



CITY COUNCIL AGENDA REPORT

MEETING DATE: SEPTEMBER 21, 2010

ITEM NUMBER: _____

SUBJECT: PROFESSIONAL SERVICES FOR DESIGN AND ENVIRONMENTAL SERVICES FOR BROADWAY IMPROVEMENT PROJECT

DATE: SEPTEMBER 9, 2010

FROM: PUBLIC SERVICES DEPARTMENT, TRANSPORTATION SERVICES DIVISION

PRESENTATION BY: PETER NAGHAVI, DIRECTOR, DEPARTMENT OF PUBLIC SERVICES

FOR FURTHER INFORMATION CONTACT: RAJA SETHURAMAN, MANAGER, TRANSPORTATION SERVICES, (714) 754-5032

RECOMMENDATION:

- 1) Award a Professional Services Agreement (Attachment 1) to CivilSource, Inc., 500 Wald, Irvine, CA 92618, in the amount of \$79,540.
- 2) Authorize the Mayor and the City Clerk to execute the Professional Services Agreement.
- 3) Approve Budget Adjustment, BA 11-004 (Attachment 2), to appropriate \$19,540 from Air Quality Management Program funds towards the professional design services.

BACKGROUND:

The City has considered and implemented a number of traffic control measures on Broadway during the past few years. These improvements included the installation of additional speed limit signs, stop signs, and neighborhood entry signs. The curb-to-curb width of Broadway, in certain segments, is 50 feet, which is wider than the typical 36-foot wide streets in the east side. The additional width on Broadway provides motorists a wider view of conditions, which potentially contributes to higher speeds.

In order to address traffic and pedestrian issues on Broadway, the Transportation Services Division was successful in securing federal Safe Route to School (SRTS) grant funds in the amount of \$999,600 to implement improvement measures on Broadway by reducing the curb-to-curb width, installing traffic calming devices such as chokers or medians, and implementing pedestrian and bicycle facilities. Sidewalk construction and ancillary landscape improvements are also included within the scope of work.

Two neighborhood public meetings were conducted on March 4, 2010, and May 6, 2010, to discuss improvement options for Broadway. Residents provided comments and suggestions on four improvement options (Attachment 3). Option 4 was most favored by residents, which comprises shifting the curb on one side by four feet to reduce the curb-to-curb width; installing traffic calming devices, landscaping, and missing sidewalk on both sides of the street; and maintaining on-street bike lanes.

At the July 20, 2010, regular City Council Meeting, based on staff and public input, the City Council approved Option 4 and directed staff to continue the design and public outreach process.

ANALYSIS:

In July 2010, the City issued Request for Proposals (RFP) to several engineering firms to provide environmental and design services for the subject project. Five proposals were received in response to the RFP.

Transportation Services staff has thoroughly reviewed all proposals and has determined that CivilSource, Inc.'s, proposal meets City standards based on qualifications and relative experience. Their proposal of \$79,540 is also the lowest among those submitted. Based on detailed review of the scope of work to meet requirements of the SRTS grant, the \$79,540 cost by CivilSource, Inc., is determined to be reasonable for this project. Staff recommends the award of a design and environmental services agreement to CivilSource, Inc.

ALTERNATIVES CONSIDERED:

One alternative would be to perform the design work in-house. However, the scope of work and demands of the project exceed staff's resources and time. A second alternative would be to not undertake this project. This will result in forfeiting SRTS grant funds and not implementing the improvements proposed for Broadway.

FISCAL REVIEW:

The City has received approval, and budgeted \$60,000 of Federal SRTS funds, for design and environmental services for Broadway. With the City Council approval of the attached budget adjustment, the remaining \$19,540 will be appropriated from the available Air Quality Management Program grant funds. There will be no general fund expenditure on the design of this project.

LEGAL REVIEW:

The City Attorney's office has prepared the attached Professional Services Agreement and has approved the document relative to form.

CONCLUSION:

The City Council, at the regular meeting of July 20, 2010, directed staff to proceed with design of traffic calming improvements on Broadway. After careful review of five proposals submitted for design and environmental services for the Broadway Improvement Project, it is recommended that the City Council award the Professional Services Agreement to CivilSource, Inc., in the amount of \$79,540. Staff also requests City Council approval of the attached budget adjustment to authorize allocation of \$19,540 from Air Quality Management Program funds for the project.

RAJA SETHURAMAN
Transportation Services Manager

PETER NAGHAVI
Director, Department of Public Services

COLLEEN O'DONOGHUE
Assistant Finance Director

ATTACHMENT: 1 – [Professional Services Agreement](#)
 2 – [Budget Adjustment](#)
 3 – [Improvement Options](#)

DISTRIBUTION: City Manager
 City Attorney
 City Clerk
 Development Services Director
 Assistant Finance Director