



October 13, 2009

To whom it may concern,

Childs-pace Foundation, as a tenant of the City of Costa Mesa, has provided low and moderate-income Costa Mesa families with before and after school child development services for more than thirty years. Children enrolled in the program range in age from 5 – 12 years old and attend school in Costa Mesa. This support has enabled more of Costa Mesa’s residents to remain productive citizens by continuing their education, or allowing them to maintain employment or advance in their careers, knowing their children are cared for in a structured learning environment. Many of Childs-pace alumni still provide support not only for us, but for the larger community as well.

Since the beginning, Childs-pace has maintained a long waiting list of families wanting to enroll their children in the program. However, our capacity to serve has been limited by licensing requirements for space available to each child. In order to continue meeting the needs of Costa Mesa families, Childs-pace would like to begin a slow process of increasing its student population, not to exceed ten children beyond our current licensed capacity of thirty-five students.

We would like to make a formal request to the City of Costa Mesa to permit Childs-pace non-exclusive, conditional use of half of the multi-purpose room in the Downtown Recreational Center, under the terms of our existing contract.

We understand that there are many demands on Costa Mesa’s recreational space. For that reason, we are only requesting the use of the additional space during our regular spring and fall program hours from 2:00-5:00 p.m. in the afternoons and 10:00 am-5:00 pm during school holidays. Because Childs-pace will be using this area for our over-flow needs, we will not set up any permanent furniture or play fixtures in the multi-purpose room, nor will we require any more storage area. Typically, children will use the additional room for homework completion or theatrical exercises.

Childs-pace also understands this is not a long-term solution to our program’s need to serve more families.

Thank you in advance for your consideration of this request.
Sincerely,

A handwritten signature in black ink, appearing to read 'John LeVere', written in a cursive style.

John LeVere
Executive Director
Childs-pace