



CITY OF NEWPORT BEACH

City Manager's Office
(949) 644-3001

June 10, 2011

Tom Hatch, Chief Executive Officer
City of Costa Mesa
77 Fair Drive
Costa Mesa, CA 92628-1200

Dear Tom:

I read with interest your request for proposals to operate the City of Costa Mesa jail custodial services. The operation of jail facilities are important and costly services to both of our communities, and while the City of Newport Beach is not prepared to offer you a proposal that responds directly to the RFP, we have prepared an outline of an alternative approach that may meet your needs in a responsive and cost-effective manner.

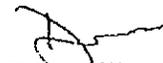
The attached proposal suggests that Costa Mesa book their arrestees at the Newport Beach Police Department's Type I Jail Facility. This option could be cost effective for both our organizations and would build a platform for regionalizing other law enforcement functions. As part of this option, Records and Reporting functions that are directly related to the booking of Costa Mesa prisoners could be efficiently managed by the Newport Beach Police Department. In addition to capturing some economies of scale, utilizing private contract custody officers will enhance savings to Costa Mesa.

The timing of your RFP is good because, as part of the City of Newport Beach's facilities planning efforts, the Newport Beach Police Department may be relocated to the City-owned Corporation Yard adjacent to Costa Mesa. The location of this new police station may bring other service sharing opportunities to both cities.

Because the attached proposal is a different concept than requested in the RFP, I welcome the opportunity to explore a greater partnership on shared jail services as well as other public safety service options. The discussions underway led by Management Partners between the Cities of Huntington Beach, Costa Mesa, Fountain Valley, and Newport Beach may be the proper forum to more carefully review our mutual options, including the attached proposal prepared by the Newport Beach Police Chief, Jay Johnson.

If you have any questions or wish to discuss this proposal with me and my staff, please feel free to contact me at 644-3001.

Sincerely,


Dave Kiff
City Manager

City Hall • 3300 Newport Boulevard • Post Office Box 1768
Newport Beach California 92658-8915 • www.city.newport-beach.ca.us

Names	Title	Phone
Michael Henn	Mayor	(949) 644-3004
David Kiff	City Manager	(949) 644-8002
Jay Johnson	Chief of Police	(949) 644-3701

Federal Tax Identification Number: 95-6000751

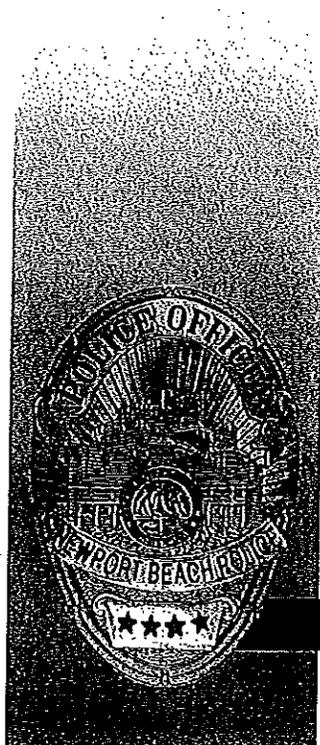
City of Costa Mesa Business License Number: _____
(If none, you must obtain a Costa Mesa Business License upon award of contract.)

City of Costa Mesa Business License Expiration Date: _____



Newport Beach Police Department

Proposal for Jail Services to
the City of Costa Mesa

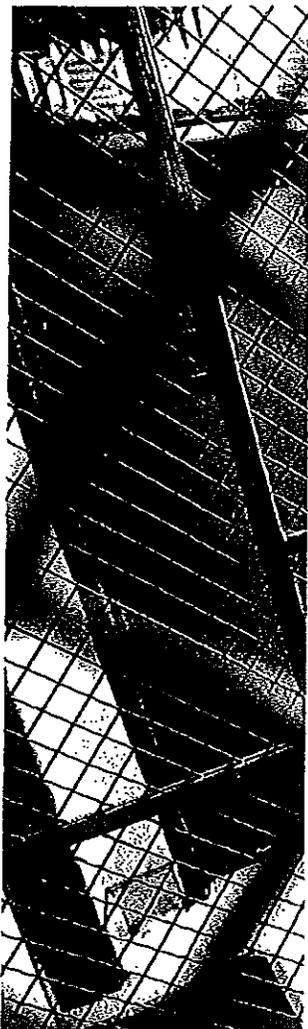


Proposal

NBPD proposes that arrestees currently booked at the Costa Mesa Police Department (CMPD) Type I Jail Facility be booked at the NBPD Type I Jail Facility.



