



CITY COUNCIL AGENDA REPORT

MEETING DATE: February 16, 2010

ITEM NUMBER:

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COSTA MESA AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE THE AGREEMENT TO TRANSFER OR PURCHASE EQUIPMENT OR SERVICES FOR THE FY 2009 URBAN AREAS SECURITY INITIATIVE (UASI)

DATE: JANUARY 26, 2010

FROM: FINANCE DEPARTMENT – GRANT ADMINISTRATION

PRESENTATION BY: LYNDA M. JENKINS, GRANT ADMINISTRATOR

**FOR FURTHER INFORMATION CONTACT: LYNDA JENKINS
(714) 754-5062**

RECOMMENDED ACTION:

- 1) Adopt a resolution that authorizes the city manager or his designee to execute the Agreement to Transfer or Purchase Equipment or Services for the FY 2009 Urban Areas Security Initiative Grant (UASI).
- 2) Authorize the Police Department to accept FY 2009 UASI reimbursement funds allocated to the City of Costa Mesa in an amount not to exceed \$54,760. This amount will reimburse training costs included but not limited to tuition, overtime, and backfill for pre-approved Office of Domestic Preparedness-approved training for police, fire, and city personnel.
- 3) Approve Budget Adjustment No. 10-019 in the amount of \$54,760 to increase revenue and appropriate the grant funds to the Police and Fire Department's operating budget.

BACKGROUND:

In late 2005, the City of Santa Ana and Anaheim were selected as the core cities and administrators of the Urban Areas Security Initiative Grant (UASI). The City of Santa Ana Police Department is assigned the administration of the UASI Grant from the Department of Homeland Security for 2010. The City of Costa Mesa falls within the boundaries of the FY 2009 Santa Ana/Anaheim Urban Area and as a member of this Urban Area, the city is eligible to apply for reimbursement of funds expended for any authorized Department of Homeland Security (DHS) approved equipment, services or training costs. The FY 2009 UASI Grant is a reimbursement grant meaning cities must expend their own funds for

equipment, services or training costs, and then apply for reimbursement of these expenditures. In an effort to ensure each city does not expend funds for equipment, services or training costs that are not allowable under the FY 2009 UASI Grant, each city will be required to obtain prior written approval from the Homeland Security Division of the Santa Ana Police Department for expenditures it plans to submit for reimbursement.

ANALYSIS:

The City of Costa Mesa falls under the auspices of the Santa Ana Police Department for the purposes of receiving grant monies from the Urban Areas Security Initiative. The grant is to fund approved, terrorism-related, Office of Domestic Preparedness and Office of Homeland Security equipment and training. This grant provides for up to \$54,760 for reimbursable training costs.

The Police Department's Training Bureau, with the assistance of the Finance Department, tracks city expenditures associated with this reimbursable training grant. City personnel from the Police, Fire, and Administrative Services and Finance Departments have benefited from this training. If approved, the Police Department will continue to process all the reimbursement requests to UASI Grant staff on behalf of the city. Reimbursable training is planned to be accomplished before the end of the grant period (December 31, 2010).

ALTERNATIVES CONSIDERED:

The City Council could elect not to accept the reimbursable funds made available through the FY 2009 UASI Grant. This would mean any previously completed reimbursable training, and any additional reimbursable training under consideration, would have to be expensed to the city's current budget.

FISCAL REVIEW:

Acceptance of this grant will appropriate up to \$54,760 for approved training costs associated with terrorism and disaster-related preparedness for both the Police and Fire Departments. There are no matching funds required for this grant. Attached budget adjustment #10-019 recognizes revenue of and appropriates \$54,760.

LEGAL REVIEW:

The City Attorney's Office has reviewed the agreement between the City of Santa Ana and the City of Costa Mesa and has approved it as to form.

CONCLUSION:

Staff recommends City Council adopt the attached resolution and authorize the Police Department to accept FY 2009 UASI reimbursement funds allocated to the City of Costa Mesa in an amount not to exceed \$54,760. This amount will reimburse training costs included but not limited to tuition, overtime, and backfill for pre-approved Office of Domestic Preparedness-approved training for police, fire, and city personnel.

LYNDA M. JENKINS
Grant Administrator

CHRISTOPHER SHAWKEY
Chief of Police

COLLEEN O'DONOGHUE
Assistant Finance Director

DISTRIBUTION: City Manager
City Attorney
Finance Director
City Clerk
Police Training
Fire Training

ATTACHMENTS: 1 [Council Resolution](#)
2 [Agreement to Transfer or Purchase
Equipment or Services/Assurances for
FY 2009 UASI](#)
3 [Budget Adjustment No. 10-019](#)

UASI FY 2009

01-26-2010

10:00 AM