



CITY COUNCIL AGENDA REPORT

MEETING DATE: MARCH 17, 2009

ITEM NUMBER: _____

SUBJECT: RESOLUTION CHANGING REGULAR MEETING TIME OF THE PARKS AND RECREATION COMMISSION

DATE: MARCH 5, 2009

FROM: PUBLIC SERVICES DEPARTMENT

PRESENTATION BY: PETER NAGHAVI, DIRECTOR, DEPARTMENT OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: PETER NAGHAVI, DIRECTOR, DEPARTMENT OF PUBLIC SERVICES (714) 754-5343

RECOMMENDATION:

Adopt Resolution (Attachment 1) to establish the regular start time for the Costa Mesa Parks and Recreation Commission as 6:00 p.m.

BACKGROUND:

Resolution No. 05-14 (Attachment 2) was adopted on April 5, 2005, to establish the date and time for the Parks and Recreation Commission Meetings. Section 12-57(b) of Title 12 of the Costa Mesa Municipal Code requires that the meeting date and time of the Parks and Recreation Commission be established by Resolution of the City Council.

ANALYSIS:

The Parks and Recreation Commission currently meets on the fourth Wednesday of each month at 6:30 p.m., with the exception of no meeting on the fourth Wednesday in December.

In order to reduce staff and operational costs, and to increase community participation in meetings, it is recommended that the start time for the meetings be changed to 6:00 p.m. Changing the meeting start time would require the adoption of the attached Resolution.

The Parks and Recreation Commission, at their meeting of February 25, 2009, considered this item and recommended approval of this change.

ALTERNATIVES CONSIDERED:

The City Council could deny the recommendation to change the meeting start time.

FISCAL REVIEW:

There is no fiscal impact related to this item. However, adopting an earlier start time will create a cost savings due to reduced staff and operation time.

LEGAL REVIEW:

The City Attorney has reviewed and approved the attached Resolution.

CONCLUSION:

It is recommended that the City Council approve the attached Resolution to change the Parks and Recreation Commission's meeting start time from 6:30 p.m. to 6:00 p.m.

PETER NAGHAVI, DIRECTOR
Department of Public Services

ATTACHMENTS: 1 - [Resolution](#)
 2 - [Resolution 05-14](#)

DISTRIBUTION: City Manager
 City Attorney
 Finance Director
 City Clerk
 Staff