Scope of Work



CMPD Officers will book all arrestees into the NBPD Jail, unless dictated by policy or directed by the CMPD Watch Commander to book at an alternate facility.

NBPD will provide transportation of CMPD arrestees to the OC Jail after booking at NBPD, as well as to the Harbor Justice Center during days of the week that Court is in session.

NBPD will entertain the possibility of providing arrestee transportation services from the point of arrest by a CMPD Officer to the NBPD Jail.

CMPD arrestees will be processed through the NBPD Jail Management System. This will alleviate the need for the CMPD Records Unit to conduct background checks and the associated arrestee paperwork.

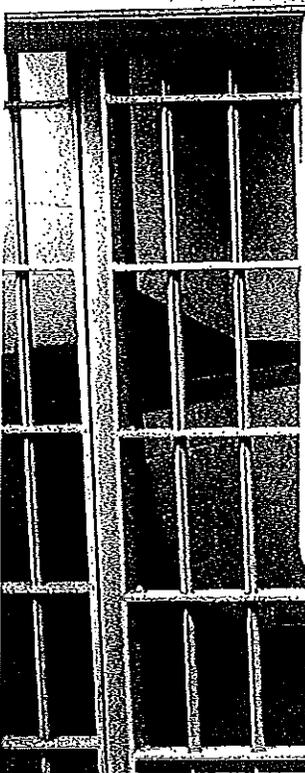
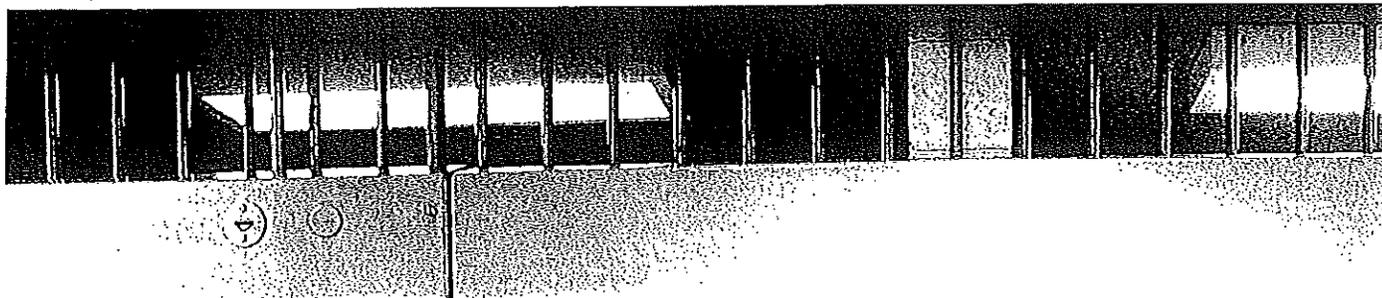
NBPD will assume the responsibility of providing a fully staffed Jail to include female custody officers, bilingual (Spanish) custody officers, and staffing to address special events that occur in the City of Costa Mesa.

NBPD custodial staffing will include contract custody officers. NBPD will consider the possibility of hiring current CMPD custodial staff members through a private contract corporation. NBPD would also consider hiring CMPD Records Unit personnel that have been displaced due to downsizing as a result of this Proposal.

In conclusion, CMPD will no longer have to process prisoners, sustain costs associated with Jail maintenance, or employee salary and benefit costs related to the operations of a Type I Jail Facility.

