



CITY COUNCIL AGENDA REPORT

MEETING DATE: July 6, 2010

ITEM NUMBER: Item Number

SUBJECT: G.I.S. Application Support

DATE: JUNE 10, 2010

FROM: Administrative Services Department/I.T.

PRESENTATION BY: Richard Kirkbride, I.T. Manager

FOR FURTHER INFORMATION CONTACT: Richard Kirkbride, 754-5154

RECOMMENDATION:

The City Council is requested to approve the Professional Services Agreement and authorize the Mayor to sign the Agreement and Purchase Request for support services in the amount of \$110,475 for the City's G.I.S. system with A.C.T. GIS, Inc., 19000 Grovewood Dr., Corona, California 92881.

BACKGROUND:

The City purchased a Geographic Information System (G.I.S.) through A.C.T. GIS, Inc. in 1999 for use by various City Departments, including Police, Fire, Code Enforcement, City Council, Administrative Services, Development Services, Planning and HUD among others.

The programmer position responsible for support has been removed from the 2010-2011 Budget due to the budget reductions. This position was the only full time position supporting the G.I.S. system. Although one additional programmer had been cross-trained, that position has also been removed from the 2010-2011 Budget. Without adequate staff support I.T. has been forced to rely exclusively on A.C.T. for support.

The support was previously approved as part of the 2010/2011-budget process, and funding is available in the appropriate account. This Agreement will provide support for the period of July 1, 2010 through June 30, 2011.

ANALYSIS:

The various City departments have come to rely on the G.I.S. system to provide multiple layers of data to support their daily duties. The product requires a highly specialized set of skills. The vendor provides the significant expertise needed to resolve technical issues that are beyond the capabilities of our staff.

ALTERNATIVES CONSIDERED:

As the City chose to utilize A.C.T. GIS, Inc. as its implementation partner for this software there is no solution that would be more cost effective from alternative vendors. If the City chose to start over with a new vendor the cost in time and direct dollars would far exceed the cost of this agreement. Additionally we have built a significant infrastructure within the application with the aid of A.C.T. GIS, Inc. Continuity would become a significant issue, and would have a direct impact on the cost, as any new vendor would expend considerable resources and City employee time getting familiar with the structure and methodology currently in place.

The only real alternative would be to do nothing at all. However, the offsetting cost in productivity for the various departments would negate any theoretical savings, reduce service levels to the citizens of Costa Mesa and hamper access to data needed for other City projects. These issues, combined with the fact that funding already exists within the current budget, makes I.T. believe that this alternative is not prudent, and we therefore do not recommend it.

FISCAL REVIEW:

Funding for this agreement is included in the 2010-2011 fiscal year adopted budget.

LEGAL REVIEW:

The City Attorney's Office prepared the PSA and has approved it as to form and content.

CONCLUSION:

Approving the Purchase Requisition with A.C.T. GIS, Inc. will provide for the needed on-site support for the current year.

STEPHEN N. MANDOKI
Administrative Services Director

RICHARD D. KIRKBRIDE
I.T. Manager

COLLEEN O'DONOGHUE
Assistant Finance Director

KIMBERLY HALL BARLOW
City Attorney

DISTRIBUTION: Steve Mandoki

- ATTACHMENTS: 1 [Purchase Requisition Copy](#) (for reference)
- 2 [PSA](#)
- 3 [Hourly Fee Schedule for Onsite Assistance](#)
- 4 [Insurance Document](#)