



# **CITY COUNCIL AGENDA REPORT**

MEETING DATE: MARCH 2, 2010

ITEM NUMBER:

**SUBJECT: WAIVER OF PLANNING FEES FOR A MOTEL CONVERSION PROJECT**

**DATE: FEBRUARY 18, 2010**

**FROM: DEVELOPMENT SERVICES DEPARTMENT**

**PRESENTATION BY: MINOO ASHABI, AIA, SENIOR PLANNER  
KHANH NGUYEN, ACTING DIRECTOR**

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## **RECOMMENDATION:**

Continue this item to City Council's meeting on March 16, 2010. The applicant is unable to attend the March 2<sup>nd</sup> meeting and requested a two-week continuance of his request.

## **BACKGROUND:**

On February 16, 2010, City Council considered a request to waive Planning Application fee in the amount of \$1,550.00 for processing a Conditional Use Permit (CUP). The application is related to conversion of "Coast Motel" located at 2278 Newport Blvd into Single Room Occupancy (SRO) or Family Room Occupancy (FRO) units.

The City Council had questions from the applicant related to the current operation of the motel and the intended improvements with the conversion of the property into apartments. However, the applicant was not present at the meeting and the item was continued the March 2<sup>nd</sup> meeting of the City Council.

Pursuant to City Council policy, if the fee waiver is approved; the proposed project needs to be considered by the Planning Commission in a study session before a conditional use permit is processed.

MINOO ASHABI, AIA  
Senior Planner

KHANH NGUYEN  
Acting Development Svs. Director

Distribution: City Manager  
Assistant City Manager  
City Attorney  
Public Services Director  
City Clerk (2)  
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File (2)