

ATTACHMENT 3

**PARKS AND RECREATION COMMISSION
COUNCIL CHAMBERS, 77 FAIR DRIVE
SEPTEMBER 23, 2009
5:30 P.M. AGENDA REVIEW
6:00 P.M. MEETING**

ACTION AGENDA

1. **Call to Order** . . . Chairman Kurt M. Galitski
2. **Pledge of Allegiance** . . . Commissioner Kim Pederson
3. **Roll Call**
4. **Approval of the Minutes of the July 22, 2009 Meeting**
5. **Oral Communications** – To ensure fair and equal treatment of all who appear before the Parks and Recreation Commission, and to expedite City business, speakers will be limited to three (3) minutes during Oral Communications. The three-minute per speaker time limit may be extended for good cause by the Chairman, or by majority vote of the Commission. Please fill out a blue speaker card and state your name and the city, in which you reside, for the record.
6. **Consent Calendar** – All matters listed under the Consent Calendar are considered to be routine and will be enacted in one motion in the form listed below. There will be no separate discussion of these items prior to the time the Commission votes on the motion, unless members of the Commission, staff, or the public request specific items to be removed from the Consent Calendar. These items will be discussed and voted upon immediately following Commission action on the remainder of the Consent Calendar.

Upon invitation by the Chairman, members of the public who wish to discuss Consent Calendar items should come forward to the microphone, state your name and the city in which you reside, and the item number.

STAFF RECOMMENDATION

- a. New Instructional Class Fee Proposals and Increases Approve

MOTION made by Commissioner Terry Shaw, seconded by Commissioner Kim Pederson and carried five to zero, to approve fee increases for one (1) existing instructional class as proposed in Attachment "A" and approve fees for six (6) new contract instructional classes as proposed in Attachments "B" and "C".

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STAFF RECOMMENDATION

- b. Donation of a Tree and Memorial Plaque at Harper Park Accept

MOTION made by Commissioner Terry Shaw, seconded by Commissioner Kim Pederson and carried five to zero, to accept, on behalf of the City Council, the donation of a tree and memorial plaque, in memory of Margaret Porter, to be installed in Harper Park.

7. Public Hearing

No items

8. Old Business

No items

9. New Business

- a. Tree Removal Request – 2386 Columbia Drive Deny

MOTION made by Vice Chairman Mike Brumbaugh, seconded by Commissioner Jeff R. Mathews and carried five to zero, to authorize the removal of the parkway tree, per the Streetscape and Median Development Standards, Section 4.0.3 – Discretionary Removals, which would require the replacement of removed tree with one (1) twenty-four inch box-size tree to be replanted at 2386 Columbia Drive, or elsewhere on public property and two (2) fifteen gallon-size trees to be provided to the City to be planted elsewhere on public property. The applicant would pay all removal and replacement costs.

The tree must be removed and replaced, with mitigation trees provided to the City, within one year from the date of final approval, after which the approval expires.

- b. Tree Removal Request – 2110 President Place Deny

MOTION made by Commissioner Terry Shaw, seconded by Vice Chairman Mike Brumbaugh and carried five to zero, to authorize the removal of the tree, per the Streetscape and Median Development Standards, Section 4.0.3 – Discretionary Removals, which would require the replacement of the tree with one (1) twenty-four inch box-size tree and two (2) fifteen gallon-size trees to be provided to the City to be planted on public property. The applicant would pay all removal and replacement costs.

The tree must be removed and replaced, with mitigation trees provided to the City, within one year from the date of final approval, after which the approval expires.

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→ c. Aquatics Programming and Fee Revisions

Review and recommend to City Council

MOTION made by Commissioner Terry Shaw, second by Commissioner Jeff R. Mathews, and carried five to zero, to recommend to the City Council to make Aquatics staffing and program reductions sufficient to cover the cost to provide a reduced lap swim and senior aquatics program schedule during the previously approved 10-week closure period (November 23, 2009 through January 17, 2010).

Also, with the Commission's support, for the City Council to consider approving changes to the fee structure that include rolling back the \$5 single pass rate set by Council during the budget process to \$3 for juniors and seniors, and establishing annual pass rates of \$300 for adults and \$260 for seniors.

10. Recreation Manager's Report
11. Commissioner's Comments
12. Adjournment

The next regular Commission meeting is on November 18, 2009.

NOTE: Agenda related writings or documents provided to a majority of the Parks & Recreation Commission members after distribution of the Commission Agenda Packet (GC 54957.5):

Any writings or documents provided to a majority of the Parks & Recreation Commission members regarding any item on this agenda will be made available for public inspection at the Administrative Services Department – Recreation Division Counter on the 3rd floor of City Hall located at 77 Fair Drive, Costa Mesa, during normal business hours. In addition, such writings and documents may be posted, whenever possible, on the City's website at www.ci.costa-mesa.ca.us as part of the subject agenda.