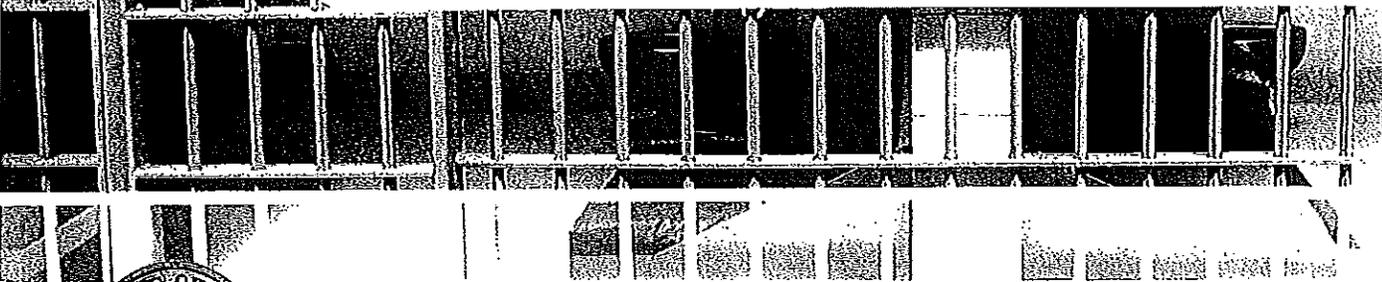


Type I Jail Facility



Newport Beach Police Department (NBPD) operates a Type I Jail Facility within its Police building located at 870 Santa Barbara Drive. The Type I Jail Facility is staffed 24-hours a day, seven days a week. Line supervision is provided by the Police Department's on-duty Watch Commander.

The NBPD Type I Jail Facility consists of three holding pods, a male sobering cell, a female sobering cell, two safety cells, an overnight holding cell for female arrestees, and two juvenile holding cells for secure juvenile detentions. The Facility's booking stations and supervisor's office were recently remodeled. The Facility has passed all mandated Federal and State certifications, including the Orange County Juvenile Justice Commission certification.



Pricing Proposal

The Newport Beach Police Department proposes charging the City of Costa Mesa an annual fee of \$1,055,550 in consideration for providing custodial services to the CMPD. Following are the anticipated costs for providing the proposed services:

PROJECTED COSTS

Custody Expense	\$70,000
Training	\$18,000
Personnel and Training Services	\$40,000
Private Contract (8 Custody Officers)	\$487,000
4.5 Community Services Officers/Records Support	\$373,500
.5 Full-Time Equivalent Jail Supervisor	\$67,000
TOTAL COSTS:	\$1,055,500





NEWPORT BEACH POLICE DEPARTMENT

June 20, 2011

TO: Rick Amadril, Purchasing, City of Costa Mesa

FROM: Lieutenant Bill Hartford, Executive Officer

SUBJECT: Costa Mesa RFP for Jail Services

Please attach the following exhibits to the Newport Beach Police Department's RFP for Jail Services.

Exhibit C, E, and F

Exhibit E

DISQUALIFICATION QUESTIONNAIRE

The Contractor shall complete the following questionnaire:

Has the Contractor, any officer of the Contractor, or any employee of the Contractor who has proprietary interest in the Contractor, ever been disqualified, removed, or otherwise prevented from bidding on, or completing a federal, state, or local government project because of a violation of law or safety regulation?

Yes _____ No X

Jeff Ho, U. #202

If the answer is yes, explain the circumstances in the following space.

Exhibit C

EX PARTE COMMUNICATIONS CERTIFICATION

Please indicate by signing below one of the following two statements. Only sign one statement.

I certify that Proposer and Proposer's representatives have not had any communication with a City Councilmember concerning the Jail Operations RFP at any time after May 9, 2011

A handwritten signature in black ink, appearing to read "J. D. [unclear] - C.T.", is written over a horizontal line.

OR

I certify that Proposer or Proposer's representatives have communicated after June __, 2011 with a City Councilmember concerning the Jail Operations RFP. A copy of all such communications is attached to this form for public distribution.

Exhibit F

DISCLOSURE OF GOVERNMENT POSITIONS

Each Proposer shall disclose below whether any owner or employee of the firm currently hold positions as elected or appointed officials, directors, officers, or employees of a governmental entity or held such positions in the past twelve months. List below, or state "None."

APPLICANT IS A -GOVERNMENTAL
AGENCY.