



# *CITY COUNCIL AGENDA REPORT*

---

**MEETING DATE:** APRIL 6, 2010

**ITEM NUMBER:**

**SUBJECT:** APPOINTMENTS TO VARIOUS COUNCIL-APPOINTED COMMITTEES

**DATE:** MARCH 22, 2010

**FROM:** CITY MANAGER'S OFFICE

**PRESENTATION BY:** THOMAS R. HATCH, ASSISTANT CITY MANAGER

**FOR FURTHER INFORMATION CONTACT:** CAROL C. PROCTOR AT (714) 754-5688

---

## **RECOMMENDATION:**

That the City Council make appointments and reappointments to fill vacancies on the following:

- Child Care and Youth Services Committee;
- Cultural Arts Committee;
- Historical Preservation Committee;
- Investment Oversight Committee; and
- Redevelopment and Residential Rehabilitation (3R) Committee

## **BACKGROUND:**

Council Policy 000-2 (attached) pertaining to Council appointed committees, notes that expiration of all committee terms shall be tied to one of two time periods annually: April or October. Currently, there are vacancies on the above committees, due to either term expirations or resignations. New members have been solicited for all committees having vacant positions through press releases and by word-of-mouth through Committee members and liaisons.

City Council last made appointments and reappointments to various Committees at their October 6, 2009 meeting. For this period, there are a total of sixteen (16) vacancies, consisting of regular and alternate vacancy positions on five Committees. Those appointed and reappointed will serve until April 2012.

As a side note, a press release was issued in March for vacancies on the Costa Mesa Senior Corporation Board. Recreation Division staff will be providing City Council with a separate report on the recruitment and appointments to the Board in the near future, pending City Council approval of a new Agreement between the City and the Board.

## **ANALYSIS:**

Staff has received 13 applications for this recruitment for the five Committees having vacancies. This is a lower number of responses received as compared to the last

recruitment, in which 17 interest forms were submitted for four Committees. Six of the applications are requests for reappointments. Two applications are requests by Alternate Committee Members to be reappointed as a Regular Members. No applications were received for the Child Care & Youth Services Committee, and none were received for the Fall 2009 appointments. Currently this Ad Hoc Committee only has three members, and efforts have been made by staff to retain and recruit members. Two press releases were distributed: on February 24, and March 18, 2010, and information was posted on the City's website and CMTV.

Attachment 1 provides a list of all committees and the applicants who have requested appointments or reappointment to each, as well as the number of vacancies (expired terms and resignations).

Supporting documents (Attachment 2) include current rosters for each committee and Committee Interest Forms. As noted in the Background section, Council Policy 000-2 (Attachment 3), provides additional information on the recruitment and appointment process.

**ALTERNATIVES CONSIDERED:**

None.

**FISCAL REVIEW:**

No fiscal review is required for this item.

**LEGAL REVIEW:**

No legal review is required for this item.

**CONCLUSION:**

City Council needs to make appointment and reappointment selections to the respective Committees. All appointments and reappointments are to expire April of 2012, in accordance with Council Policy 000-2.

---

CAROL C. PROCTOR  
Management Analyst

---

THOMAS R. HATCH  
Assistant City Manager

DISTRIBUTION: Staff Liaisons to Applicable Council-Appointed Committees (email)

ATTACHMENTS: 1 [List of Committees and Applicants](#)  
2 [Committee Rosters and Interest Forms](#)  
3 [Council Policy 000-2](#)