



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: NOVEMBER 5, 2013

ITEM NUMBER: \_\_\_\_\_

**SUBJECT:** PARKS AND RECREATION COMMISSION GOALS UPDATE

**DATE:** OCTOBER 11, 2013

**FROM:** PUBLIC SERVICES DEPARTMENT- RECREATION DIVISION

**PRESENTATION BY:** BYRON DE ARAKAL, PARKS AND RECREATION COMMISSION CHAIRMAN

**FOR FURTHER INFORMATION CONTACT:** ALMA REYES, MANAGEMENT ANALYST AT 714-754-5636

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## **RECOMMENDATION:**

Receive and file.

## **BACKGROUND:**

Extensive discussion between the City Council, Parks and Recreation Commission (PRC), and staff has taken place regarding various ideas and goals for the Commission. To continue this discussion a Joint Study Session was held to assist both the City Council and Commission in coordinating a plan to address goals and objectives for the PRC.

At its May 14, 2013 Joint Study Session, the City Council and the Parks and Recreation Commission discussed the specific goals and objectives for the current two (2) year term for the Commission. A list of twelve (12) goals was developed that reflected the feedback received from City Council, Commission, staff, and community members.

Per City Council direction, the Commission and staff were tasked with developing an action plan for each goal that was to be presented to the City Council at an upcoming regular City Council meeting and providing recommendations for achieving the goals outlined in the Joint Study Session.

## **ANALYSIS:**

Pursuant to the goals set by the City Council for the Parks and Recreation Commission, the Commission and staff are providing an update on the progress of each of the twelve (12) goals.

### ***Parks and Recreation Commission Goals***

#### **1. Update the City's Open Space Master Plan of Parks and Recreation.**

- A staff report is scheduled to be presented at an upcoming PRC meeting to review the current Open Space Master Plan.
- The Commission will develop a specific list of recommendations for updating the Master Plan and will forward a recommendation to the City Council for

budgetary authorization and approval to issue a Request For Professional Services to update the Master Plan.

**2. Evaluate the Fairview Park Master Plan relative to community needs and make Master Plan update recommendations to the City Council for the addition, reduction, elimination, or modification of active and passive uses. Incorporate the updated Fairview Park Master Plan into the Open Space Master Plan of Parks and Recreation.**

- Parks and Recreation Commissioners Graham and Abernathy were appointed as primary and alternate liaisons respectively, to the Fairview Park Citizen Advisory Committee (FPCAC).
- The FPCAC is in the process of evaluating the Fairview Park Master Plan for updates relative to community needs and will be making recommendations to the Parks and Recreation Commission and City Council for addition, reduction, elimination, or modification of park uses and master-planned elements early next year.
- PRC action is pending a final report from FPCAC that will outline specific recommendations for Fairview Park.

**3. Evaluate the possible incorporation of Talbert Regional Park into the City of Costa Mesa. Conduct a survey of federal, state, and local resource agency jurisdiction relative to Talbert Park; develop the cost/benefit analysis of park incorporation; and initiate exploratory dialogue with the County of Orange.**

- Pending City Council budget direction.

**4. Evaluate and update the Streetscape and Median Development Standards.**

- Last evaluation was completed in 2006.
- An initial presentation and discussion with the Parks and Recreation Commission is agendaized for the October 24<sup>th</sup> meeting.
- The Commission will be reviewing design, aesthetics, consistency of median design citywide, development standards for new projects, emphasis on drought tolerant plant pallet, target areas that aren't currently being maintained.

**5. Review and update the Athletic Field Use and Allocation Policy.**

- This item is scheduled for review by the Commission in 2014.
- Will have discussion with Costa Mesa Youth Sports Council on specific areas for improvement.
- Will be evaluating field availability, lighting and user group classification.

**6. Evaluate existing recreation-oriented lease agreements of City assets to nonprofit/community organizations to determine if City assets are fully meeting the needs of the community. Including all or a few of the following: the Costa Mesa Senior Center, Orange County Model Engineers, Costa Mesa Tennis Center, and Costa Mesa Country Club.**

- Evaluations are currently underway for the Costa Mesa Senior Center and the Costa Mesa Country Club.
- OCME lease agreement was extended for a five (5) year term, Harbor Soaring Society lease was extended for a one (1) year term, further extensions pending FPCAC report and direction from City Council.
- A Costa Mesa Tennis Center Request For Proposals (RFP) for auditing services is planned for 2014.

**7. Evaluate the condition, community use, and Letter of Understanding (LOU) between the City and the Costa Mesa Bark Park Foundation.**

- A presentation to the Costa Mesa City Council is scheduled for November 5, 2013.
- A recommendation will be made for the Public Services Department to take over the maintenance and operation control of the facility.
- A budgetary authorization will be required for site specific improvements and ongoing maintenance responsibilities.

**8. Assess active City recreation facility development and use at Newport Mesa Unified School District (NMUSD) school sites including the Joint Use Agreement (JUA).**

- The Recreation Division is preparing a citywide field assessment report to be presented at a subsequent PRC meeting.
- Joint meetings will be coordinated with NMUSD to discuss issue of mutual concern.
- The JUA will be reviewed by the Parks and Recreation Commission.

**9. Conduct a naming competition to officially name the Fairview Park Bridge.**

- A proposal is under consideration for a NMUSD 5<sup>th</sup> grade naming contest to be coordinated with California studies curriculum.
- Initial discussions with NMUSD staff were completed.

**10. Assess potential sites for land acquisition for park and athletic field development.**

- An update of current open space availability citywide is scheduled for 2014.

**11. Establish community-based nonprofit organizational support through use of City assets.**

- City continues to support youth athletic programs and waived fee structure for nonprofit entities.
- A new Downtown Recreation Center Teen Center was opened on October 14<sup>th</sup> in close coordination with the MIKA Youth Leadership program.
- Staff will continue to coordinate with other nonprofit organizations on additional program opportunities.

**12. Establishment of park groups so that each Parks and Recreation Commissioner has the responsibility for all affairs, community suggestions and perceptible concerns. Each park would be assigned to a Commissioner and the name and email of that Commissioner would be provided to the public.**

- A park grid was created and assigned to each Commissioner with Chairman de Arakal having oversight responsibility.
- Staff is evaluating a web-based tool and park signage for resident communication.
- A specific park tour calendar is being developed.

**FISCAL REVIEW**

No fiscal impact at this time. The budgetary requirements for each goal will be addressed on a project-by-project basis.

**LEGAL REVIEW:**

There is no legal review required with this item.

**CONCLUSION:**

At the May 14, 2013 Joint Study Session, the City Council and Parks and Recreation Commission developed a list of twelve (12) goals for the Commission to focus on for the current two (2) year Commission term. Staff developed an action plan to assist the Commission in meeting these goals. Each goal and budgetary requirements will be addressed on a project-by-project basis. Staff will report on the progress and completion of each goal on an ongoing basis at future regular City Council meetings.

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Recreation Manager

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