



# *CITY COUNCIL AGENDA REPORT*

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MEETING DATE: FEBRUARY 18, 2014

ITEM NUMBER:

**SUBJECT: PROJECT SPECIFIC PROGRAM SUPPLEMENTS TO THE MASTER AGREEMENT NO. 00144S – STATE FUNDED PROJECTS**

**DATE: FEBRUARY 6, 2014**

**FROM: PUBLIC SERVICES DEPARTMENT/ENGINEERING DIVISION**

**PRESENTATION BY: ERNESTO MUNOZ, PUBLIC SERVICES DIRECTOR**

**FOR FURTHER INFORMATION CONTACT: FARIBA FAZELI, CITY ENGINEER, (714) 754-5335**

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## **RECOMMENDED ACTION:**

Adopt a Resolution authorizing the Public Services Director to execute all Project Specific Program Supplements to the Administering Agency - State Agreement No. 00144S for State Funded Projects (Attachment 1).

## **BACKGROUND:**

Subsequent to State legislation allowing the use of certain State funds for use on local transportation facilities, the California Department of Transportation (Caltrans) has established a Master Agreement setting forth the requirements of local agencies in the administration of projects receiving State-aid Program funds and the maintenance of the facilities completed with these funds.

The City of Costa Mesa and the California Department of Transportation have been operating under the Master Agreement No. 00144S for State Funded Projects. This Master Agreement was executed in September 5, 2008.

## **ANALYSIS:**

The Master Agreement No. 00144S sets forth the requirements for the City of Costa Mesa, as the administering agency, and applies to all City projects financed entirely or in part with State funds such as the State-Local Partnership Program (SLPP) and Safe Route To School (SRTS) Program.

The Master Agreement requires the City to execute a project-specific Program Supplement to the Master Agreement for each project receiving State funds. The Program Supplement is required to secure the financial commitment of State administered State funds. The Resolution (Attachment 1) will authorize the Public Services Director to execute the required Program Supplements.

## **ALTERNATIVES CONSIDERED:**

The City Council may elect to review each Program Supplement during regular Council meetings and authorize the Mayor to sign the Project Specific Supplemental Agreements. This alternative will delay the process of implementing projects for which staff is able to capture State funds. It should be noted that currently, per Resolution No. 07-1 (Attachment 2), the Public Services Director is authorized to sign Program Supplement Agreements for Federally funded projects.

**FISCAL REVIEW:**

There is no fiscal impact for this item.

**LEGAL REVIEW:**

The City Attorney's office has approved the attached Resolution as to form.

**CONCLUSION:**

The City of Costa Mesa and the California Department of Transportation (Caltrans) have been operating under the Master Agreement No. 00144S for State Funded Projects. The Master Agreement (executed in September 5, 2008) requires that a Supplemental Agreement be executed specifically for each individual project which staff is successful in capturing State grant funds. In order to expedite the process of implementing projects receiving State grant funds, staff recommends that the City Council adopt a Resolution authorizing the Public Services Director to execute project specific Supplemental Agreements.

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**ERNESTO MUNOZ**  
Public Services Director

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**FARIBA FAZELI**  
City Engineer

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**THOMAS DUARTE**  
City Attorney

- Attachments: 1. [Resolution Authorizing the Public Services Director to execute project Specific Program Supplements](#)  
2. [Resolution No. 07-1](#)

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