



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: AUGUST 6, 2013

ITEM NUMBER:

**SUBJECT:** PURCHASE OF DESKTOP COMPUTERS

**DATE:** July 29, 2013

**FROM:** FINANCE & I.T. DEPARTMENT

**PRESENTATION BY:** BOBBY YOUNG, FINANCE & I.T. DIRECTOR

**FOR FURTHER INFORMATION CONTACT:** BOBBY YOUNG, 714-754-5243

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## **RECOMMENDATION:**

Approve and authorize the CEO to sign the purchase agreement in the amount of \$402,473 for desktop computers citywide, with Golden Star Technology Inc. 13043 166<sup>th</sup> Street, Cerritos CA 90703.

## **BACKGROUND:**

The City currently has about 435 desktop computers throughout every City owned facility. Many of these computers were last upgraded around 2003 and are beyond their life expectancy. Desktop computers are the most visible and heavily used pieces of computer equipment. Upgrading of computers will allow employees be more efficient in their every day duties.

## **ANALYSIS:**

Staff originally issued an Invitation to Bid on February 21, 2013 and City Council awarded the contract to JPK Micro Supply Inc. on May 7, 2013. However, after further discussions with JPK Micro Supply, it was determined that the bid (total pricing) did not include sales tax. Unfortunately, staff was not able to come to an adequate resolution with JPK Micro Supply to allow them to provide services to the City. Since staff determined that it was in the City's best interest to acquire either a Hewlett Packard or Dell computer, the remaining responses were rejected and staff issued another bid on June 3, 2013.

Based on results from Bid No. 1156, Golden Star Technology has provided the most qualified response and the lowest price of \$403,473 (see Attachment #1 for the bid results and Attachment #2 for the draft professional services agreement).

## **ALTERNATIVES CONSIDERED:**

Since this was a formal bid process, the staff does not believe there is reason to select another vendor/proposal.

**FISCAL REVIEW:**

The total cost of upgrading desktop computers citywide is \$403,473. The City Council approved the budget for this item as part of the I.T. Infrastructure Upgrades on February 19, 2013.

**LEGAL REVIEW:**

Legal has reviewed the documents and approved them as to form.

**CONCLUSION:**

The City's desktop computers are in need of upgrading. Staff issued a Invitation for Bids and based on all responses, believes the bid submitted by Golden Star Technology Inc. met all the requirements and was the lowest purchase price.

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BOBBY YOUNG  
FINANCE & I.T. DIRECTOR

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TOM DUARTE  
CITY ATTORNEY

- ATTACHMENTS:    1    [Summary of bids received from Invitation To Bid No. 1156](#)  
                          2    [Professional Services Agreement for the purchase of computers from Inc. in the amount of \\$403,473](#)