: <input type="checkbox"/> Yes <input type="checkbox"/> No	As of:	Confirmed By: