



CITY COUNCIL AGENDA REPORT

MEETING DATE: JANUARY 4, 2011

ITEM NUMBER:

SUBJECT: APPOINTMENTS TO THE PLANNING COMMISSION AND THE PARKS AND RECREATION COMMISSION

DATE: DECEMBER 20, 2010

FROM: CITY MANAGER'S OFFICE

PRESENTATION BY: THOMAS R. HATCH, ASSISTANT CITY MANAGER

**FOR FURTHER INFORMATION CONTACT: THOMAS R. HATCH @ 714-754-5328
KELLY R. SHELTON @ 714-754-5328**

RECOMMENDATION:

Appoint members to the Planning Commission and/or the Parks and Recreation Commission.

BACKGROUND:

At their December 7, 2010 meeting, City Council directed staff to initiate recruitment for both Planning and Parks and Recreation Commissions in order to allow anyone interested in serving on either Commission to apply, including current members of one Commission who may be interested in serving on the other Commission.

DISCUSSION:

A total of **28** applicants have submitted Commission interest forms or letters of interest in response to the City's November 17th and December 3rd, 2010 press release recruitment announcements. The current rosters of both Commissions and the applications are included as Attachment 1. The Planning Commission is scheduled for three appointments including the former seat vacated by Mayor Pro Tem Righeimer. The Parks and Recreation Commission is scheduled for three appointments. The number of appointments needed may change if the vacant City Council seat is filled by a current commissioner. **Eight** applicants have requested to serve on either Commission. An asterisk next to an applicant's name identifies the *first* choice Commission preference for that individual.

The following lists the applicants for the Planning Commission, followed by those who submitted applications to serve on the Parks and Recreation Commission (in alphabetical order):

Planning Commission

3 Appointments

1. Michael Brumbaugh *
2. Christopher Bunyan
3. Samuel Clark *
4. Tim Cox
5. Byron de Arakal
6. Robert Dickson
7. Jim Fitzpatrick
8. Jeffrey Harlan
9. Frederick Hohenstein *
10. Sue Lester
11. Jeff Mathews
12. Gary Parkin *
13. Brian Pharris *
14. Edward Salcedo
15. Ethan Temianka *
16. Dan Vozenilek *

Parks and Recreation Commission

3 Appointments

1. Dean Abernathy
2. Mike Brumbaugh
3. Kurt Galitski **
4. Jeffrey Harlan *
5. Frederick Hohenstein
6. Gary Parkin
7. Gary Peacock
8. Brian Pharris
9. Robert Rice
10. Terry Shaw
11. Ethan Temianka
12. Dan Vozenilek

** Late application

Although Council directed staff to move forward with appointments at the January 4, 2011 meeting, staff wanted to make mention that pursuant to City Council Policy 000-2.5 (Attachment 2), Commission appointments are to be made at the 2nd meeting in January after a Council election. Also pursuant to City Council Policy 000-2.5, it has been confirmed that all applicants are Costa Mesa residents and are registered to vote.

APPOINTMENT PROCESS:

Steps:

1. The City Clerk announces the time and place for appointment of Commissioners and reads into the record the names of all applicants.
2. The Mayor opens the floor for public comments.
3. Following Public Comments, members of the City Council may provide comments on applicants, qualifications and related matters.
4. Council members draw numbers to determine order of nominations.
5. The first Council member in order nominates their preferred applicant. The nomination must receive a second to be voted upon. Upon receiving a second to the nomination, the Mayor calls for the vote. In the event a nomination does not receive a second, the right to nominate moves to the next Council member in order of the draw.
6. The process of nominations and seconds continues until Commission vacancies are filled.

ALTERNATIVES CONSIDERED:

City Council could choose not to make appointments. The Council could choose to further discuss changing the structure of the two commissions. Attached is a prior staff report where the City Council considered combining the two commissions (Attachment 3). If this concept is to be considered further, the Council would need to direct staff to review the municipal code and present proposed code modifications that would legally allow for structural changes to the commissions.

FISCAL REVIEW:

None Required.

LEGAL REVIEW:

None Required.

CONCLUSION:

Staff has provided this report identifying the applicants who wish to serve on the Planning Commission and/or the Parks and Recreation Commission, and summarizing the Commission appointment process. At this time, City Council is requested to make appointments on both the City's Planning Commission and Parks and Recreation Commission and appoint an applicant to fill the unexpired term on Planning Commission and or Parks and Recreation Commission if needed. The terms are to expire as noted in Council Policy 000-2.5.

THOMAS R. HATCH
Assistant City Manager

KELLY R. SHELTON
Executive Assistant to the City
Manager

- ATTACHMENTS: 1 [Current Commission Rosters & Commission Interest Forms/Resumes](#)
2 [Council Policy 000-2.5](#)
3 [City Council Staff Report – October 20, 2009](#)