



CITY COUNCIL AGENDA REPORT

MEETING DATE: June 3, 2014

ITEM NUMBER:

SUBJECT: TRAFFIC MANAGEMENT SERVICES AGREEMENT WITH THE 32ND DISTRICT AGRICULTURAL ASSOCIATION.

DATE: MAY 7, 2014

FROM: POLICE DEPARTMENT- SUPPORT SERVICES DIVISION

**PRESENTATION BY: BRYAN WADKINS, SGT.
TRAFFIC SAFETY BUREAU, SPECIAL EVENTS SUPERVISOR**

**FOR FURTHER INFORMATION CONTACT: BRYAN WADKINS, SGT.
(714) 754-5125**

RECOMMENDED ACTION:

Approve the 2014 contract for traffic management services between the Costa Mesa Police Department and the 32nd District Agricultural Association for all designated Interim Events of the Orange County Fair and Exposition Center. Authorize the Chief Executive Officer, or his designee, to sign the contract. The term of the agreement is April 1, 2014 through March 31, 2015 and the maximum amount shall not to exceed \$70,000.

BACKGROUND:

Each year, the Police Department enters into a contract agreement to provide traffic management services to the 32nd District Agricultural Association. This contract only applies to interim events at the Orange County Fair and Exposition Center.

The State of California requires the governing agency (City Council) to approve all contracts before payment can be made.

ANALYSIS:

The Costa Mesa Police Department requests to enter into a contract with the 32nd District Agricultural Association for traffic management during all interim events which will occur during 2014 and the first quarter of 2015 at the Orange County Fairgrounds and Exposition Center. The contract exclusively covers payment to Police Department personnel involved in traffic management activities during these events, which will be scheduled from April 1, 2014 through March 31, 2015. The contract is not to exceed Seventy thousand dollars (\$70,000).

Cost estimates are based on the City of Costa Mesa Administrative Regulation governing special event rates per employee, (A.R. 2.13 Section 1-4).

The 2014 contract services include:

1. Coordinating traffic control around the Fairgrounds for all vehicular traffic.
2. Coordinating pedestrian crossings at staffed intersections adjacent to the Fairgrounds.
3. Conducting street closures and traffic detours when necessary.

ALTERNATIVES CONSIDERED:

None

FISCAL REVIEW:

The 32nd District Agricultural Association reimburses all personnel costs for the City traffic management services at the Orange County Fairgrounds and Exposition Center.

LEGAL REVIEW:

The City Attorney's Office has reviewed the contract and has approved it as to form and content.

CONCLUSION:

Staff recommends approval of the contract covering the annual Interim Events at the Orange County Fairgrounds and Exposition Center. Approval is necessary to process billing for services with this State Agency.

BRYAN WADKINS
Traffic Safety Bureau, Special Police
Services

TOM GAZSI
Chief of Police

STEPHEN DUNIVENT
Interim Finance Director

TOM DUARTE
City Attorney

DISTRIBUTION: City Manager
 City Attorney
 Finance Director
 City Clerk

ATTACHMENTS: 1 ["City of Costa Mesa Request for Police Service"](#)
 2 [State of California "Standard Agreement SA-33-14IE"](#)