BUDGET ADJUSTMENT AUTHORIZATION

Unit	Department	Division	Serial Number
CITY	**Finance & I.T.**	**Financial Planning**	**12-014**

Type of Transaction

- ☒ Revenue Estimate
  - ☒ Estimate Increase
  - ☐ Estimate Decrease
- ☐ Source
  - ☐ From Existing Budget Appropriations
  - ☐ From Donations, Fees, or Grants
  - ☐ From Unappropriated Fund Balance

- ☒ Expenditure Appropriation
  - ☐ Intra-Departmental Transfer
  - ☒ Inter-Departmental Transfer
  - ☐ Project-To-Project Transfer
  - ☒ Appropriation Increase
  - ☐ Appropriation Decrease

Reason for Request:

To adjust revenue and appropriation estimates based on mid year analysis, as recommended to City Council on March 20, 2012.

Unit	Account	Name	Fund	Organization	Program	Project/Grant	Increase	Decrease
CITY	**Various**	**Various General Fund Revenue Accounts**	**101**	**Various**	**Various**	**-**	**$341,225**	**-**
CITY	**Various**	**Various General Fund Expenditure Accts**	**101**	**Various**	**Various**	**-**	**235,488**	**-**
CITY	**340295**	**Undesignated Fund Balance**	**101**	**90000**	**50240**	**-**	**105,737**	**-**
CITY	**540100**	**General Liability**	**602**	**14400**	**50662**	**-**	**900,000**	**-**
CITY	**340295**	**Undesignated Fund Balance**	**602**	**90000**	**50240**	**-**	**-**	**900,000**
-	-	-	-	-	-	-	-	-
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Department Authorization:

Department Director _____ Date _____

Budget Verification:

The above information has been reviewed, is complete and accurate, and the appropriations and/or unappropriated funds are sufficient to support the request.

☒ Yes ☐ No

Budget and Research Officer _____ Date _____

Recommendation: ☒ Approval ☐ Disapproval

Reasons For Disapproval:

Director of Finance _____ Date _____

City Manager Action:

☐ Approved ☐ Disapproved ☐ Not Required

City Manager _____ Date _____

City Council Action:

☐ Approved ☐ Disapproved ☐ Not Required

Date _____